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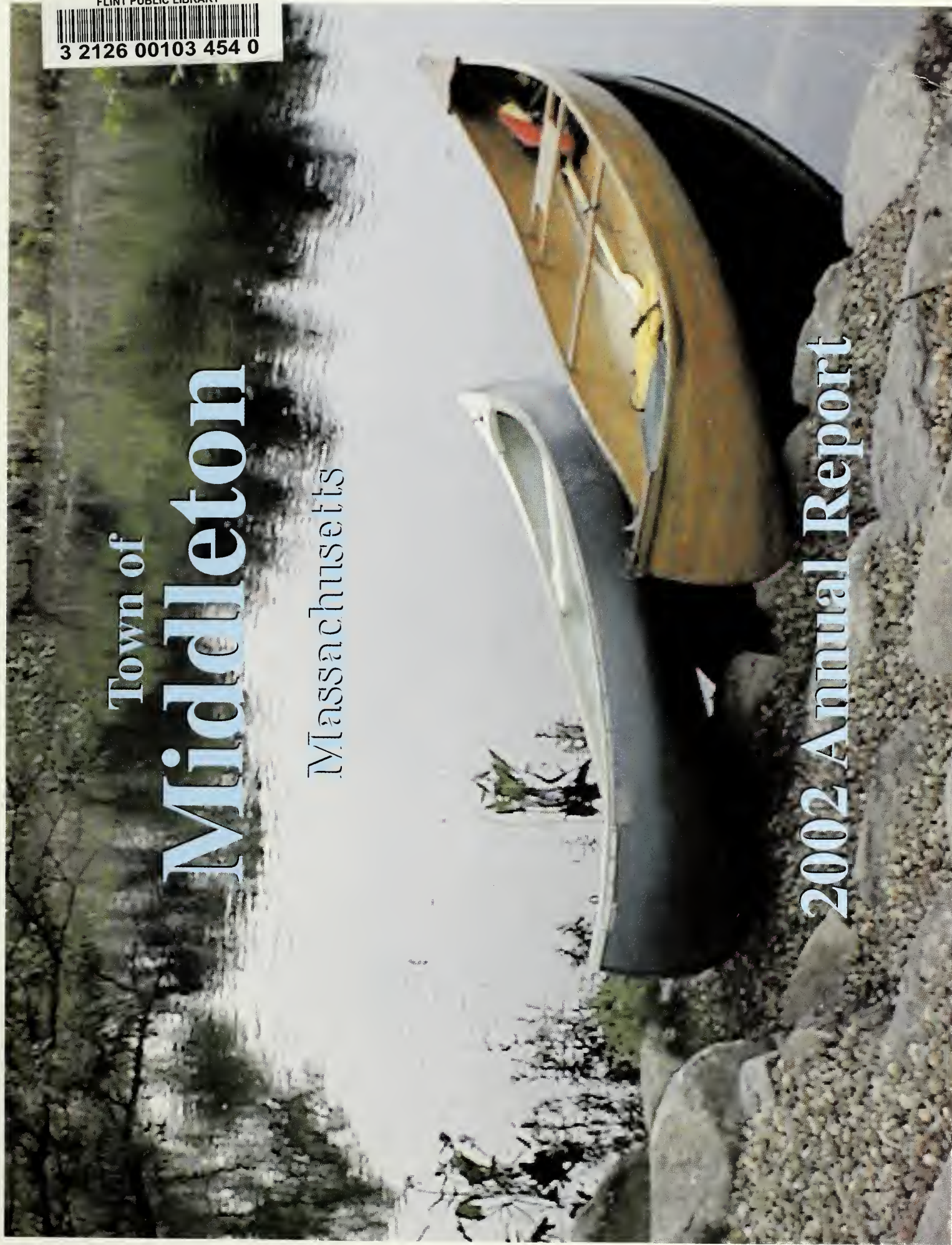


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Town of Middleton

Massachusetts

2002 Annual Report



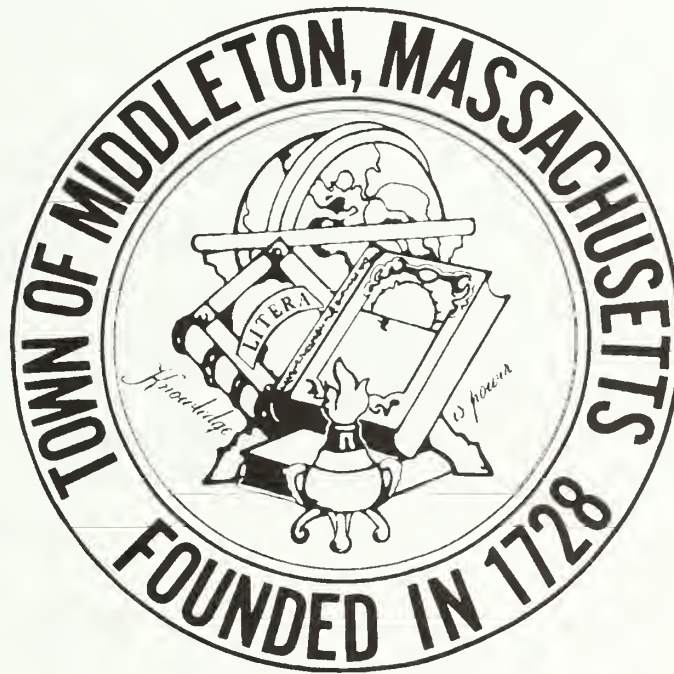


COVER PICTURE: Canoes at the new Middleton Canoe Launch and Conservation Area, dedicated by the Middleton Stream Team in June 2002. In partnership with the Town, Conservation Commission, and community, the Stream Team transformed an old asphalt lot surrounded by a broken down chain link fence into an attractive canoe launch with gravel parking, picnic tables, and native plants to replace undesirable species. The wide stone steps of the launch look out over the vast marsh and floodplain to the south, attracting artists and fishermen as well as canoers. Easy upstream and down stream trips take the boater through lovely meandering river areas, habitat for many birds and other wildlife. Many thanks to the host of volunteers and donors that made this transformation possible!

Photo courtesy of Katharine Brown.

Compilation, editing, graphics by Susan J. Gannon

2002 ANNUAL REPORT



Town of Middleton Massachusetts

Two Hundred and Seventy-Fourth
Municipal Year



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Dedication



Alfred J. Jones
January 14, 1948 – July 13, 2002

The Middleton Board of Selectmen proudly dedicates this Town Report to the memory of Alfred J. Jones.

The Town of Middleton was most fortunate to have had “Al” Jones as one of its life-long residents who contributed so very much to its evolution into a modern community, which still has a friendly small town spirit. Al served as an Electric Light Commissioner for the Town of Middleton for over 15 years, many as Chairman. He was a proactive Chairman, whose leadership and hard work guided the Light Department during difficult times and helped our community maintain the lowest electric rates among the forty other municipal electric departments and larger private utility providers in the entire Commonwealth of Massachusetts.

Al served for many years as the Wiring Inspector and for several years as the Assistant Building Inspector. Ultimately, he became the full-time Building Inspector for our community. Al was always honest and direct as he gave dedicated service so generously to the Town.

It is with great pride, and an expression of our deepest thanks for his many contributions, that we dedicate this Town Report to Alfred J. Jones.

IN MEMORIAM

This past year the Town of Middleton said goodbye to a number of dear friends

In 2002:

William Hocter	April 4
Albert Pelletier	April 11
Ross Pope	April 14
James Vrees	June 21
Alfred Jones	July 13
Joan Falkowski	August 4
Jean Stewart	September 18
Matthew Pride	October 23
George Kimball	December 12
Deborah Hannon	December 30

In 2003:

Edward Broff, Jr.	January 8
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2002 - 2003 SCHEDULE

MIDDLETON MEETINGS

OFFICE HOURS AND TELEPHONE LISTING

OFFICE	DAY(S)	TIME	PLACE	TELEPHONE
Accountant	Monday - Friday	8:00 am - 5:00 pm	Memorial Hall / 48 So. Main St.	978 - 777 - 4966
Town Administrator	Monday - Friday	8:30 am - 5:00 pm	Memorial Hall / 48 So. Main St.	978 - 777 - 3617
Animal Control Officer	Varies		26 Locust Street	978 - 777 - 0825
Annual Town Meeting	2nd Tuesday in May		North Shore Tech. H.S.	978 - 762 - 0001
Annual Town Election	Monday after Town Meeting		Fuller Meadow School / 143 So. Main St.	
Board of Appeals Meeting	4th Thursday	7:30 pm	Fuller Meadow School / 143 So. Main St.	978 - 777 - 8917
Board of Appeals Office	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 8917
Board of Assessors Meeting	Tuesday	6:00 pm	Memorial Hall / 48 So. Main St.	978 - 774 - 2099
Board of Assessors Office	Monday, Wednesday - Friday Tuesday	8:00 am - 4:00 pm 8:00 am - 8:00 pm	Memorial Hall / 48 So. Main St.	978 - 774 - 2099
Board of Health Meeting	1st Wednesday	8:00 pm	Fuller Meadow School / 143 So. Main St.	978 - 777 - 1869
Board of Health Office	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 1869
Conservation Commission Mtg	1st Tuesday	7:30 pm	Fuller Meadow School / 143 So. Main St.	978 - 777 - 1869
Conservation Commission Office	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 1869
Council on Aging Meeting	4th Wednesday	9:30 am	Old Town Hall / 38 Maple St.	978 - 777 - 4067
COA Senior Center	Monday, Wednesday, Thursday	9:00 am - 2:00 pm	Old Town Hall / 38 Maple St.	978 - 777 - 4067
Department of Public Works	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 0407
Electric Light Dept. Meeting	2nd Thursday	7:30 pm	197 North Main Street	978 - 774 - 4313
Electric Light Dept. Office	Monday - Friday	8:00 am - 4:00 pm	197 North Main Street	978 - 774 - 4313
EMERGENCY	Always	24 hours	POLICE, FIRE & AMBULANCE	911
Finance Committee Meeting	Variable		Fuller Meadow School / 143 So. Main St.	
FIRE Department	Always	24 hours	Non-Emergency / 4 Lake St.	978 - 774 - 2466

OFFICE	DAY(S)	TIME	PLACE	TELEPHONE
Fuller Meadow School	Monday - Friday	7:30 am - 3:30 pm	143 So. Main Street	978 - 750 - 4756
Board of Health	1st Wednesday	8:00 pm	Fuller Meadow School / 143 So. Main St.	978 - 777 - 1869
Health Office	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 1869
Housing Authority Meeting	2nd Thursday	7:30 pm	Orchard Circle	978 - 774 - 4333
Howe-Manning School	Monday - Friday	7:30 am - 4:00 pm	26 Central Street	978 - 774 - 3519
Inspections Offices	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 2850
Library Trustees	2nd Monday	7:00 pm	Flint Public Library	978 - 774 - 8132
Planning Board	2nd and 4th Wednesday	7:30 pm	Fuller Meadow School / 143 So. Main St.	978 - 777 - 2850
Planning Office	Monday - Friday	8:00 am - 4:00 pm	195 North Main Street	978 - 777 - 2850
POLICE Department	Monday - Friday	8:00 am - 5:00 pm	65 North Main Street	978 - 774 - 4424
Recreation Commission Mtg	2nd Wednesday	7:00 pm	(Old) Town Hall / 38 Maple St.	978 - 750 - 6821
Masconomet Regional School Committee Meeting	1st & 3rd Wednesdays	7:30 pm	Masconomet Administration Building	978 - 887- 2323
Middleton Public Schools Committee Meeting	2nd Thurs & Variable	7:30 pm	Fuller Meadow School / 143 So. Main St.	978 - 750 - 1955
Board of Selectmen Meeting	Every Tuesday or as Posted (July, August every other Tuesday)	7:30 pm	Fuller Meadow School / 143 So. Main St.	978 - 774 - 3344
Selectmen's Office	Monday - Friday	8:30 am - 5:00 pm	Memorial Hall / 48 So. Main St.	978 - 774 - 3344
Transfer Station	Sunday, Wednesday, Saturday	7:00 am - 4:00 pm	Natsue Way	
Town Clerk's Office	Monday - Thursday Friday Every Tuesday	9:00 am - 4:00 pm 9:00 am - 1:00 pm 6:00 pm - 8:00 pm	Memorial Hall / 48 So. Main St.	978 - 774 - 6927
Tri-Town School Union	Variable		Fuller Meadow School / 143 So. Main St.	978 - 750 - 1955
Tax Collector, Treasurer	Monday - Friday Every Tuesday	8:00 am - 4:00 pm 6:00 pm - 8:00 pm	Memorial Hall / 48 So. Main St.	978 - 774 - 8327 978 - 774 - 1867

2002 - 2003 SENATORS & REPRESENTATIVES

STATE

SENATOR IN GENERAL COURT

*FIRST ESSEX and
MIDDLESEX DISTRICT*

Senator Bruce E. Tarr
State House, Room 314
Boston, MA. 02133-1054
Tel: (617) 722-1600
Email: BTarr@senate.state.ma.us

REPRESENTATIVE IN GENERAL COURT

*TWENTY - FIRST
MIDDLESEX DISTRICT*

Precinct 1
21st Middlesex District
Representative Bradley H. Jones, Jr.
State House, Room 124
Boston, MA. 02133-1054
Tel: (617) 722-2100
Email: Rep.BradleyJones@hou.state.ma.us

Precinct 2
4th Essex District
Representative Bradford R. Hill
State House, Room 542
Boston, MA. 02133-1054
Tel: (617) 722-2489

GOVERNOR

The Honorable Mitt Romney
State House, Room 360
Boston, MA. 02133-1054
Tel: (617) 727-9725
Email: GOffice@state.ma.us

FEDERAL

REPRESENTATIVE IN CONGRESS

SIXTH DISTRICT

Congressman John F. Tierney
17 Peabody Square
Peabody, MA. 01960
Tel: (978) 531-1669
Fax: (978) 531-1996
or

120 Cannon Building
U.S. House of Representatives
Washington, D.C. 20515
Tel: (202) 225-8020
Fax: (202) 225-5915

UNITED STATES SENATOR

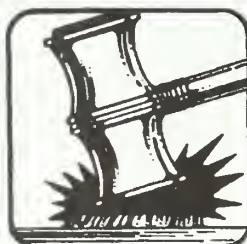
The Honorable Edward M. Kennedy
409 John F. Kennedy Federal Building
Boston, MA. 02203
Tel: (617) 565-3170
or

SR-315 Russell Senate Office Building
Washington, D.C. 20510
Tel: (202) 224-4543
Fax: (202) 224-2417
E-mail: senator@kennedy.senate.gov

UNITED STATES SENATOR

The Honorable John F. Kerry
10 Park Plaza
Boston, MA. 02116
Tel: (617) 565-8519
or

SR-362 Russell Senate Office Building
Washington, D.C. 20510
Tel: (202) 224-2742
Fax: (202) 224-8525
E-mail: john.kerry@kerry.senate.gov



MIDDLETON' S APPOINTED OFFICIALS 2002

Town Administrator

Ira S. Singer 2003

Town Accountant

Custodian of Town Lands

Robert F. Murphy 2005

Treasurer/Collector

Charles W. Newhall 2005

Assistant Tax Collector

Andrea Newhall

Town Counsel

Segal, Edelstein, Bussone
& Fallon 2005

Assistant Assessor

Bradford W. Swanson 2003

Administrative Assessor

Laura-Lee Lanzo 2003

Assistant Town Clerk

Kathryn Brochu 2005

Chief of the Fire Department

Forest Warden

Emergency Management Director

David T. Leary, Sr.

Asst. Emergency Management Director

George W. Nash 2003

Chief of Police

Paul Armitage

Superintendent of Schools

Bernard F. Creeden, Ed.D.

Interim Inspector of Buildings

Zoning Enforcement Officer

Fence Viewer & A.D.A. Officer

Robert M. Aldenberg

Local Building Inspector

David Vines

Alternate Building Inspector

William F. Cashman 2003

Health Agent and Sanitarian

Conservation Commission Admin.

Hazardous Waste Coordinator

Leo J. Cormier 2003

Assistant Health Agent

Colleen Pelley

Youth Access to Tobacco Inspectors

Diane Pickles

Ron Beauregard

Nancy Smith

Plumbing and Gas Inspector

William A. Smith 2003

Acting Inspector of Wires

James Carbone

Alternate Inspector of Wires

James Evans

Town Librarian

Adele Carter

Superintendent of Public Works

Superintendent of Insect

Pest Control

Robert Hoffman 2005

Animal Control Officer

Dog Officer & Inspector of Animals

Elizabeth L. Heckman 2003

Superintendent of Burials

Florence M. Leary 2003

Veterans' Agent

Theodore H. Butler 2003

Executive Director of the

Middleton Housing Authority

Kathleen A. Thurston

Director of the Council on Aging

Susan Gannon Moore

Middleton Electric Light**Department Manager**

Mark Kelly

North Shore Regional Vocational**School District Representative**

Roger Drysdale 2005

Representative to the Metropolitan**Area Planning Council**

Richard W. Kassiotis

Representative to the Ipswich**River Watershed District****Advisory Board**

William Mugford 2003

Representative to the Boxford**State Forest Advisory Board**

Matthew W. Pride

Representative to the Harold**Parker State Forest Advisory Board**

Warren A. Haas, Jr.

Board of Health

Jenifer Wlos Faciano 2003

Paul LeBlanc 2003

John LeBlanc 2004

George Demeritt 2005

Robert W. Ambrefe 2005

Finance Committee

Antonio Pascuccio 2003

George E. Dow, Sr. 2003

Steven A. Cocciardi 2004

Robert Twombly 2004

John Erickson 2005

Jill Mann 2005

Gordon S. Borek 2005

Board of Appeals

Ann Tragert Cote(alt.) 2003

Stephen R. Brickett(alt.) 2003

Lynn M. Murphy 2003

Stuart H. Lord, Jr. 2004

Jeffrey D. Schreiber 2005

Jack Leitner 2005

Roger E. Drysdale 2006

Registrars of Voters

James V. Hannon Jr. 2003

Mary C. Hocter 2003

Nancy L. Karolides 2004

Sarah B. George (Ex Officio)

Conservation Commission

Dennis Milotzky 2003

Sally McDonald 2004

Gertrude M. Dearborn 2004

Kevin Novello 2005

Domenic Centofanti 2005

Assistant Conservation Commission**Administrator**

Pike Messenger 2003

Memorial Day Committee

Donna Innis

Theodore Butler

James Karolides 2005

Scott Saulnier 2005

Cultural Council

Frances Novakowski 2003

Natalie Semenza 2003

Kathleen Miksis 2003

Patricia Diskes 2003

Michelle Shamon 2003

Norma Panunzio 2003

Ann Penn 2004

Christine Picillo 2004

Lorraine R. Tonello 2004

Elizabeth Wetmore 2004

Scholarship Committee

Vacancy 2003

Mary C. Hocter 2004

Shirley A. Murphy 2004

Donna J. Butler 2004

Alice Tierney 2004

Council on Aging

Olga Martinuk 2003

Kathryn Martinuk 2003

Dorothy A. Ferreira 2003

Dorothea Faulkner 2003

Vacancy 2004

Ethel E. Lee 2005

Mary C. Hocter 2005

Gertrude Dearborn 2005

Recreation Commission

Steven Jesi	2003
Amie Galuszewski (Alt.)	2003
Tony Heath(Alt.)	2003
Kevin Noyes (Alt.)	2003
Michele Nowak	2003
Stephanie Leary	2003
Janet Thwing	2004
Gary L'Abbe	2004

Historical Commission

Scott Saulnier	2003
John Goodwin	2004
Mary Tragert	2004
Robert W. Fox	2005
William Mugford	2005

Master Plan Committee

John Erickson	2003
Paul Richardson	2003
Barbara Jesi	2003
Timothy P. Houten	2004
Francis Masse	2004
Robert Murphy	2004
Kosta Prentakis	2005
Steven Weitzler	2005
Carl Toumayan	2005

**Solid Waste Study and
Town Recycling Committee**

Ira Singer	2003
Charles Newhall	2003
Leo J. Cormier	2003
Robert Hoffman	2003
Nancy M. Jones	2003
Vacancy	2003

Housing Partnership Committee

Kathleen Thurston (Ex Officio)	
Ira S. Singer (Ex Officio)	
Elizabeth M. Schultz	2003
Leo Cormier	2003
Faith Anderson Stone	2003
Ronald S. Twing	2003
Elizabeth Wetmore	2003

Bandstand Siting Committee

Stephen Brickett	2003
Nancy M. Jones	2003
Robert D. Twombly	2003
Henry Tragert	2003
Theodore Novakowski	2003
Robert Forney	2003

**Liason Representative to the South
Essex Sewerage District**

Vacancy	2003
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**Masconomet School Building
Committee**

Richard Kassiotis	
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Jail Liaison Committee

Vacancy	2003
Lisa Curran,	
Neighborhood Rep.	2004
Vacancy	
Citizen at large	2004
Henry Beuparlant,	
Neighborhood Rep.	2004
Joseph Pascucci,	
Selectmen's Rep.	2004
Finance Comm. Rep.	2004
Paul Armitage,	
Police Chief	2004
David T. Leary, Sr.,	
Fire Chief	2004
Ira S. Singer,	
Town Administrator	2004
John Goodwin,	
Citizen at large	2004

Water Advisory Committee

David T. Leary, Sr., Fire Chief	
Ira S. Singer, Town Administrator	
Nancy M. Jones, Selectmen's Rep.	
Planning Board Representative	
Robert Hoffman,	
Superintendent of DPW	
Leo J. Cormier, Health Agent	

**Danvers State Hospital Reuse
Planning Committee**

Richard Kassiotis	
George E. Dow, Sr.	

Cable Advisory Committee

Vacancy	2003
Ira S. Singer	2003
Robert D. Twombly	2003
James M. Fortunato	2003
Alfonso Longo	2003
Gimmie Sue Valacer	2003

Sidewalk & Traffic Safety Committee

Robert Hoffman	2003
Kenneth Gibbons	2003
Ira S. Singer	2003
Paul F. Armitage	2003
David T. Leary, Sr.	2003
Susan Gannon Moore	2003
Joseph Pascucci	2003
Robert D. Twombly	2003
Francis Masse	2003

**Elementary School Building
Committee**

John Erickson	
Robert Twombly	
Richard White	
Jack Leitner	
Barbara Jesi	
John Montrone	
Timothy P. Houten	
Robert Porteous	
Robert Murphy	
Ira S. Singer	
Dr. Bernard Creedon (Ex Officio)	
Dr. Malvena Baxter (Ex Officio)	
Michelle Fitzpatrick (Ex Officio)	

**Flint Library Building
Study Committee**

Trudy Dearborn	2003
Mary Ann Erickson	2003
Lois Gianni	2003
Irene Kastrinakis	2003
Christine Lindberg	2003
Brandon Toropov	2003
Mary Tragert Toropov	2003
Linda Wilkes	2003
Adele Carter	2003
Ira S. Singer	(Ex Officio)

**Public Safety Building
Study Committee**

Frank Twiss	2003
Jack Leitner	2003
Paul F. Armitage	2003
David T. Leary, Sr.	2003
George W. Nash	2003
Brent Wilkes	2003
Frank Masse	2003
Antonio Pascuccio	2003
Nancy M. Jones	2003
Robert D. Twombly	2003
James DiGianvittorio	2003
Michael Fair	2003
Robert Currier	2003
Ira S. Singer	(Ex Officio)

**Municipal Property Tax
Relief Committee**

Susan J. Gannon Moore	2003
Francis FitzGerald	2003
Charles W. Newhall	2003
Kosta Prentakis	2003
Richard Kassiotis	2003

**Danvers/Middleton Water
Study Task Force**

Nancy Jones	2003
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MIDDLETON' S ELECTED OFFICIALS 2002

Moderator

Henry A. Tragert 2003

Town Clerk

Sarah B. George 2005

Selectmen

Nancy M. Jones 2003
William R. Mugford 2003
Joseph E. Pascucci 2004
Timothy P. Houten 2004
Richard W. Kassiotis 2005

Constable

Robert M. Aldenberg 2004

Board of Assessors

Deborah J. Carbone 2003
Patricia A. Ohlson 2004
Kosta E. Prentakis 2005

School Committee

Gimmie Sue Valacer 2003
Jack Leitner* 2003
Carol Bailey 2004
Jeffrey I. Appelstein 2005
Richard J. White, Jr. 2005

Regional School Committee

Vacancy 2003
Susan M. Richardson 2004
Betsy McGinnity 2005
Diane Haas 2005

Planning Board

Steven M. Weitzler 2003
Harry Mathews 2004
David T. Leary, Sr. 2005
Christine M. Lindberg 2006
Robert M. Aldenberg 2007

Electric Light Commission

Richard W. Kassiotis 2003
Frank W. Twiss 2003
Kevin J. Kiley* 2003
Charles S. Clinch, III 2004
A. David Lenzie 2005

Library Trustees

Lois Lane Gianni 2003
Brenda J. Kirwan 2003
Sonja E. Nathan 2004
Mary Ann Erickson 2005
Mary P. Tragert-Toropov 2005

Housing Authority

Charles M. Collier 2004
Faith Anderson Stone 2005
Diane H. McGowan 2006
James Hannon(state apptd.) 2005
Judy A. Gallerie 2007

*Appointed to fill a vacancy

BOARD OF SELECTMEN and TOWN ADMINISTRATOR

Fiscal Year 2002 Annual Report

I am pleased to submit my twenty-first annual report on behalf of the Board of Selectmen. This report will provide a brief summary of the important town government activities and events during the fiscal year from July 1, 2001 to June 30, 2002. Details of the department and committee functions are contained in the reports that follow.



New housing starts (single family only) by the end of this fiscal year, (June 30, 2002), were for the fourth straight year about fifty (53). Through the first six months of Fiscal 2002 from July 1, 2001 to March 31, 2002, single family housing permits totaled thirty-one (31). A noticeable drop in construction is starting to hit the local housing market.

Construction on the large 204 unit apartment building (Ironwood at Ferncroft) on Village Road is nearing completion with occupancy of the first units expected in the summer of 2003. Inter-Capital Partners LTD., a large multi-unit residential development firm with holdings in Chicago, Texas, and Boston has not started the 38 unit garden condominium complex permitted next to the apartments. Seven new homes are being built a few hundred feet down the hill from this development where Village Road meets Locust Street. Two smaller residential (age 55 plus restricted) condominium projects, (Cobblestone Estates and Masi Meadows) with more than sixty units are nearing the final stages of construction on River Street and Maple Street respectively.

These developments with several hundred new residents will put additional strains on some departments more than others, particularly Police, Fire, and Council on Aging calls and responses.

As of January 1, 2002 the local census recorded the population of Middleton at or above 8,000 inhabitants. The 1980 federal census recorded only 4,173 residents. Only two decades later Town Government is required to meet the needs of a population twice its previous size.

Traffic congestion has noticeably affected the intersections of Essex and Forest at North Main; on Maple Street between Middleton Square and Howe Station; and all along the many new residential streets intersecting with Boston Street. Many other rural collector streets now have steady streams of residential and other through traffic trying to circumvent Middleton Square and its signals.

One additional cause for concern is the new 295 unit residential development on the North Andover and Middleton town line that will begin construction in the summer of 2003. More than 1500 vehicles per day will be traveling to and from this large complex on Route 114 at the intersection of North Main Street and Sharpner Pond Road. Despite the requests of the Town of Middleton, the North Andover Board of Appeals did not compel the developer to install traffic signals as a condition of his permit. The heavier volume of traffic is expected to create a headache for Middleton and all other local residents residing near or traveling through this area. Further exacerbating the traffic flows here will be the planned construction of an ice arena to house youth sporting teams and programs on land leased to a developer by the Town of North Andover. It is only a few hundred feet from this same intersection on Sharpner Pond Road.

If and when signals are sought for the intersection of Sharpner Pond Road and Route 114, the Town of Middleton will not have to pay for them as all of the intersection and apartment complex is completely within the boundaries of the Town of North Andover.

On the plus side, this large development, and others in the area, will serve as an anchor that will have a sizable demand for services, convenience businesses, restaurants and retail. North Main Street property on the Middleton side of the town line will become more attractive for development where recent zoning changes were made to encourage such growth to help the tax base.

Also on North Main Street, all behind the Meritor School, a retail boat business, gymnasium, and self storage and warehouse is under construction. A short distance from this site permits are expected to be applied for in the spring of 2003 to build another Dunkin Donuts store, which will be in front of a new small industrial building near the Candlelite Motel.

FINANCIAL CONDITION AND TOWN DEMOGRAPHICS

The financial condition and strength of a town government in Massachusetts is commonly measured by factors such as: Level of free cash, indebtedness, property values, composition of job and tax bases, local tax rate, extent and quality of municipal services, and schools especially.

Free Cash and Indebtedness

The Town's free cash was certified at a record high sum of \$2,085,494 as of July 1, 2002. This surplus and other financial management practices have contributed to an excellent Double (AA) Wall Street Bond Rating through Moody's Inc.. In January the Town sold permanent bonds in the amount of \$1,925,000 to fund the Webber land purchase and refinance Light Department debt at a record low rate of 2.83% for a shorter term of 12 years. Thousands of dollars in interest will be saved and the Light Commissioners voted to turn some of the savings back to the taxpayers to offset the loss in state aid. This high rating represents a strong vote of confidence in the overall fiscal strength of the Town of Middleton. Masconomet's second permanent debt service from the school addition will be sold in the winter of 2003 at an attractive rate lower than budgeted, which will again save thousands of dollars in long-term interest.

Indebtedness (net from SBAB grants) has increased with the school addition at Masconomet and purchase of the Locust East Woodland. Yet, at year-end in June 2003, outstanding total debt service will be \$12,675,424, or less than 10% of the total debt service allowed by law, with 8.6% of this amount paid from water and electric rates.

Tax Rate

The fiscal year 2003 tax rate of \$11.06 decreased by 9.7% from the previous year's rate of \$12.13. However, assessed values grew by 12% on average, so the typical taxpayer experienced a modest increase in property taxes from Fiscal Year 2002 to Fiscal Year 2003. The Selectmen voted not to assign a higher tax rate to business and industry in order to attract commercial development to help offset the costs associated with rapid residential growth.

Middleton's tax rate compares quite favorably within the region as the table below demonstrates. Middleton's tax rate is on average 26.7% lower than neighboring communities. The business and commercial tax rate in Middleton is on average 44% lower than neighboring communities. All of the communities listed below increased their property values using the new procedure allowed by the state for interim valuation adjustments between the mandated three-year reevaluations. This process results in lower tax rates despite the need to raise more property taxes.



Ten Community (North Shore) Fiscal Year 2003 Property Tax Rates *

Town or City	Residential Rate	Commercial Rate	Two Rate Average	% Higher or Lower	
Middleton	\$11.06	\$11.06	\$11.06		
Topsfield	\$12.74	\$12.74	\$12.74	15.2%	Higher
Danvers	\$12.51	\$16.79	\$14.65	32.5%	Higher
North Reading	\$12.09	\$12.09	\$12.09	9.3%	Higher
Salem	\$12.87	\$26.05	\$19.46	75.9%	Higher
Beverly	\$11.61	\$20.70	\$16.16	50.1%	Higher
Peabody	\$9.45	\$18.72	\$14.09	27.4%	Higher
North Andover	\$13.12	\$15.92	\$14.52	31.3%	Higher
Hamilton	\$13.75	\$13.75	\$13.75	24.8%	Higher
Boxford	\$11.59	\$11.59	\$11.59	4.8%	Higher
Ten Town Averages	\$12.08	\$15.94	\$14.01		

* Reported FY 2003 Tax Rate

Job Base, Economic Development and Property Values and Proposition 2-1/2 Overrides

The job base suffered a major blow when Verizon began a layoff, which will total 350 jobs at its former Yellow Pages Headquarters building in Middleton. The impact will be felt on a regional basis as none of these employees reside in the community. According to the State Division of Training and Employment, there were more than 4,874 jobs in 293 establishments within the Town of Middleton in the year 2001. The largest employers were: Manufacturing with 1,160 jobs; retail trade with 1,099 jobs; government (including the Essex County Jail) with 937 jobs; and services with 1,600 jobs. The Town actually has more people commuting to jobs within the community (4,874) than the total number within the labor force who live in Middleton (3,661 as of January 1, 2002). This diversification of local employment contributes to Middleton's economic strength. The above numbers do not reflect the large layoff from Verizon which began in 2002 and will carry through 2003.

It is unclear whether Verizon will sell or lease the Town's largest commercial tax paying building to another firm. For the present, it will maintain a smaller core of employees at the Village Road property. The eight story building is assessed at just under thirty-seven million dollars. Other job growth has continued to occur along the North and South Main Street development corridor, but has slowed considerably with the weakening economy.

The unemployment rate was consistently below the State average of 4.8%, hovering around 3.8% over the fiscal year.

The combined values of all property in FY '02 increased from \$961,377,807 to \$1,125,865,595. \$28,706,500 of the total property growth of \$32,539,120 was from residential development, another \$658,520 from personal property growth, and \$3,174,100 from commercial development. This increase, and a revaluation of all properties, pushed the total valuation of property in Middleton to over one billion dollars. Unfortunately, most of the growth has come from residential development, which now accounts for 82.4% of the tax base.

Recent studies have affirmed the fact that it only costs the Town about fifty cents of every dollar businesses pays in taxes to provide them municipal services. This is because businesses do not send children into local schools at a per pupil cost of more than \$6,800.

Proposition 2-1/2 Ballot Questions

There are many misconceptions about Proposition 2-1/2. The law was intended to give voters more opportunities to approve or veto spending for large local projects and as a control for the growth of municipal operating budgets funded by property taxes.

Since its adoption in 1979, many communities have routinely approved dozens of overrides while others have not even placed an override question on a local ballot. Proposition 2-1/2 override votes must be approved in a two-part process by the local legislative body (town meeting, town or city council) and by the voters at a municipal election. Larger communities with significant debt service approved prior to the adoption of Proposition 2-1/2 in 1979 did not need to use the law to fund new debt service, as long as the new debt levels did not exceed retiring principal and interest payments. Most small communities like Middleton did not have much if any debt at that time and did not have any debt service already built into the local budget. That is part of the reason there are many more override votes on the ballot in smaller communities.

Most fast growing communities do not have sufficient funds to pay for increased operating budget costs and the costs of new debt service for new schools and municipal buildings.

As the costs of newer schools and municipal facilities grow, there are increasingly more communities with the need to raise additional revenues to pay for them. Retiring debt service for a twenty year bond issue for a new school built in the 1970's for three or four million dollars does not provide enough funds to pay for the mega-projects of today with price tags of ten times those amounts. This is why we see the difficulty in the neighboring Town of Danvers that does not have the capacity to fund a sixty million dollar school building project within the fiscal constraints of Proposition 2-1/2, (without cutting deeply into the town and school's annual operating budgets).

The placement of a question on a ballot for a Proposition 2-1/2 Override Vote should not be viewed as a positive or negative sign, or a measure of the condition of a local government's finances. Initiated by a petition through Citizens for Limited Taxation, Proposition 2-1/2 is merely a mechanism to insure broad based citizen support for any large increases in local spending and property taxation. In fact, the original law was amended a few years ago to provide an "underride" mechanism for those wishing to reduce their local property taxes from current levels. Negative stigmas associated with the placement of a Proposition 2-1/2 override vote on the ballot have made it more difficult for the law to work in the manner it was intended.

Ironically, Wall Street bonding companies that rate municipal government fiscal capacity like Moody's and Standard and Poor's, routinely give communities that have successfully overridden Proposition 2-1/2 higher ratings when issuing new debt. They view an override vote as adding to the capacity of a town or city to pay off debt service on time without defaulting.

How does Middleton compare to statewide trends regarding number of override votes on the ballot and percentage of those passing and failing? The answer is about average. Over the past seven years, Middleton has placed twenty various overrides on the ballot with about 40% passing and 60% failing. Voters have approved \$604,993 in operating budget overrides and rejected an additional \$888,894 in operating budget overrides. Debt service overrides have resulted in the about the same approval and failure rate.

The conclusion drawn from this history of override votes clearly shows Proposition 2-1/2 laws are working in the Town of Middleton. Voters approve spending when they wish to pay for additional services or facilities and simply reject them when they choose not to fund them.

PUBLIC IMPROVEMENTS AND OPEN SPACE PRESERVATION

Many important construction projects and land acquisitions are under way or in various stages of plan development. Here is the status of some of the larger ones.

Local School Building Committee

After more than a year and a half of work, this Committee presented the Fall 2002 Special Town Meeting with a plan to build a new school on recently acquired property off Locust Street. Many options were examined in great depth in anticipation of the elementary school enrollment growth expected over the next ten years. The Committee did not recommend the retention of the Howe-Manning School more than five or six years due to the estimated cost of additional repairs to maintain the building as a functioning school that meets modern day building code and classroom standards. The school's septic system has been declared in Title Five failure by the Board of Health and millions of dollars in HVAC, roof replacement, and interior repairs are needed.

Committee members project student enrollment to increase by 150, and peaking in 2012 or 2013, where up to ten to twelve additional classrooms will be needed.

With residential growth continuing at a steady 40-50 single family homes per year, this projection could be conservative as an additional 500 homes could be added by that year. The Special Town Meeting in October rejected the request for \$700,000 in design funds for the new school with concerns raised over the total cost of the new school, state building grant funding delays, the school's timing and need, and the planned decommissioning of the Howe-Manning School. The Committee is now re-examining the space options in hopes of developing less expensive ways to build and supply the necessary classrooms in time for the additional students.

Essex/Forest/North Main Street Signals and Intersection Reconstruction (hopefully only a year and a half away) .

The Massachusetts Highway Department has approved the final design plans for signaling and reconstructing this dangerous intersection. The next step before bidding and construction are the three or four property conveyances to provide sufficient publicly owned land on which to build the new sidewalks. State and federal grant funds will pay for all improvements and property acquisitions. The State's Central Artery Project in Boston has used all of the federal funding which is normally allocated to begin projects like this one.

The Board of Selectmen is lobbying state officials and key legislators very hard to bring this project to construction by locating funding for this stalled project. The State Highway Department's 5-Year Transportation Improvement Plan had pushed the start of this project back to 2007 at the earliest, but the Town was able to reverse that decision last year, although it was bumped forward again last fall. The rescheduled project start date is State Fiscal Year 2005, (beginning on July 1, 2004) Residents are encouraged to maintain the pressure on the Governor's Office, state officials, and local legislative representatives to keep this project moving ahead.

Soccer Field Construction

The State Receiver of the Rubchinuk Landfill met with the Selectmen. A full sized soccer field next to the capped landfill will be leased to the Town. At this writing the field has been constructed and seeded. Town officials are working with the State Receiver to install an irrigation system and the field should be ready for use in 2003. This field will insure that the Town has adequate space for its rapidly expanding youth soccer programs.

Ipswich River Bridge over Boston Street

This 1935 structure is scheduled for replacement through the State Bridge Grant Program. The Massachusetts Highway Department is overseeing design and construction of what is referred to as "a foot print bridge replacement". Construction for this \$1,000,000 project began in the fall of 2001 and will be completed by June of 2003. No widening or significant shift in Boston Street is expected during this roadwork.

River Street Reconstruction

The Town is still waiting to receive funding of a grant for improved access to the Transfer Station. This \$250,000 grant will pay for the repaving of the Transfer Station Access Road (Natsue Way), new drainage and possibly sidewalks along the first section of River Street from Route 114 to Natsue Way.

Most town roads were laid out as 40 to 50 foot right-of-ways, although River Street is less than 35 feet wide. Part of these funds would have to be used to acquire the necessary road width to install this first section of sidewalk.

Flint Library

After a long and competitive application process, the Town was notified of a grant award in October of 2001 from the Massachusetts Board of Library Commissioners for the Flint Library expansion project in the amount of \$2,400,000. The latest information from the State Library Commissioners is that a grant award may be offered to Middleton in late 2003 or early 2004. The Town would then have up to six months to decide if it wants to move forward with the expansion and reconstruction of the Library.

The Flint Library Building Committee will use the time to work on plans for expanded parking, environmental and site plan issues, and overall community support. If the Town does not move ahead with the expansion and reconstruction, the Flint Library Trustees will ask voters to address more than an estimated million dollars in long term maintenance issues within the building including the roof, heating and cooling systems, foundation and exterior brick repairs, handicapped access, and interior structural repairs.

Fire Station/Police Station Expansion



A new study committee was appointed by the Board of Selectmen with the charge of making recommendations on the feasibility of building a new combined public safety building to accommodate the growing needs of the fire and police departments. This Committee is also charged with examining potential sites within the center of the Town that would meet the needs of a combined public safety building or a relocated fire station. Feedback received by the Board of Selectmen, after plans to expand the Fire Station at its current location were rejected, indicated an interest in moving the Fire Station into either a combined new facility or a separate and more spacious lot with adequate parking, access, and room for expansion.

For the time being, plans to expand the Police Station are on hold to insure that opportunities for savings and efficiencies through joint municipal facility development are fully explored. Little activity has occurred as economic conditions worsen, but a regional study of public safety dispatching will soon proceed with the neighboring towns of Boxford and Topsfield.

Masconomet School Expansion and Renovation

Construction and funding for this \$54 million dollar project were approved at the 1999 Annual Town Meetings. With the opening of the new middle school in the Fall of 2002, this project is nearing completion. The financing of long term bonds has come at a unique time for the taxpayers with municipal bond rates at or near historic lows. These lower interest rates have generated annual savings to taxpayers of more than 30% from the original estimates. It is reported that the project is on schedule and within budget to date. Much more detail is contained with the Masconomet School District report in this document.

The greatest concern remaining is the timing of anticipated funding from the State's School Building Assistance Program. Currently fourth on the list, Masconomet should be funded in FY '04 with the first check coming in FY '05. This would allow increasing debt service costs to be paid for by the state grant without any impact to taxpayers in the three towns. Any delays beyond FY '05 will increase the costs to local taxpayers as the annual grant payment from the SBAB is expected to be slightly more than \$1,000,000.

Open Space and Municipal Land Acquisitions

The Town, through the Conservation Commission, Open Space Committee, and the Land Acquisition Subcommittee of the Master Plan Committee, made good strides in acquiring two smaller parcels of open space, one of which is contiguous to the recently acquired Webber land off Locust Street. Discussions are also underway for a third parcel of about 20 acres near Boston Brook. These three parcels are:

- Thomas Flatley donated a 7.8 acre parcel of land off Locust Street next to the Webber Open Space Land, (Locust East- Woodland Park).
- Gordon Burgess donated a small parcel off Randall Avenue near Mill Pond.
- Discussion continues with the Chatham Development Trustees, who received approval for an eleven lot cluster residential development off the end of Mill Street. The Trustees are interested in making a donation of up to 20 acres of wetland next to Boston Brook behind the second oldest residence in Middleton, the historic 1700 Bray Wilkins homestead.

Water Supply Expansion

The Towns of Danvers and Middleton are working together to locate and develop additional water supply. The overall supply of the two-town system has already reached its limits. The withdrawal of further water from the Ipswich River Watershed is closely regulated by the State Department of Environmental Protection. The purchase of additional supply from nearby systems is not as easily approved as it was in the past. During the height of last year's drought, the DEP considered declaring an emergency that would have allowed a transfer of water from the Merrimac River Watershed Basin into Middleton. This was later deemed impractical as the pH (acidic water level) was not compatible between the North Reading supply and the Middleton/Danvers supply. For a few weeks last spring the supply was at its lowest level in modern history with only 68 days of water left in the two town supply. In light of all this, the two towns have implemented an aggressive conservation program to reduce consumption wherever possible.

A Danvers and Middleton Water Study Task Force is guiding the investigation process for the additional water supply. The hydrogeologic investigation is centering on five areas that look most promising for the development and use of new deep groundwater wells. These are located primarily in the northeastern quadrant of the Town. The Town of Danvers has begun surveying property in these favorable water development zones.

Northeast Maritimes Natural Gas Pipeline Plans

Work is well underway with the Northeast Maritimes Company's construction a 30" diameter natural gas pipeline through the entire length of the community, using as a primary route, an electrical corridor owned by New England Power Company. Approximately 5.7 miles of pipeline is planned to run through Middleton beginning at the New England Power Company easement and running southerly through or around the Emerson Brook Reservoir, then running southerly along the North Reading-Middleton town line, and finally continuing across Boston and River Streets into Peabody.

At this writing, approximately 60% of the work is completed with the remaining pipeline scheduled to be installed throughout the spring and summer of 2003 and activated some soon after. Most of the work associated with the crossing of the Emerson Brook Reservoir was completed over last winter. The pipeline was directionally drilled 70 feet under the Reservoir crossing beginning in the vicinity of 195 North Main Street about 600 feet north of Lake Street extension and crossing Forest Street into the wooded area towards Middleton Pond. Large noise abatement tents were erected to minimize the continual noise from the directional drilling.

The Town negotiated a payment of \$295,000 from the company for easements over Town owned lands and road crossings. This money was placed in the Town's surplus account, which will help fund important portions of the next few capital budgets and pay for safety training within our fire department for responses to pipeline issues.

Most concerns continue to relate to safety, diminished property values and a loss of natural habitat and trees along the pipeline path. The Town is monitoring these issues and working with affected abutters to hold the Maritimes accountable for needed improvements following construction. The Maritimes also set up a large staging area behind Middleton Aerospace, out of which hundreds of employees and dozens of pieces of heavy equipment and pipe are shuttled to construction sites along the path of the pipeline throughout the North Shore. During morning and evening rush hours, traffic along South Main Street has been slowed leading to longer commuting times for Middleton residents and others.

Keyspan (formerly Boston Gas) Expands in Northern Middleton

After the imposition of strict construction guidelines, Keyspan was granted permission to install more than two miles of new residential and commercial service natural gas lines along North Main, Essex Street, and School Street. Middleton residents and businesses in these areas now have another choice of fuel for their heating, cooling and commercial needs. The company agreed to make extensive repairs to trenches in the road shoulders and in places where the pipeline was installed under the traveled way. The Assessors report that the new gas lines represent more than \$1,500,000 in additional property valuation expected to yield about \$17,000 in taxes in Fiscal Year 2004.

Other Administrative Business

The Board of Selectmen held and attended bi-weekly meetings to approve the weekly bills, resolve citizen complaints, conduct license and permit hearings, and review and formulate the municipal budget and all policy matters. In addition, joint meetings were held with the Finance Committee, all three School Committees, Master Plan Committee, Conservation Commission, School Building Advisory Committee, Library Building Advisory Committee, and Recreation Commission to work on issues of mutual concern and interest.

Representatives of the Selectmen attended meetings of and participated in the Essex Agricultural and North Shore Technical School Merger Study Committee, Water Advisory Committee, Cable Advisory Committee, Essex County Selectmen's Association, Masconomet School Building Committee, Masconomet Budget Committee, Fire/Police Station Study Committee, Jail Liaison

Committee, Traffic and Sidewalk Safety Committee and North Shore Coalition of Communities For Maritimes Natural Gas Pipeline.

In addition to the above, some of the most time consuming and noteworthy activities of the Board of Selectmen and the Town Administrator during the year included:

- Held numerous special meetings to review the Fiscal Year 2003 Budget and Capital Improvement Plan, including three Saturday sessions to closely examine operating budgets.
- Applied for and received a \$250,000 state grant to help pay for the Locust Street Open Space and Woodland parcel offered by the Webber family.
- Administered the tenth year of an Essex Home Consortium Grant of federal funds. This program awards loans to low and moderate income homeowners to make life safety code repairs to their properties.
- Began the second year of a \$200,000 State Septic Improvement Loan Program to loan homeowners funds to bring their septic systems in compliance with Title Five and reduce groundwater pollution to nearby streams, rivers, and ponds.
- Attended meetings of the Essex County Selectmen's Association. The interaction with area Selectmen allows Board members to compare neighboring community services and policies.
- The Town Administrator served as a member of the Board of Directors of the Massachusetts Inter-local Insurance Association that provides all types of insurance to Middleton and more than 300 municipalities across the Commonwealth. MIIA's innovative credits for effective loss control and promotion of employee health are key components of keeping the costs of insurance reasonable and manageable.
- Met with new State Representatives Bradford Jones and Bradley Hill and State Senator Bruce Tarr to support legislation in the best interest of the Town. Middleton was split into two legislative districts and all three individuals continue to show great interest in our community and have been extremely responsive to Middleton's needs and issues.
- Following collective bargaining and funding from Town Meeting, the Town health insurance contribution rates were increased from 55% to 60%.
- Negotiated collective bargaining contracts for labor unions, striking a balance between paying productive town employees fair and livable wages while not burdening taxpayers with excessive settlement costs.
- Approved higher work credits for the Senior Tax Relief Work Program and expanded opportunities for seniors to work in various municipal jobs for a credit of \$750 towards a property tax bill.
- Maintained a bond rating of "AA" from Wall Street's Moody's Investors Rating Service.
- Interviewed and selected three new reserve police officers, bringing the ranks of uniformed members of the Police Department's Reserve Force to fourteen.

As I begin my twenty-first year as Town Administrator, I extend my sincere thanks and deep appreciation to the Board of Selectmen, my Administrative Secretary Donna Innis, department heads, employees, committee chairpersons, and residents of Middleton for their support, advice, ideas and, as always, good guidance.

It is with sincere sadness that we acknowledge this year the deaths of former town employees, colleagues, and friends of the Town. They were: Alfred Jones, William Hocter, Albert Pelletier, Lorne Davis, Ross Pope, James Vrees, Joan Falkowski, Jean Stewart, Matthew Pride, George Kimball, Deborah Hannon, and Edward Broff, Jr.

It continues to be a pleasure to work with the many Middleton people who unselfishly contribute so much to the well being of this outstanding community.

Ira S. Singer
Town Administrator
On Behalf of the Board of Selectmen [During FY '02]

Richard W. Kassiotis, Chairperson
William R. Mugford
Timothy P. Houten
Joseph E. Pascucci
Nancy M. Jones



TOWN OF MIDDLETON

SPECIAL TOWN MEETING

December 4, 2001

On Tuesday, December 4, 2001, voters of the Town of Middleton met at the North Shore Technical High School Auditorium, 30 Log Bridge Road, Middleton, MA. Moderator Henry Tragert called the Meeting to order at 8:10 p.m. and declared that a quorum was present. (It was later shown that 106 voters were in attendance). Town Clerk Sarah George read the return of service of the warrant showing that the Meeting had been duly called and posted. The articles of the Special Town Meeting warrant were then disposed of as follows:

ARTICLE 1: To hear and act on Committee Reports. Kosta Prentakis gave a report for the Master Plan Committee; Richard White reported for the School Space Needs Committee; and Christine Lindberg reported for the Library Study Committee.

ARTICLE 2: On petition of the School Committee and Superintendent of Schools to see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$25,000 to expand the ongoing School Space Needs Study with the following scope of work; provide an assessment of the feasibility of expanding the Fuller Meadow School, provide an assessment of the feasibility of building a new school on parcels of land currently owned by the Town and evaluate short-term space options to meet school needs, and complete a capital value assessment of the Howe-Manning School; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended that Article 2 be adopted with the words "on parcels of land currently owned by the Town" deleted, and the funding to come from Free Cash. The article as recommended reads: On petition of the School Committee and Superintendent of Schools to see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$25,000 to expand the ongoing School Space Needs Study with the following scope of work; provide an assessment of the feasibility of expanding the Fuller Meadow School, provide an assessment of the feasibility of building a new school, and evaluate short-term space options to meet school needs, and complete a capital value assessment of the Howe-Manning School; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing or by any combination thereof.

PURPOSE: The May 2000 Annual Town Meeting funded an article to conduct an initial Space Needs Study. These funds were used to develop a refined ten-year enrollment study, to complete detailed space needs analysis and to conduct a capital asset review of the Howe-Manning School. This article will enable the Space Study Committee to examine more closely, options available to take the steps necessary to bring new permanent space on line during the 2004-2005 school year. The School Committee and Space Study Committee firmly believe that independent expertise is necessary to properly evaluate all viable options.

Article 2 was adopted on a voice vote.

ARTICLE 3: On petition of the Police Chief to see if the Town will vote to raise and appropriate the sum of \$24,000 to be used together with a \$30,000 grant from the Executive Office of Public Safety, to replace the existing Police Department Record Management System, which is eight years old and no longer eligible for hardware or software support. The new Police Record Management System will include new wiring for ten work stations, with software and hardware including but not limited to; MS Windows 2000, MS Exchange Server Agent, backup exec, 20/40GB tape backup ups 1400, ten user client access license, SQL server with 1gb ram, five

PC's, 24 port switch, network printer, Police Server Software, data conversion, installation and implementation of the equipment and training; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended the appropriation of \$24,000 from Free Cash to fund Article 3; Chief Armitage spoke in favor, and the motion carried unanimously.

ARTICLE 4: On petition of the Board of Assessors and the Master Plan Committee to see if the Town will vote to raise and appropriate the sum of \$10,000 to be used to conduct a needs assessment for a Geographic Information Systems (GIS) in order to determine if and how the implementation of this technology will cost effectively benefit the Town; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing, or by any combination thereof.

The Finance Committee did not recommend Article 4, and the Master Plan Committee asked that it be withdrawn.

ARTICLE 5: On petition of the Superintendent of Public Works to see if the Town will vote to raise and appropriate the sum of \$73,532 to install drainage, widen, pave and otherwise improve any public ways in accordance with the provisions of Section 34, Chapter 90 of the Massachusetts General Laws, and such funds to be reimbursed by the Commonwealth of Massachusetts, Department of Public Works.

The Finance Committee recommended that Article 5 be adopted with the funds to come from Chapter 90 reimbursement by the state. The motion carried unanimously.

The Moderator asked for the Meeting's indulgence in digressing from the business at hand to introduce Representative Bradford Hill of the 4th Essex District, who will represent Middleton's precinct 2, and Representative Bradley Jones of the 20th Middlesex District, who will represent precinct 1.

ARTICLE 6: On petition of the Master Plan Committee to see if the Town shall amend the Master Plan adopted in November 1999, by inserting the following:

13.1.10 Municipal Facilities Planning Principles:

Prior to consideration of a municipal facility project by Town Meeting, the Master Plan Committee shall make a recommendation as to the conformity of the proposal to expand, renovate, or build a new facility with the following planning principles:

1. **SIZING:** Municipal facilities should be designed to meet Middleton's needs at build-out, with construction to be phased where and as appropriate.
2. **SITING:** The sites for new and/or expanded municipal facilities should be of sufficient size as to accommodate the build-out design while minimizing land acquisitions and enhancing community appearance.
3. **COMBINING USES:** Where uses are compatible, facilities should be combined for cost savings and enhancing value to the Town.
4. **FINANCING:** The building of municipal facilities should maximize the use of outside funding sources while the Town's portion of debt service is scheduled so as to minimize the impact on taxpayers.
5. **TIMING:** The timing of projects should be coordinated so as to facilitate principles #2 and #4 while providing the level of services needed by the Town.

The Finance Committee recommended that Article 6 be adopted as read. Kosta Prentakis, of the Master Plan Committee, spoke in favor of this amendment as a guide for future decision-making. The motion carried unanimously.

ARTICLE 7: On petition of the Board of Selectmen to see if the Town will vote to accept Ogden Lane as a Town Street as laid out by the Board of Selectmen under Massachusetts General Laws, Chapter 82, Section 22, and in compliance with the Planning Board's Subdivision rules and Regulations for new streets.

The Finance Committee deferred to the Planning Board. Chairman David Leary reported that the Planning Board did not recommend adoption of Ogden Lane at this time, and no motion was made.

ARTICLE 8: On petition of the Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$15,000 to restore full funding to the FY '02 Memorial Hall Repair Account; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing or by any combination thereof. (This account was used to fund the emergency repair to the back wall in the Assessor's Office and floors of Memorial Hall following a storm in March of 2001).

The Finance Committee recommended that \$15,000 be appropriated from Free Cash to fund this article, and the Meeting voted to do so unanimously.

ARTICLE 9: On petition of the Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$5,000 to contract with the Massachusetts State Division of Standards for services to continue testing and sealing of all commercial weighing and measuring devices in the Town; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended adoption of Article 9 with the amount amended down to \$2500 to be taken from Free Cash. After a brief discussion, the motion carried unanimously.

ARTICLE 10: On petition of Robert Kelley and two thirds of the abutters of Esteymere Place to see if the Town will vote to raise and appropriate the sum of \$3,563 to be used together with the amount of \$3,563 contributed by the abutters of Esteymere Place for the paving of the end of the Private Way known as Esteymere Place under the provisions of the Private Way Improvement Bylaw of the Town of Middleton as adopted on May 10, 1988; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee had no recommendation, and the article was withdrawn.

ARTICLE 11: On petition of the Fire Chief to see if the Town will vote to raise and appropriate the sum of \$10,275 to purchase (15) Self-Containing Breathing Apparatus (SCBA) air cylinders; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing, or by any combination thereof.

On the recommendation of the Finance Committee, the Meeting voted to adopt Article 11, with the funds to come from Free Cash, unanimously.

At 8:50 p.m. a motion to dissolve the Meeting, made and seconded from the floor, carried unanimously.

Attest, a True Copy,

Sarah B. George
Town Clerk

TOWN OF MIDDLETON SPECIAL TOWN MEETING

May 14, 2002

On Tuesday, May 14, 2002, voters of the Town of Middleton met in the North Shore Technical High School Gymnasium. Moderator Henry Tragert announced that more than a quorum was present and called the meeting to order at 7:30 p.m. Town Clerk Sarah George read the Return of Service of the Warrant showing that the Meeting had been duly called and the Warrant posted in the usual five places by Constable Robert Aldenberg on April 29, 2002.

The Moderator proposed that, with the concurrence of the Meeting, we dispense with the reading of the individual warrant articles. He stressed, however, the importance of understanding what we're voting on. "If there are any questions, or uncertainties or ambiguities, please raise you hand and let's address the issues. Just because we don't read the article doesn't me we should proceed without full knowledge of what we're doing."

It was moved and seconded from the floor that we dispense with the reading of the warrant articles. The motion carried.

The articles of the Special Town Meeting were then disposed of as follows:

ARTICLE 1: On petition of the Board of Selectmen to see if the Town will vote to amend Middleton Town Bylaws by deleting the first portion of the sentence of Part One – Town Government, Chapter Two–Government of Town Meetings that currently reads as follows: "The presence of eight percent of registered voters at a town meeting shall constitute a quorum" and adding in its place the following language: "The presence of 100 registered voters at a town meeting shall constitute a quorum".

Jill Mann, speaking for the Finance Committee, recommended adoption of Article 1 and explained that in 1981, when the Town voted to reduce the quorum required by the Charter from eight percent to 100 voter,s it was an oversight that the By-Laws did not get changed in the same way. She said that this article is to correct that oversight. On a voice vote, the Meeting voted unanimously to adopt Article 1.

ARTICLE 2: On petition of the Board of Selectmen and Recreation Commission to see if the Town will vote to raise and appropriate the sum of \$10,000 to co-sponsor the planned Will's Hill Family Festival to be held at the Emily Maher Recreation Park on June 22, 2002 with such funds to be expended under the direction of the Board of Selectmen; and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing or by any combination thereof.

John Erickson, Chairman of the Finance Committee, reported that his Committee recommended adoption of this article as written, with the funds to come from Free Cash. Paul Richardson, the prime organizer of Chief Will's Day, explained that they had already raised a little more than \$13,000 privately. The festival is to include a Horribles parade, games, rides, speed pitching, a dunk tank, music, a cookout and fireworks. The Meeting voted unanimously to spend \$10,000 from Free Cash on Chief Will's Day.

ARTICLE 3: On petition of the Town Accountant and the Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$15,000 to be used to implement the new Governmental Accounting Board Standard known as GASB 34 within the Town's accounting system for Fiscal Year 2003 and to see if such funds will be raised by taxation, by transfer from available funds, by borrowing or by any combination thereof.

Purpose of Article: In 1999 the Governmental Accounting Standards Board adopted its Statement #34 entitled, "Basic Financial Statements-For Local and State Governments. Audited financial statements of local government must now conform to the new standards contained in Statement (GASB 34). Larger cities and towns began conformance this year and communities the size of Middleton must conform by the end of Fiscal Year 2003.

There are two major changes the town must make to conform. The first is that Middleton must now include and account for all fixed assets, (all buildings, equipment, and eventually town infrastructure like roads, water lines, and bridges) in all financial statements to afford a long-term trend over a period of years. These assets then have to be depreciated annually to reflect the dollar costs to a community of keeping its physical plant in good condition. A second major change is the town must provide a "government wide" financial statement in addition to the traditional funds-based statements in order to provide to the bond rating agencies a more complete view of the finances of towns like Middleton.

Why do Middleton and all other local governments need to comply?

1. If the Town does not comply the State Department of Revenue will withhold certification of free cash and subsequent state grant payments.
2. The users of municipal financial statements (municipal bond rating agencies like Mood's and Standard and Poor's) insist on standardized financial reporting and compliance with GASB 34 as with all other municipal accounting standards before establishing a bond rating for a town. Departures from these standards will likely cause a bond rating agency to issue a qualified opinion, which in turn will negatively impact the town's bond rating becoming more costly to borrow. For example, if a lower bond rating caused a small $\frac{1}{2}$ of 1% change in the interest rate on a 20 year bond, the Town would pay more than \$50,000 in higher interest rates over the life of the bond.

Speaking for the Finance Committee, Tony Pascuccio recommended adoption of the article with the funds to come from Free Cash. At the request of a voter, Town Administrator Ira Singer gave a brief explanation. The motion carried unanimously.

ARTICLE 4: On petition of the Middleton School Committee and the Elementary School Building Feasibility Study Committee to see if the Town will vote to raise and appropriate the sum of \$35,000 to fund the analysis of site development costs including preparation of topographical contour and survey plans, site borings, and other technical analysis that would be incurred in building a new school on town owned land on Locust Street; and to see if such funds shall be raised by taxation, by transfer from available funds, or by any combination thereof.

Purpose of Article: The Elementary School Building Feasibility Committee has completed the following study with funds from the December 2001 Special Town Meeting:

Reaffirmed that enrolment will likely increase by over 100 students K-6 by September 2006. The schools are presently short of necessary instructional space.

Determined that an addition to the Fuller Meadow School would be undertaken only with the acquisition of additional land and would be subject to the approval of the Department of Education's School Building Assistance Bureau. These issues are currently being pursued.

Determined that an addition to Howe-Manning is not economically sound and the number and size of classrooms in the building create difficulties in dealing with current and future program needs.

Determined that the timetable for the availability of other state land in town or the acquisition and conversion of the current Technical High School does not match our current need.

Established that a new school could be sited on Town owned land off Locust Street but not on land off Essex Street. The proposed funding from this new article will be used to make a final determination of where and how a new building can be placed on the Locust Street property.

The funds from this article will be used by the Building Feasibility Committee to verify that a new school to meet the Town's needs could be sited on the Town owned land off Locust Street. This information along with the additional information gathered for the Fuller Meadow site will allow the Building Feasibility Committee Elementary School Committee to make a final recommendation to the Town regarding future space options no later than fall 2002.

The Finance Committee recommended appropriating this \$35,000 from Free Cash. The Master Plan Committee and the Planning Board also recommended the article, and the motion carried on a voice vote.

It was moved and seconded from the floor, and unanimously voted to dissolve the Special Town Meeting at 7:55 pm.

Attest, a True Copy,

Sarah B. George
Town Clerk



TOWN OF MIDDLETON ANNUAL TOWN MEETING

May 14, 2002

On Tuesday, May 14, 2002, voters of the Town of Middleton met in the North Shore Technical High School Gymnasium. Moderator Henry Tragert announced that more than a quorum was present and called the meeting to order at 7:55 p.m. (It was later shown that 289 voters were present.)

Boy Scout Troop 19 presented the colors and led the Meeting in the Pledge of Allegiance.

Before taking up the business of the meeting, the Moderator announced that there were a few ceremonial matters to take care of. Robert Murphy, President-elect of the Topsfield-Boxford-Middleton Rotary Club presented the Club's Outstanding Citizen and Community Leader of 2002 Award to Gimmie Sue Valacer. Selectman Joseph Pascucci announced the dedication of the FY 2001 Annual Report to Frank FitzGerald for his outstanding service to the Town.

Town Clerk Sarah George read the Return of Service of the Warrant showing that the Meeting had been duly called and the Warrant posted in the usual five places by Constable Robert Aldenberg on April 29, 2002. The articles of the Annual Town Meeting were then disposed of as follows:

ARTICLE 1: To hear and act on Committee Reports. Kosta Prentakis reported for the Master Plan Committee; Christine Lindberg, for the Library Building Committee; and John Erickson, for the Finance Committee.

There was a motion and second from the floor to dispense with the reading of the articles of the Warrant, and the motion carried. The Moderator recognized Senator Bruce Tarr who spoke about the difficulties the Legislature is having trying to balance the budget.

ARTICLE 2: On petition of the Treasurer to see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time-to-time in anticipation of the revenue of the financial year beginning July 1, 2002 in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 17.

The Finance Committee recommended adoption of Article 2, and the motion carried unanimously.

(Informational Note: The Town Consolidated Personnel Compensation Plan is normally inserted into this portion of the Town Meeting Warrant. The Personnel Compensation Plan will be placed on a Special Town Meeting Warrant in the fall to consider any wage increases at a later time when state aid amounts may be known, and additional revenues may be available to the Town.)

ARTICLE 3: On petition of the Board of Selectmen to see if the Town will vote to determine what sums of money the Town will raise and appropriate for the ensuing twelve months. The following pages of the Town Operating Budget constitute the detail of this article.



**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 100: GENERAL GOVERNMENT						
Department #114 TOWN MODERATOR						
5100	Personal Services	100	100	100	\$100	\$100
DEPARTMENT TOTAL		\$100	\$100	\$100	\$100	\$100
Department #122 SELECTMEN/ADMINISTRATOR						
5100	Personal Services	111,437	120,445	120,445	120,445	120,445
5200	Purchase of Services	17,150	12,250	11,638	11,638	11,638
5400	Purchase of Supplies	2,000	2,200	2,400	2,400	2,400
5700	Other Charges & Expenses	46,618	47,269	48,003	48,003	48,003
DEPARTMENT TOTAL		\$177,205	\$182,164	\$182,486	\$182,486	\$182,486
Department #131 FINANCE COMMITTEE						
5100	Personal Services	1,408	1,456	1,456	1,456	1,456
5200	Purchase of Services	115	115	109	109	109
5400	Purchase of Supplies	100	100	100	100	100
5700	Other Charges & Expenses	60,150	60,150	60,150	60,150	60,150
DEPARTMENT TOTAL		\$61,773	\$61,821	\$61,815	\$61,815	\$61,815
Department #135 TOWN ACCOUNTANT						
5100	Personal Services	63,618	70,671	70,671	70,671	70,671
5200	Purchase of Services	2,370	2,590	2,461	2,461	2,461
5400	Purchase of Supplies	600	600	600	600	600
5700	Other Charges & Expenses	245	245	245	245	245
5800	Capital Outlay	200	200	200	200	200
DEPARTMENT TOTAL		\$67,033	\$74,306	\$74,177	\$74,177	\$74,177
Department #141 ASSESSORS						
5100	Personal Services	88,000	92,650	95,947	95,947	95,947
5200	Purchase of Services	20,360	19,010	18,060	18,060	18,060
5400	Purchase of Supplies	1,650	1,650	1,650	1,650	1,650
5700	Other Charges & Expenses	3,000	3,200	2,700	2,700	2,700
5800	Capital Outlay	1,200	1,200	1,000	1,000	1,000
DEPARTMENT TOTAL		\$114,210	\$117,710	\$119,357	\$119,357	\$119,357

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 100: GENERAL GOVERNMENT						
Department #145 TREASURER/COLLECTOR						
5100	Personal Services	109,244	115,603	115,603	115,603	115,603
5200	Purchase of Services	40,300	40,700	40,715	40,715	40,715
5400	Purchase of Supplies	3,500	3,600	3,800	3,800	3,800
5700	Other Charges & Expenses	650	955	1,200	1,200	1,200
5800	Capital Outlay	1,500				
DEPARTMENT TOTAL		\$155,194	\$160,858	\$161,318	\$161,318	\$161,318
Department #146 CUSTODIAN OF TOWN LANDS						
5100	Personal Services	1,550	1,605	1,605	1,605	1,605
DEPARTMENT TOTAL		\$1,550	\$1,605	1,605	1,605	1,605
Department #151 TOWN COUNSEL						
5200	Purchase of Services	24,300	30,150	31,150	31,150	31,150
DEPARTMENT TOTAL		\$24,300	\$30,150	\$31,150	\$31,150	\$31,150
Department #152 PERSONNEL BOARD						
5100	Personnel Services	\$1,056	\$0	\$0	\$0	\$0
* Transferred to Selectmen's Budget						
DEPARTMENT TOTAL		\$1,056	\$0	\$0	\$0	\$0
Department #161 TOWN CLERK						
5100	Personal Services	57,781	62,135	64,007	64,007	64,007
5200	Purchase of Services	2,360	2,430	2,840	2,840	2,840
5400	Purchase of Supplies	850	850	850	850	850
5700	Other Charges & Expenses	400	400	400	400	400
5800	Capital Outlay	1,500	1,500			
DEPARTMENT TOTAL		\$62,891	\$67,315	\$68,097	\$68,097	\$68,097

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>Fy 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 100: GENERAL GOVERNMENT						
Department #162 ELECTIONS/ REGISTRATIONS						
5100	Personal Services	9,240	5,680	11,613	11,613	11,613
5200	Purchase of Services	5,375	4,020	8,575	8,575	8,575
5400	Purchase of Supplies	600	350	850	850	850
DEPARTMENT TOTAL		\$15,215	\$10,050	\$21,038	\$21,038	\$21,038
Department #171 CONSERVATION COMMISSION						
5100	Personal Services	14,571	15,173	13,326	13,326	13,326
5200	Purchase of Services	900	900	1,750	1,750	1,750
5400	Purchase of Supplies	300	300	300	300	300
5700	Other Charges & Expenses	450	800	900	900	900
DEPARTMENT TOTAL		\$16,221	\$17,173	\$16,276	\$16,276	\$16,276
Department #175 PLANNING BOARD						
5100	Personal Services	12,049	12,526	12,526	12,526	12,526
5200	Purchase of Services	2,600	3,250	3,350	3,350	3,350
5400	Purchase of Supplies	500	500	900	900	900
5700	Other Charges & Expenses	915	915	915	915	915
DEPARTMENT TOTAL		\$16,064	\$17,191	\$17,691	\$17,691	\$17,691
Department #176 BOARD OF APPEALS						
5100	Personal Services	12,571	13,990	13,990	13,990	13,990
5200	Purchase of Services	3,400	6,900	9,900	9,900	9,900
5400	Purchase of Supplies	200	300	300	300	300
5700	Other Charges & Expenses	60	500	500	500	500
DEPARTMENT TOTAL		\$16,231	\$21,690	\$24,690	\$24,690	\$24,690

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 100: GENERAL GOVERNMENT						
Department #181 MASTER PLAN COMMITTEE/ LAND ACQUISITION						
5100	Personal Services	1,000	1,092	1,092	1,092	1,092
5200	Purchase of Services	500	14,300	13,585	13,585	13,585
DEPARTMENT TOTAL		\$1,500	\$15,392	\$14,677	\$14,677	\$14,677
Department #192 TOWN BUILDINGS						
5200	Purchase of Services	32,650	39,700	37,715	37,715	37,715
5400	Purchase of Supplies	7,000	7,000	7,000	7,000	7,000
5800	Capital Outlay	600	600	600	600	600
DEPARTMENT TOTAL		\$40,250	\$47,300	\$45,315	\$45,315	\$45,315
TOTAL GEN. GOVERNMENT FUNCTION 100		\$770,793	\$824,825	\$839,792	\$839,792	\$839,792
FUNCTION: 200 PUBLIC SAFETY						
Department #210 POLICE DEPARTMENT						
5100	Personal Services	708,584	764,077	794,432	794,432	794,432
5200	Purchase of Services	60,598	73,204	78,420	78,420	78,420
5400	Purchase of Supplies	25,885	25,180	25,180	25,180	25,180
5700	Other Charges & Expenses	17,435	21,535	18,485	18,485	18,485
5800	Capital Outlay	51,800	51,800	51,800	51,800	51,800
DEPARTMENT TOTAL		\$864,302	\$935,796	\$968,317	\$968,317	\$968,317
Department #220 FIRE DEPARTMENT						
5100	Personal Services	760,386	797,303	824,990	824,990	824,990
5200	Purchase of Services	36,575	38,460	37,860	37,860	37,860
5400	Purchase of Supplies	26,450	32,140	33,640	33,640	33,640
5700	Other Charges & Expenses	5,450	6,650	7,450	7,450	7,450
5800	Capital Outlay	9,500	10,000	12,500	12,500	12,500
DEPARTMENT TOTAL		\$838,361	\$884,553	\$916,440	\$916,440	\$916,440

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION:	200 PUBLIC SAFETY					
Department #241 INSPECTIONS DEPARTMENT						
5100	Personal Services	98,555	102,091	104,468	104,468	104,468
5200	Purchase of Services	3,500	3,700	3,965	3,965	3,965
5400	Purchase of Supplies	750	750	850	850	850
5700	Other Charges & Expenses	7,500	7,500	7,850	7,850	7,850
5800	Capital Outlay	1,200		1,200	1,200	1,200
DEPARTMENT TOTAL		\$111,505	\$114,041	\$118,333	\$118,333	\$118,333
Department #291 CIVIL EMERGENCY PREPAREDNESS						
5200	Purchase of Services	100	100	100	100	100
DEPARTMENT TOTAL		\$100	\$100	\$100	\$100	\$100
Department #292 ANIMAL CONTROL						
5100	Personal Services	12,980	16,000	16,000	16,000	16,000
5200	Purchase of Services	4,000	4,000	3,800	3,800	3,800
5400	Purchase of Supplies	725	725	725	725	725
5700	Other Charges & Expenses	2,000	2,000	2,000	2,000	2,000
5800	Capital Outlay	800				
DEPARTMENT TOTAL		\$20,505	\$22,725	\$22,525	\$22,525	\$22,525
Department #296 TOWN CONSTABLE						
5100	Personal Services	100	100	100	100	100
DEPARTMENT TOTAL		\$100	\$100	\$100	\$100	\$100
TOTAL PUBLIC SAFETY FUNCTION 200		\$1,834,873	\$1,957,315	\$2,025,815	\$2,025,815	\$2,025,815

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved FY 2001	Approved FY 2002	Department Request FY 2003	Selectmen Recommend FY 2003	Finance Committee Recommends FY 2003
FUND: 01 GENERAL FUND						
FUNCTION 300: EDUCATION						
Department #301 MIDDLETON SCHOOL DEPARTMENT						
5100	Personal Services	2,976,126	3,334,074	3,670,587	3,670,587	3,670,587
5200	Purchase of Services	815,132	1,284,392	1,223,208	1,223,208	1,223,208
5400	Purchase of Supplies	171,470	216,377	175,665	175,665	175,665
5700	Other Charges & Expenses	446,687	135,118	136,564	136,564	136,564
DEPARTMENT TOTAL		\$4,409,415	\$4,969,961	\$5,206,024	\$5,206,024	\$5,206,024
Department #301 NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT						
5600	Intergovernmental Payments (Middleton's Assessment)	161,152	147,505	150,463	150,463	150,463
DEPARTMENT TOTAL		\$161,152	\$147,505	\$150,463	\$150,463	\$150,463
Department #302 MASCONOMET SCHOOL DISTRICT						
5600	Intergovernmental Payments (Middleton's Assessment)	2,802,683	3,282,319	3,530,683	3,469,800	3,469,800
5900	Masconomet Building Debt Serv.	568,986	589,545	604,750	604,750	604,750
DEPARTMENT TOTAL		\$3,371,669	\$3,871,864	\$4,135,433	\$4,074,550	\$4,074,550
TOTAL SCHOOL DEPARTMENT		\$7,942,236	\$8,989,330	\$9,491,920	\$9,431,037	\$9,431,037
FUNCTION 300: EDUCATION						

* The additional sum of \$125,000 of the Masconomet School Certified Assessment is contained in Article 4 because this amount exceeds the Proposition 2-1/2 tax levy limit.
The total request from Masconomet for Middleton's Assessment is therefore:

\$	3,530,683	Base Budget
\$	<u>125,000</u>	is Not Recertified.
\$	<u>3,655,683</u>	on March 20, 2002

** The Finance Committee recommends \$3,595,533 for the Masconomet Assessment.

\$	3,469,800	et Recommended
\$	<u>125,000</u>	le Recommended
\$	<u>3,594,800</u>	Recommendation

This is \$60,883 less than Masconomet's request.

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 400: PUBLIC WORKS & FACILITIES						
Department #420 PUBLIC WORKS DEPARTMENT						
5100	Personal Services	483,502	513,441	521,895	521,895	521,895
5200	Purchase of Services	90,700	95,800	97,000	97,000	97,000
5400	Purchase of Supplies	148,190	151,250	153,500	153,500	153,500
5700	Other Charges & Expenses	31,350	33,350	34,350	34,350	34,350
5800	Capital Outlay	50,000	50,000	45,000	45,000	45,000
DEPARTMENT TOTAL		\$803,742	\$843,841	\$851,745	\$851,745	\$851,745
Department #425 TRANSFER STATION/SOLID WASTE DEPARTMENT						
5200	Purchase of Services	116,200	118,000	130,800	130,800	130,800
5400	Purchase of Supplies	9,000	11,000	12,000	12,000	12,000
5700	Other Charges & Expenses	30,500	36,500	40,200	40,200	40,200
5800	Capital Outlay					
DEPARTMENT TOTAL		\$155,700	\$165,500	\$183,000	\$183,000	\$183,000
TOTAL PUBLIC WORKS FUNCTION 400		\$959,442	\$1,009,341	\$1,034,745	\$1,034,745	\$1,034,745
FUNCTION 500: HUMAN SERVICES						
Department #511 BOARD OF HEALTH						
5100	Personal Services	66,939	69,375	69,375	69,375	69,375
5200	Purchase of Services	18,300	18,400	16,730	16,730	16,730
5400	Purchase of Supplies	900	800	1,000	1,000	1,000
5700	Other Charges & Expenses	5,000	2,500	3,400	3,400	3,400
DEPARTMENT TOTAL		\$91,139	\$91,075	\$90,505	\$90,505	\$90,505
Department #541 COUNCIL ON AGING						
5100	Personal Services	71,248	85,263	88,408	88,408	88,408
5200	Purchase of Services	6,250	9,025	8,650	8,650	8,650
5400	Purchase of Supplies	2,120	2,580	2,580	2,580	2,580
5700	Other Charges & Expenses	4,700	5,250	5,900	5,900	5,900
5800	Capital Outlay	1,500	1,500	1,500	1,500	1,500
DEPARTMENT TOTAL		\$85,818	\$103,618	\$107,038	\$107,038	\$107,038

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 500: HUMAN SERVICES						
Department #543 VETERAN'S AGENT						
5100	Personal Services	7,780	8,052	8,052	8,052	8,052
5200	Purchase of Services	105	105	700	700	700
5400	Purchase of Supplies	170	170	170	170	170
5700	Other Charges & Expenses	6,550	6,770	6,770	6,770	6,770
DEPARTMENT TOTAL		\$14,605	\$15,097	\$15,692	\$15,692	\$15,692
Department #545 TRI-TOWN COUNCIL						
5200	Purchase of Services	19,630	20,320	21,242	21,242	21,242
DEPARTMENT TOTAL		\$19,630	\$20,320	\$21,242	\$21,242	\$21,242
Department #546 HELP FOR ABUSED WOMEN						
5200	Purchase of Services	2,000	2,000	2,000	2,000	2,000
DEPARTMENT TOTAL		\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Department #548 MIDDLETON GARDEN CLUB						
5200	Purchase of Services	2,000	2,100	2,100	2,100	2,100
DEPARTMENT TOTAL		\$2,000	\$2,100	\$2,100	\$2,100	\$2,100
Department #549 LOCAL CABLE BROADCASTS						
5200	Purchase of Services	2,833	2,932	2,932	2,932	2,932
DEPARTMENT TOTAL		\$2,833	\$2,932	\$2,932	\$2,932	\$2,932
Department #550 NORTH SHORE REGIONAL SERVICES CONSORTIUM						
5200	Purchase of Services	4,000	4,000	4,000	4,000	4,000
DEPARTMENT TOTAL		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
TOTAL HUMAN SERVICES FUNCTION 500		\$222,025	\$241,142	\$245,509	\$245,509	\$245,509

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION 600: CULTURE & RECREATION						
Department #610 FLINT PUBLIC LIBRARY						
5100	Personal Services	162,427	169,915	170,970	170,970	170,970
5200	Purchase of Services	26,720	30,570	33,890	33,890	33,890
5400	Purchase of Supplies	52,900	53,900	53,900	53,900	53,900
5700	Other Charges & Expenses	700	750	750	750	750
5800	Capital Outlay	1,500	2,300	1,500	1,500	1,500
DEPARTMENT TOTAL		\$244,247	\$257,435	\$261,010	\$261,010	\$261,010
Department #630 RECREATION COMMISSION						
5100	Personal Services	8,315	10,560	10,960	10,960	10,960
5200	Purchase of Services	9,500	9,675	10,450	10,450	10,450
5400	Purchase of Supplies	1,500	1,800	2,100	2,100	2,100
5700	Other Charges & Expenses	13,950	14,820	15,900	15,900	15,900
DEPARTMENT TOTAL		\$33,265	\$36,855	\$39,410	\$39,410	\$39,410
Department #691 HISTORICAL COMMISSION						
5200	Purchase of Services	300	300	300	300	300
DEPARTMENT TOTAL		\$300	\$300	\$300	\$300	\$300
TOTAL CULTURE & REC. FUNCTION 600		\$277,812	\$294,590	\$300,720	\$300,720	\$300,720
FUNCTION 700: DEBT SERVICE						
Department #710 DEBT SERVICE						
5801	Principal	495,000	585,000	595,000	595,000	595,000
5915	Interest	356,932	362,473	382,131	382,131	382,131
TOTAL DEBT SERVICE FUNCTION 700		\$ 851,932	\$ 947,473	\$ 977,131	\$ 977,131	\$ 977,131

**Town of Middleton
Operating Budget FY2003**

NUMBER		Approved <u>FY 2001</u>	Approved <u>FY 2002</u>	Department Request <u>FY 2003</u>	Selectmen Recommend <u>FY 2003</u>	Finance Committee Recommends <u>FY 2003</u>
FUND: 01 GENERAL FUND						
FUNCTION UNCLASSIFIED						
Department: MISCELLANEOUS ITEMS						
195	Town Report	14,000	15,000	16,000	16,000	16,000
196	Audit	11,000	11,000	12,000	12,000	12,000
197	Xmas Lights	400	400	400	400	400
199	Street Lights	50,000	50,000	50,000	50,000	50,000
692	Memorial Day	5,000	5,000	5,000	5,000	5,000
911	Retirement	365,000	355,000	360,000	360,000	360,000
913	Unemployment	7,000	7,000	7,000	7,000	7,000
914	Sick Leave	1,000	1,000	1,000	1,000	1,000
914	Health Insurance	220,000	247,000	259,000	259,000	259,000
915	Group Insurance	3,600	4,000	4,000	4,000	4,000
916	Medicare Payroll Tax	28,000	28,000	29,500	29,500	29,500
945	Liability & Work Comp. Insurance	75,000	83,000	95,000	95,000	95,000
TOTAL UNCLASSIFIED		\$780,000	\$806,400	\$838,900	\$838,900	\$838,900
TOTAL OPERATING BUDGET GENERAL FUND 01		\$13,639,113	\$15,070,416	\$15,754,532	\$15,693,649	\$15,693,649
NUMBER						
FUND: 28 WATER FUND						
FUNCTION 400: WATER SPECIAL REVENUE						
Department #451 WATER DEPARTMENT						
Department #451 WATER DEPARTMENT						
5100	Personal Services	49,054	51,475	62,356	62,356	62,356
5200	Purchase of Services	1,500	1,500	2,000	2,000	2,000
5400	Purchase of Supplies	23,000	30,000	30,000	30,000	30,000
5700	Other Charges & Expenses	600	750	750	750	750
5800	Capital Outlay	0	1,000	0	0	0
5900	Debt Service	68,857	64,371	62,126	62,126	62,126
TOTAL WATER FUND 28 OPERATING BUDGET		\$143,011	\$149,096	\$157,232	\$157,232	\$157,232
GRAND TOTAL OF GENERAL FUND 01 & WATER FUND 28 BUDGETS		\$13,782,124 =====	\$15,219,512 =====	\$15,911,764 =====	\$15,850,881 =====	\$15,850,881 =====

Finance Committee Chairman John Erickson recommended adoption of Article 3 as written with the \$15,850,881 to be appropriated from the following sources:

\$157,232	Water Enterprise Fund
130,000	Ambulance Fund
10,000	Fire Alarm Fees
16,500	NSES Grants/Fees
7,000	Unemployment Fund
\$15,530,149	Taxation

Susan Richardson of the Masconomet School Committee made a motion that under Department 302, Masconomet School District, Line 5600 be amended to read \$3,530,683. The motion was seconded from the floor. The vote on the amendment was taken by a showing of cards. The results were: Yes—93; No—141. The motion to amend did not carry. The vote to adopt the unamended Article 3 was unanimous.

ARTICLE 4: On petition of the Masconomet Regional School Committee to see if the Town will vote to raise and appropriate the sum of \$125,000 to further fund the Masconomet Regional School District Assessment for the fiscal year beginning July first, two thousand and two; provided that said approval shall be contingent upon the passage of a Proposition 2 ½ referendum under Massachusetts General Laws Chapter 59, Section 21c, and to see if such funds will be raised by taxation.

(Informational Note-The additional amount of \$125,000 is added to the Omnibus Budget because a Proposition 2-1/2 Override is required to fund this portion of Masconomet's budget request if approved. The Omnibus Budget contains that portion of the Masconomet budget fundable within the limits of Proposition 2-1/2. See Ballot Question #1)

The Finance Committee recommended adoption of Article 4 as written with a Proposition 2 ½ Override as the source of funds. The motion carried on a voice vote.

ARTICLE 5: On petition of Francis N. Fitzgerald and more than ten registered voters and residents of the Town of Middleton to see if the Town will vote to raise and appropriate the sum of \$45,000 to be used to continue the third-year phase-in costs of the existing five-year plan to provide the Town share at a 60% level of Health Insurance costs; and to see if such funds will be raised by taxation.

The Finance Committee did not recommend Article 5, but specified that if appropriated these funds would come from taxation. Frank Fitzgerald made a motion to adopt Article 5, which was seconded from the floor and carried.

ARTICLE 6: On petition of Jeffrey Appelstein and more than ten registered voters to see if the Town will vote raise and appropriate the sum \$15,000 to complete engineering plans, survey work, cost estimates and other technical services to extend the Forest Street public water line from its terminus at Upton Hills Lane to the North Reading Town Line, a distance of approximately ½ mile; and to see if such funds will be raised from taxation and \$12,500 to be taken from the Water Enterprise Fund.

The Finance Committee made and seconded a motion to appropriate \$12,500 to be raised from the Water Enterprise Fund, and the Planning Board recommended the article. The motion carried unanimously.

ARTICLE 7: On petition of the Board of Health to see if the Town will vote to amend Part III entitled "Enforcement" of the Town Bylaws by striking it and substituting it with the following language:

PART III. ENFORCEMENT:

1. Criminal Complaints:

Whoever violates any provision of these bylaws may be penalized by indictment or on complaint brought in the District Court. Except as may be otherwise provided by law and as the District Court may see fit to impose; the maximum penalty for each violation, or offense brought in such manner, shall be three hundred dollars.

2. Non-Criminal Disposition:

In addition to the procedures for enforcement as described above, the provisions of this bylaw and the Board of Health Regulations entitled "Sale of Tobacco Products to Minors" may also be enforced by non-criminal complaint pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 21D.

The Police Department, or in cases concerning the enforcement of the Board of Health Regulations entitled "Sale of Tobacco Products to Minors", agents of the Board of Health, as an alternative to initiating criminal proceedings may give to the offender a written notice to appear before the Clerk of the Salem District Court at any time during office hours, not later than twenty-one days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice should be signed by a Police Officer, or in cases concerning the enforcement of the Board of Health Regulations entitled "Sale of Tobacco Products to Minors," by an agent of the Board of Health, and shall be signed by the offender whenever practicable in acknowledgement that such notice has been received.

The notice shall be served and all the procedures followed as set out in said Massachusetts General Laws, Chapter 40, Section 21D, as amended.

Each day or portion of a day, that any violation is allowed to continue shall constitute a separate offense, beginning with the date of receipt of the notice and order issued pursuant to this bylaw. The penalty for violation of any provision of this bylaw shall be as each section provides and if there is not penalty the following shall apply:

- 1st offense - written warning
- 2nd offense - \$100.00
- 3rd offense - \$200.00
- 4th and subsequent offenses - \$300.00

Without intending to limit the generality of the foregoing, it is the intention of this provision that all bylaws and sections of bylaws and the Board of Health Regulations entitled "Sale of Tobacco Products to Minors" are to be included within the scope of this sub-section, that the specific penalties as set forth in the bylaws and sections of the bylaws and the Board of Health Regulations entitled "Sale of Tobacco Products to Minors" shall apply and that in addition to police officers, who shall in all cases be considered enforcing persons for the purpose of this provision, the municipal personnel listed for each section, if any, and in cases concerning the enforcement of the Board of Health Regulations entitled "Sale of Tobacco Products to Minors", agents of the Board of Health shall also be enforcing persons for such sections; each day on which any violation exists shall be deemed to be a separate offense.

The Finance Committee deferred to the Board of Health. Bob Ambrefe of the Board of Health made a motion that Article 7 be adopted as printed, and his motion was seconded from the floor. The motion carried unanimously.

ARTICLE 8: On petition of the Flint Library Trustees to see if the Town will vote to raise and appropriate the sum of \$6,000 to purchase a book storage trailer and to modify it for ease of access, light and heat, and outside paint; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended this appropriation and specified it should be raised from taxation. The motion carried unanimously.

ARTICLE 9: On petition of the Board of Selectmen to see if the Town will vote to locate a Skateboard Park to be funded in a subsequent article at either one of two locations; the Howe-Manning Park behind the Howe-Manning School or the Emily Maher Recreational Park next to the Transfer Station.

The Finance Committee deferred to the Recreation Commission. Gary L'Abbe made a motion that Article 9 be adopted; his motion was seconded from the floor. The Moderator explained that since the purpose of this article is to have the Meeting select a site for the proposed skateboard park, he would ask for two votes, one on each site. Those not favoring either site should vote "No" on the next article, he said. After considerable discussion the votes were taken, and the Moderator declared that "clearly the Howe-Manning location is preferred."

ARTICLE 10: On petition of the Recreation Commission, in behalf of the volunteers and advocates for construction of a Skate Board Park, to see if the Town will vote to raise and appropriate the sum of \$37,000 to be used in addition to \$36,000 in donations and in-kind contributions from volunteers, residents, and local businesses to construct a Skate Board Park; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee did not recommend Article 10 for two reasons. The first reason was that in these tight financial times, when we're not giving raises, it is not appropriate to fund an additional recreational park. The second was that the matching funds have not yet been fully raised. Gary L'Abbe moved that the article be adopted, and his motion was seconded from the floor. Kosta Prentakis of the Master Plan Committee reported that they supported Article 10 by a 7 to 1 vote. The Finance Committee specified that the \$37,000 should come from Free Cash. The vote was taken by a showing of cards: Yes—140; No—67. The motion carried.

ARTICLE 11: On petition of the Fire Chief to see if the Town will vote to raise and appropriate the sum of \$6,700 to purchase radio signal receiving equipment and to purchase one semi-automatic defibrillator; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

On the recommendation of the Finance Committee that this money be raised by taxation, the Meeting voted to adopt Article 11.

ARTICLE 12: On petition of the Fire Chief to see if the Town will vote to raise and appropriate the sum of \$20,000 to replace advanced life diagnostic equipment in the ambulance; and to see if such funds will be raised by taxation; by transfer from available funds; by borrowing or by any combination thereof.

The Finance Committee recommended Article 12 with the Ambulance Fund as the funding source. The motion carried unanimously.

ARTICLE 13: On petition of the Fire Chief to see if the Town will vote to raise and appropriate the sum of \$13,500 to renew the contract with a professional ambulance billing service to insure that the Town be paid by all third party insurance agencies and recover the authorized reimbursement for ambulance services from Medicare and Medicaid; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended this appropriation with the money to come from the Ambulance Fund, explaining that this service has actually generated money for the Town. The motion carried unanimously.

ARTICLE 14: On petition of the Police Chief to see if the Town will vote to re-authorize the firearms license and permit revolving fund under Massachusetts General Laws Chapter 44, Section 53E ½, and to authorize the use of such fees for firearm permits issuance expenses, and the purchase of equipment and technology associated with the implementation of Chapter 180 of the Acts of 1998, or to take any other action thereto.

The Finance Committee recommended Article 14 as written, explaining that the firearms license and permit revolving fund is self-sustaining. The motion carried unanimously.

ARTICLE 15: On petition of the Police Chief to see if the Town will vote to raise and appropriate the sum of \$66,000 to employ one additional full time police officer; provided that said approval shall be contingent upon the passage of a Proposition 2½ referendum under Massachusetts General Laws Chapter 59, Section 21C; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof. See Ballot Question #2.

(Informational Note—The annual cost of a first year police officer in FY 2003 is \$52,530. This article raises the amount required to fund this position at the annual third year costs since the Proposition 2-1/2 Override Ballot amount must set aside funding capacity for the eventual expenses the Town will experience in the third year of this position.)

The Finance Committee recommended adoption of Article 15 as written with the funding source to be taxation contingent upon the passage of a Proposition 2-1/2 Override—Question #2 on next Monday's ballot. The motion carried.

ARTICLE 16: On petition of the Flint Library Trustees to see if the Town will vote to raise and appropriate the sum of \$6,635 to employ a Library Program Coordinator; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee did not recommend Article 16, but specified that if it did pass the funds would be raised by taxation. A motion to adopt the article was made and seconded from the floor, and it carried on a voice vote.

ARTICLE 17: On petition of the Town Clerk to see if the Town will vote to raise and appropriate the sum of \$12,000 to purchase two (2) vote tabulation machines for two precincts; and to see if such funds will be raised by taxation; by transfer from available funds; by borrowing or by any combination thereof.

The Finance Committee recommended purchasing two new vote tabulation machines, with the money to be raised by taxation, and the motion carried unanimously.

ARTICLE 18: On petition of the Superintendent of Public Works to see if the Town will vote to raise and appropriate the sum of \$148,200 to install drainage, widen, pave and otherwise improve any public ways in accordance with the provisions of Section 34, Chapter 90 of the Massachusetts General Laws, and to see if such funds to be reimbursed by the Commonwealth of Massachusetts, Department of Public Works.

On the recommendation of the Finance Committee, the meeting voted unanimously to appropriate this money from Chapter 90 Funds.

ARTICLE 19: On petition of the Superintendent of Public Works to see if the Town will vote to raise and appropriate the sum of \$10,000 for engineering and consulting services to complete an assessment to develop the first phase of the permitting application and plan to the Department of Environmental Protection's federally mandated Phase II Storm Water Regulations Program; and to see if such funds will be raised by transfer from the Water Enterprise Fund.

Both the Finance Committee and the Planning Board recommended adoption of Article 19 with the funds to come from the Water Enterprise Fund. The motion carried.

ARTICLE 20: On petition of the Superintendent of Public Works to see if the Town will vote to raise and appropriate the sum of \$46,000 to purchase a GVW 15,000-lb. medium duty dump truck and snow plow; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee did not recommend adoption of Article 20. The article was moved and seconded from the floor with the \$46,000 to be raised by taxation. After the voice vote, the Moderator declared that "the ayes have it."

ARTICLE 21: On petition of the Electric Light Commissioners to see if the Town will authorize the appropriation of all income of the Municipal Light Department, the whole to be expended by the Manager thereof under the direction and control of the Commissioners, for the expenses of the Department for the Fiscal Year as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth, and the excess to be transferred to the Depreciation Fund of said Department to be used as the Commissioners may direct hereto.

On the recommendation of the Finance Committee, the Meeting voted to adopt Article 21 unanimously.

ARTICLE 22: On petition of the Electric Light Commissioners to see if the Town will vote to accept \$101,650 from the earnings of the Electric Light Department, said sum to be used for the reduction of taxes.

The Finance Committee recommended acceptance of this sum of money to reduce taxes, and the meeting voted to do so unanimously.

ARTICLE 23: On petition of the Fire Chief to see if the Town will vote to raise and appropriate the sum of \$50,500 to employ one new full time dispatcher to cover the E-911 Dispatch Center Monday through Friday nights (Midnight to 8:00 a.m.) eight hours per night for a total of 40 hours per week; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof; provided that said approval shall be contingent upon the passage of a Proposition 2½ referendum under Massachusetts General Laws Chapter 59, Section 21C. See Ballot Question #3.

(Informational Note—The annual cost of a first year dispatcher in FY '03 is \$42,673. This article raises the amount required to fund this position at the annual third year costs since the Proposition 2-1/2 Override Ballot amount must set aside funding capacity for the eventual expenses the Town will experience in the third year of this position.)

The Finance Committee did not move adoption of Article 23, and no action was taken.

ARTICLE 24: On petition of the Fire Chief to see if the Town will vote to raise and appropriate the sum of \$255,000 to be used together if necessary with the trade-in value of Engine 1 (1986 Hahn) to purchase one new 1750 (gallons per minute pumper) fire truck; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee did not recommend the purchase, explaining that they thought it could and should be deferred for at least a year. Adoption of Article 24 was moved and seconded from the floor with the funding sources to be \$125,000 from the Stabilization Account and \$130,000 from Free Cash. Because taking money from the Stabilization Account requires a 2/3 vote, the Moderator asked for a showing of cards. The results were: Yes—125; No—23. The motion carried.

ARTICLE 25: On petition of the Public Safety Building Study Committee, the Police and Fire Chiefs, and Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$37,000 for a building site feasibility study for a combined public safety complex, provided however, that no funds shall be expended on professional services for any site analysis until meeting with and discussing said sites with the School Building Advisory Committee; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee did not move adoption of Article 25. It was moved and seconded from the floor, with the funding source to be the Overlay Reserve Account. Jack Leitner of the Public Safety Building Committee spoke in favor of the motion and made a motion that the amount be amended down to \$20,000. His motion was seconded from the floor. The Planning Board and the Master Plan Committee recommended the article as amended. Both the motion to amend and the amended main motion carried.

ARTICLE 26: On petition of the Police Chief to see if the Town will vote to raise and appropriate the sum of \$8,800 to purchase six body armor vests, one radar speed control unit, and twenty-five police batons; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

On the recommendation of the Finance Committee, the Meeting voted unanimously to adopt Article 26 with taxation as the funding source.

ARTICLE 27: On petition of the Board of Selectmen to see if the Town will vote to accept Ogden Lane as a Town Street as laid out by the Board of Selectmen under Massachusetts General Laws, Chapter 82, Section 22, and in compliance with the Planning Board's Subdivision Rules and Regulations for new streets.

The Finance Committee deferred to the Planning Board. The Planning Board recommended adoption of Ogden Lane and made a motion that the Meeting do so, which was seconded from the floor. The motion carried unanimously.

ARTICLE 28: On petition of the Board of Selectmen to see if the Town will vote to accept Ingalls Way as a Town Street as laid out by the Board of Selectmen under Massachusetts General Laws, Chapter 82, Section 22, and in compliance with the Planning Board's Subdivision Rules and Regulations for new streets.

The Finance Committee deferred to the Planning Board. The Planning Board recommended accepting Ingalls Way and made a motion to do so, which was seconded from the floor. Trudy Dearborn of the Conservation Commission spoke against the motion. After further discussion a vote was taken, and the motion did not carry.

ARTICLE 29: On petition of the Board of Selectmen to see if the Town will authorize the Board of Selectmen to convey any and all interest, right and title the Town has in a thirty (30) foot right of way over the land shown as parcel R, on a plan entitled "Plan of Land in Middleton, Mass., Scale 1" = 40'", dated January 31, 2002, by Hayes Engineering, Inc. and recorded with the Essex South District Registry of Deeds on February 27, 2002 as Instrument No. 1192 to Thomas N. Katsapetses, Trustee of Prime Investment Trust-Middleton under written Declaration of Trust dated June 21, 1996 and recorded with the Essex South District Registry of Deeds in Book 14327, Page 472.

The Finance Committee deferred to the Planning Board. The Planning Board recommended the article and made a motion that it be adopted, which was seconded from the floor. The motion carried unanimously.

ARTICLE 30: On petition of the Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$30,000 to make exterior and interior repairs to Memorial Hall including but not limited to; new front entrance doors and trims, and repairs to the foundation and sills, and to see if such funds will be raised by taxation; by transfer from available funds; by borrowing or by any combination thereof.

The Finance Committee recommended this appropriation with the money to come from the Overlay Reserve Fund. The motion carried.

ARTICLE 31: On petition of the Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$50,000 for repairs and renovations to Old Town Hall to install a handicapped lift in compliance with an order and decree of the Massachusetts Architectural Access Board; and to see if such funds will be raised by taxation; by transfer from available funds; by borrowing or by any combination thereof.

The Finance Committee recommended adoption of Article 31 with the money to come from the Stabilization Account, requiring a 2/3 vote. The motion carried unanimously.

ARTICLE 32: On petition of the Middleton School Committee and Superintendent of Schools and Board of Selectmen to see if the Town will vote to raise and appropriate the sum of \$25,000 for engineering and design services for the reconstruction of the complete septic system and leaching field at the Howe-Manning School; and to see if such funds will be raised by the unused funds appropriated in Article 44 of the 2001 Annual Town Meeting.

The Finance Committee recommended adoption of Article 32 and that the \$25,000 be raised from the encumbered funds from last year's Annual Town Meeting. The motion carried unanimously.

ARTICLE 33: On petition of the Middleton School Committee and Superintendent of Schools to see if the Town will vote to raise and appropriate the sum \$47,300 to fund the interior painting of classrooms and carpet/tile replacement in both schools; conversion of Fuller Meadow School space to classrooms; classroom furniture and equipment; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended this appropriation with the funds to be raised: \$10,000 from an encumbered warrant article; \$29,500 from Overlay Reserve; and \$7,800 from taxation. The motion carried unanimously.

ARTICLE 34: On petition of the Middleton School Committee and Superintendent of Schools to see if the Town will vote to raise and appropriate the sum of \$47,000 to complete phase two of repairs and upgrades to the Howe-Manning School HVAC system which will include improvements to the gymnasium, cafeteria, office; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

On the recommendation of the Finance Committee, the Meeting voted unanimously to fund this article from Overlay Reserve.

ARTICLE 35: On petition of the Superintendent of Public Works to see if the Town will vote to raise and appropriate the sum of \$23,000 to replace the flat roof on the DPW Building; and to see if such funds will be raised by taxation; by transfer from available funds; by borrowing or by any combination thereof.

The Finance Committee recommended this appropriation and that it come from Overlay Reserve. The motion carried.

ARTICLE 36: On petition of the Middleton School Committee and Superintendent of Schools to see if the Town will vote to raise and appropriate the sum of \$49,800 to purchase or lease computer related technology hardware and software for teaching stations and other incidental items necessary to continue the implementation of the technology plan for the Fuller Meadow and Howe-Manning Schools; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended that this \$49,800 be appropriated from Free Cash, and the meeting voted to do so.

ARTICLE 37: On petition of the Middleton School Committee and Superintendent of Schools to see if the Town will vote to raise and appropriate the sum of \$104,325 to fund the additional personnel, program and transportation costs associated with a new kindergarten special education model at the Fuller Meadow School; and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended adoption of Article 37, with the funds to be raised by taxation, and the motion carried unanimously.

ARTICLE 38: On petition of the Board of Selectmen to see if the Town will vote to transfer a sum of money to be taken from Free Cash to apply to and reduce the Fiscal Year 2003 Tax Rate.

The Finance Committee recommended that \$150,000 be taken from Free Cash to apply to and reduce the Fiscal Year 2003 Tax Rate, and the motion carried.

ARTICLE 39: On petition of the Board of Selectmen and Finance Committee to see if the Town will vote to appropriate a sum of money to the Stabilization Fund, and to see if such funds will be raised by taxation; by transfer from available funds, by borrowing or by any combination thereof.

The Finance Committee recommended that \$100,000 be transferred from Free Cash to the Stabilization Account, and the motion carried.

At 10:45 pm a motion was made and seconded from the floor to dissolve the Meeting, and it was so voted.

Attest, a True Copy,

Sarah B. George
Town Clerk

TOWN OF MIDDLETON

ANNUAL TOWN ELECTION, MONDAY, MAY 20, 2002

Total ballots cast in Precinct 1: 594

Total ballots cast in Precinct 2: 345

Total ballots cast: 939

Total registered voters: 4188

% Voting: 22%

OFFICE/QUESTION	PRECINCT 1	PRECINCT 2	GRAND TOTAL
MODERATOR			
Henry A. Tragert*	488	300	788
All Others	3	3	6
Blanks	103	42	145
CLERK			
Sarah B. George*	498	300	798
All Others	3	1	4
Blanks	93	44	137
SELECTMAN (1)			
Richard W. Kassiotis*	312	188	500
Jack Leitner	256	145	401
All Others	1	0	1
Blanks	25	12	37
ASSESSOR			
Kosta E. Prentakis*	431	278	709
All Others	3	3	6
Blanks	160	64	224
ELEMENTARY SCHOOL COMMITTEE			
Richard J. White, Jr.*	396	256	652
Jeffrey I. Appelstein*	344	211	555
All Others	5	1	6
Blanks	443	222	665
REGIONAL SCHOOL COMMITTEE			
Betsy L. McGinnity*	402	261	663
Diane M. Haas*	411	248	659
All Others	1	0	1
Blanks	374	181	555
PLANNING BOARD			
Robert M. Aldenberg*	362	168	530
Lawrence J. Powers	204	165	369
All Others	1	0	1
Blanks	27	12	39

OFFICE/QUESTION	PRECINCT 1	PRECINCT 2	GRAND TOTAL
LIGHT COMMISSIONER			
A. David Lenzie*	436	259	695
Alfred J. Jones*	424	282	706
All Others	0	0	0
Blanks	328	149	477
LIBRARY TRUSTEE			
Mary Ann Erickson*	421	263	684
Mary P. Tragert-Toropov*	399	237	636
All Others	0	0	0
Blanks	368	190	558
HOUSING AUTHORITY			
Judy A. Gallerie*	443	263	706
All Others	0	0	0
Blanks	151	82	233
QUESTION 1			
Shall the Town of Middleton be allowed to assess an additional \$125,000 in real estate and personal property taxes for the purpose of completing the funding of the operating budget expenses as approved and certified by the Masconomet Regional School District on March 20, 2002 for the fiscal year beginning July first, two thousand and two?			
Yes	252	156	408
No	327	179	506
Blanks	15	10	25
QUESTION 2			
Shall the Town of Middleton be allowed to assess an additional \$66,000 in real estate and personal property taxes for the purpose of funding one additional full time police officer for the fiscal year beginning July first, two thousand and two?			
Yes	257	172	429
No	322	165	487
Blanks	15	8	23
QUESTION 3			
Shall the Town of Middleton be allowed to assess an additional \$50,000 in real estate and personal property taxes for the purpose of funding forty hours of civilian dispatch coverage at the Fire Station for the fiscal year beginning July first, two thousand and two?			
Yes	187	116	303
No	385	213	598
Blanks	22	16	38

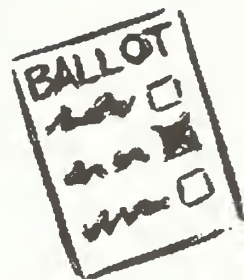
* Elected

REGISTRARS OF VOTERS

The Board of Registrars of Voters is appointed by the Board of Selectmen to serve three-year overlapping terms. The Town Clerk is a Registrar by virtue of her office.

The duties of the Registrars include the following:

- ✓ Register new voters
- ✓ Certify absentee ballot applications
- ✓ Certify nomination papers and petitions
- ✓ Conduct election recounts
- ✓ Maintain and update the list of registered voters
- ✓ Prepare the annual census



The Board holds a special registration session before each election and town meeting. In addition to the special sessions, any resident of the Town may register to vote in the Town Clerk's Office Monday through Thursday, 9:00 a.m. to 4:00 p.m., Friday, 9:00 a.m. to 1:00 p.m., and Tuesday evenings from 6:00 to 8:00 p.m.

Mail-in registration is also possible. Forms are available at the Post Office and Library or by calling the Town Clerk's Office at 978-774-6927.

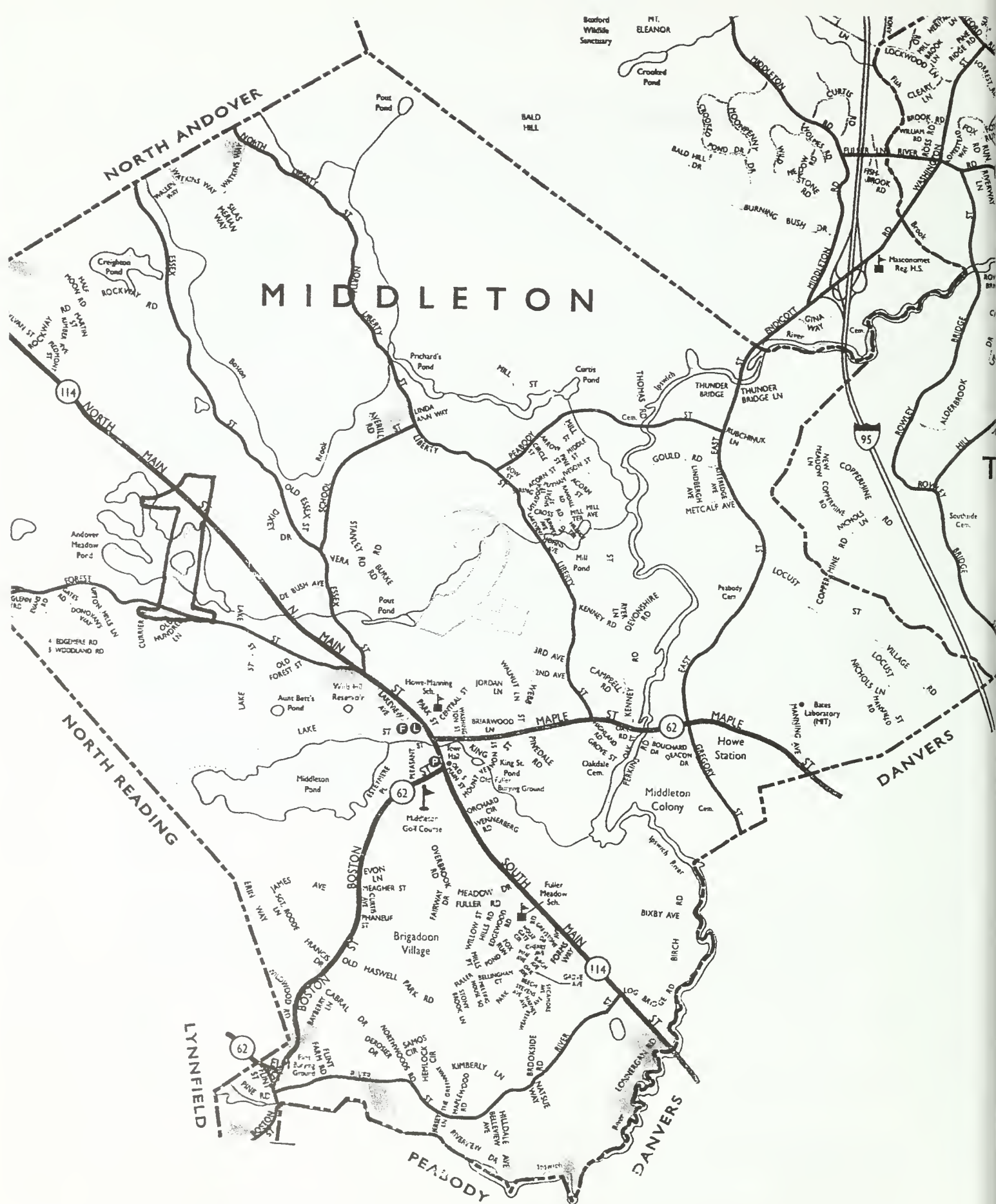
As of January 1, 2002 the Board found the number of residents to be 6,960, which is an increase of 94 residents since January 1, 2001. Also effective on that date were Middleton's new precincts (see map). The precinct boundary line runs from the Danvers town line northwest along South Main Street and North Main Street to Essex Street, then northeast along Essex Street to School Street, then northeast along School Street to North Liberty Street, then north along North Liberty Street to the North Andover town line. Precinct 1 is on the west side of the boundary line (toward North Reading), and Precinct 2 is on the east side of the boundary line (toward Topsfield and Boxford). Both precincts will continue to vote in the Fuller Meadow School cafeteria.

As of the close of registration for the 2002 Annual Town Meeting and Election, the number of registered voters and their party enrollment is as follows:

	Precinct 1	Precinct 2	Total
Democrats	577	370	947
Republican	364	246	610
Unenrolled	1498	1095	2593
Green	0	1	1
Libertarian	14	19	33
Rainbow Coalition	1	0	1
Reform	3	0	3
Total	2457	1731	4188

Respectfully Submitted,

Mary Hocter, Chairperson
Nancy Karolides
James Hannon
Sarah George (Ex Officio)



MIDDLETON PRECINCTS

AS OF 1/1/2002

Board of Assessors



The Assessors office successfully performed an in-house state certified revaluation of all properties for FY '02. This helped to reduce the tax rate to the lowest in 5 years.

Elections were held this year and Kosta Prentakis was re-elected to the Board as Chairman.

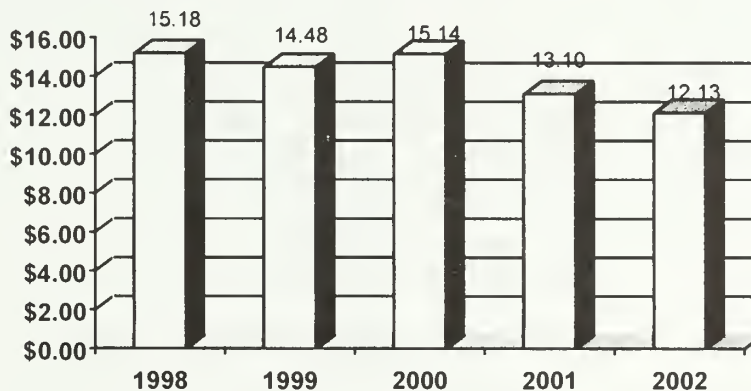
New development continues to flourish and keeps our office busy with inspections, valuation of property and taxpayer assistance.

We are planning an interim year adjustment of values for FY '03.

The Board of Assessors and its' staff are dedicated to maintaining values, finding potential new growth, and assisting taxpayers, as well as other Town departments.

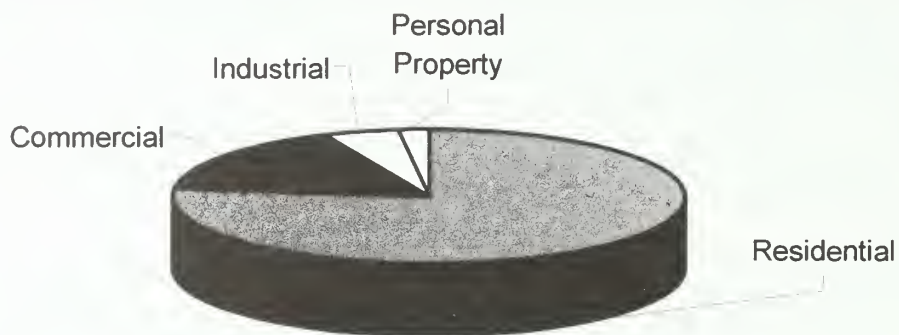
Following is a five-year recap of tax-related information and a summary by class of the fiscal year 2002 valuation and tax levy.

Tax Rates for the past five Fiscal Years



Class	Value	Percent	Tax Dollars
Residential	\$ 776,039,716	79.78%	\$ 9,413,362
Commercial	\$ 130,673,551	14.40%	\$ 1,585,070
Industrial	\$ 38,153,810	4.22%	\$ 462,806
Personal Property	\$ 16,510,730	1.59%	\$ 200,275
Total	\$ 961,377,807	100%	\$ 11,661,513

Percent By Class



Board of Assessors:

Kosta E. Prentakis M.A.A., Chairman
Deborah J. Carbone M.A.A.
Patricia A. Ohlson M.A.A.

Assistant Assessor:

Bradford W. Swanson M.A.A.

Administrative Assessor:

Jenifer K. Kraus
Laura-Lee Lanzo 5/02

Part-Time Clerk:

Nancy R. Titus

**TOWN OF MIDDLETON
BALANCE SHEET
6/30/2002**

GENERAL	SPECIAL REVENUE #22-25	WATER # 28	CAPITAL PROJECTS #31	ENTERPRISE #62	NON-EXPENDABLE TRUST FUNDS #82	EXPENDABLE TRUST FUNDS #84	STABILIZATION #85	CONSERVATION LAND TRUST #86	AGENCY FUNDS #89	LONG TERM DEBT #97	TOTALS
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ASSETS:

CASH	15,532,345										15,532,345
PETTY CASH	375										375
POOLED CASH	(11,146,826)	724,173		7,268,027	572,591	268,298	710,876	75,455	339,410		0
TEMPORARY CASH											0
INVESTMENTS - STOCK	6,398,631										6,398,631
REAL ESTATE/PERSONAL PROPERTY	(660,553)										(660,553)
LESS - ALLOW FOR ABATEMENTS	5,738,078										5,738,078
NET REAL ESTATE/PERSONAL PROPERTY	884,525										884,525
TAX TITLE	150,561										150,561
MOTOR VEHICLE EXCISE	6,460										6,460
WATER/ELECTRIC LIENS	4,601			128,821					946		307,245
OTHER RECEIVABLES		172,877		6,668,638							6,668,638
FIXED ASSETS											0
INVESTMENTS										6,666,925	6,666,925
AMOUNT TO BE PROVIDED											0
DUE TO/FROM OTHER GOVERNMENTS											0
TOTAL ASSETS	11,170,119	1,360,873	724,173	0	14,066,486	268,298	710,876	76,466	340,366	6,666,926	36,966,162

LIABILITIES:

BONDS PAYABLE											0
DEPOSITS	(8,900)										0
ACCOUNTS & WARRANTS PAYABLE		7,034		(57,682)							(59,548)
DEFERRED REVENUE		172,877									172,877
REAL ESTATE/PERSONAL PROPERTY	5,738,078										5,738,078
ELECTRIC/WATER LIENS	6,460										6,460
MOTOR VEHICLES	150,561										150,561
TAX TITLE	884,525										884,525
DEFERRED REVENUES OTHER				128,821							128,821
BONDS & GUARANTEES											0
DUE FROM OTHER GOVT									340,356	6,666,925	7,007,281
NOTES PAYABLE			1,400,000								2,100,000
TOTAL LIABILITIES	6,770,724	172,877	7,034	771,139	0	0	0	0	340,366	6,666,926	16,129,065

FUND EQUITY:

RESERVED FUND BALANCES	574,000										574,000
UNRESERVED FUND BAL - SURPLUS	2,762,942										4,784,823
PETTY CASH	375										375
RETAINED EARNINGS				13,294,347							13,294,347
ENCUMBRANCES	1,062,078										1,172,552
TOTAL EQUITY	4,399,396	1,187,996	717,139	13,294,347	672,691	268,298	710,876	76,466	0	0	19,826,097

TOTAL LIABILITIES & EQUITY	11,170,119	1,360,873	724,173	0	14,066,486	268,298	710,876	75,455	340,366	6,666,925	35,955,152
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CASH DISBURSEMENTS

YEAR ENDING JUNE 30, 2002

ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
GENERAL GOVERNMENT						
5100	PERSONAL SERVICES		100			100
114	TOWN MODERATOR		100			100
5100	PERSONAL SERVICES		120,445		119,670	775
5200	PURCHASE OF SERVICES		12,250		11,594	656
5400	SUPPLIES		2,200		2,173	27
5,700	OTHER CHARGES & EXPENSES		68,769	5,185	53,252	20,702
5800	CAPITAL OUTLAY		1,804,000	48,750	1,775,128	77,622
122	SELECTMEN		2,007,664	53,935	1,961,817	99,782
5100	PERSONAL SERVICES		1,456		1,001	455
5200	PURCHASE OF SERVICES		115		37	78
5400	SUPPLIES		100			100
5700	OTHER CHARGES & EXPENSES		60,150	-24,314		35,836
131	FINANCE COMMITTEE		61,821	-24,314	1,038	36,469
5100	PERSONAL SERVICES		70,671		70,375	296
5200	PURCHASE OF SERVICES		2,590	15,000	17,058	532
5400	SUPPLIES		600		538	62
5700	OTHER CHARGES & EXPENSES		445		445	
5800	CAPITAL OUTLAY					
135	TOWN ACCOUNTANT		74,306	15,000	88,416	890
5100	PERSONAL SERVICES		92,650		85,916	6,734
5200	PURCHASE OF SERVICES		19,010		18,573	437
5400	SUPPLIES		1,650		1,638	12
5,600	INTERGOVERNMENTAL		1,000		1,000	
5700	OTHER CHARGES & EXPENSES		3,400		3,067	333
5800	CAPITAL OUTLAY					
141	ASSESSORS		117,710		110,193	7,517
5100	PERSONAL SERVICES		115,603		106,961	8,642
5200	PURCHASE OF SERVICES		15,700		19,074	-3,374
5400	SUPPLIES		3,600		26,844	-23,244
5700	OTHER CHARGES & EXPENSES		25,955		2,183	23,773
5800	CAPITAL OUTLAY		10,000		7,438	2,562
145	TREASURER/COLLECTOR		170,858		162,499	8,359
5100	PERSONAL SERVICES		1,605		1,605	
146	CUST. OF TOWN LANDS		1,605		1,605	
5200	PURCHASE OF SERVICES		30,150		27,750	2,400
151	TOWN COUNSEL		30,150		27,750	2,400
5100	PERSONAL SERVICES					
5400	SUPPLIES					
5700	OTHER CHARGES & EXPENSES					
152	PERSONNEL BOARD					
5100	PERSONAL SERVICES		62,135		62,120	15
5200	PURCHASE OF SERVICES		2,430		2,143	287
5400	SUPPLIES		850		825	25
5700	OTHER CHARGES & EXPENSES		400		317	83
5800	CAPITAL OUTLAY		1,500		-2,635	4,135
161	TOWN CLERK		67,315		62,770	4,545
5100	PERSONAL SERVICES		5,680		5,306	374
5200	PURCHASE OF SERVICES		4,020		3,948	72
5400	SUPPLIES		350		339	11
5800	CAPITAL OUTLAY					
162	ELECTIONS		10,050		9,593	457
5100	PERSONAL SERVICES		15,173		15,173	0
5200	PURCHASE OF SERVICES		900		846	54
5400	SUPPLIES		300		300	0
5700	OTHER CHARGES & EXPENSES		800		771	29
5800	CAPITAL OUTLAY				-20,000	20,000
171	CONSERVATION COMMISSION		17,173		-2,911	20,084

ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG. BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
5100	PERSONAL SERVICES		12,526		12,519	7
5200	PURCHASE OF SERVICES		3,250		2,079	1,171
5400	SUPPLIES		500		466	34
5700	OTHER CHARGES & EXPENSES		915		300	615
175	PLANNING BOARD		17,191		15,365	1,826
5100	PERSONAL SERVICES		13,990		13,990	
5200	PURCHASE OF SERVICES		6,900		3,794	3,106
5400	SUPPLIES		300		289	11
5700	OTHER CHARGES & EXPENSES		500		205	295
176	BOARD OF APPEALS		21,690		18,277	3,413
5100	PERSONAL SERVICES		1,092		500	592
5200	PURCHASE OF SERVICES		14,300		13,874	426
181	MASTER PLAN COMMITTEE		15,392		14,374	1,018
5100	PERSONAL SERVICES					
5200	PURCHASE OF SERVICES		39,700		38,925	775
5400	SUPPLIES		7,000		6,705	295
5700	OTHER CHARGES & EXPENSES		600		174	426
5800	CAPITAL OUTLAY		70,000	15,000	41,027	43,973
192	TOWN BUILDING		117,300	15,000	86,830	45,470
5200	PURCHASE OF SERVICES		15,000		15,000	
195	TOWN REPORT		15,000		15,000	
5200	PURCHASE OF SERVICES		11,000		10,965	35
196	AUDIT		11,000		10,965	35
5200	SERVICES		400		326	74
197	CHRISTMAS LIGHTS		400		326	74
5200	SERVICES		50,000		49,801	199
199	STREET LIGHTS		50,000		49,801	199
100	GENERAL GOVERNMENT		2,806,725	59,621	2,633,710	232,636
PUBLIC SAFETY						
5100	PERSONAL SERVICES		784,653		732,966	51,687
5200	PURCHASE OF SERVICES		73,512		73,430	82
5400	SUPPLIES		25,180		24,370	810
5700	OTHER CHARGES & EXPENSES		25,035		25,035	
5800	CAPITAL OUTLAY		113,400	24,000	87,311	50,089
210	POLICE		1,021,780	24,000	943,111	102,669
5100	PERSONAL SERVICES		806,303	5,309	811,391	221
5200	PURCHASE OF SERVICES		38,460	10,275	43,794	4,941
5400	SUPPLIES		32,140		31,678	462
5700	OTHER CHARGES & EXPENSES		20,150		18,620	1,530
5800	CAPITAL OUTLAY		307,700		291,327	16,373
220	FIRE		1,204,753	15,584	1,196,809	23,528
5100	PERSONAL SERVICES		102,091		75,053	27,038
5200	PURCHASE OF SERVICES		3,700		3,574	126
5400	SUPPLIES		750		733	17
5700	OTHER CHARGES & EXPENSES		7,500		5,788	1,712
5800	CAPITAL OUTLAY					
241	BUILDING INSPECTOR		114,041		85,147	28,894
5200	PURCHASE OF SERVICES		100		55	45
291	CIVIL DEFENSE		100		55	45
5100	PERSONAL SERVICES		16,000		16,000	
5200	PURCHASE OF SERVICES		4,000		4,000	
5400	SUPPLIES		725		430	295
5700	OTHER CHARGES & EXPENSES		2,000		1,282	718
292	ANIMAL CONTROL		22,725		21,712	1,013
5100	PERSONAL SERVICES		100		100	
296	CONSTABLE		100		100	
200	PUBLIC SAFETY		2,363,499	39,584	2,246,934	156,149

ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
EDUCATION						
5100	PERSONAL SERVICES		28,287	-28,284	-124,686	124,689
5400	SUPPLIES				57,951	-57,951
5700	OTHER CHARGES & EXPENSES				-87,116	87,116
5800	CAPITAL OUTLAY		142,500	118,000	162,371	98,129
301	SCHOOL DEPARTMENT		170,787	89,716	8,521	251,982
5100	PERSONAL SERVICES		36,557	2,774	39,106	225
5200	PURCHASE OF SERVICES		1,125,119	-167,894	941,290	15,935
5400	SUPPLIES		3,305	933	4,238	0
5700	OTHER CHARGES & EXPENSES		3,442	138	3,087	493
310	SCHOOL DISTRICT WIDE		1,168,423	-164,049	987,722	16,652
5100	PERSONAL SERVICES		112,528	-4,503	107,434	591
5200	PURCHASE OF SERVICES		9,782	1,883	9,303	2,362
5400	SUPPLIES		2,508		1,776	732
5700	OTHER CHARGES & EXPENSES		4,547	145	2,949	1,743
5800	CAPITAL OUTLAY		3,624		2,702	922
311	SCHOOL TRI TOWN UNION		132,989	-2,475	124,164	6,350
5100	PERSONAL SERVICES		1,431,492	48,402	1,476,033	3,861
5200	PURCHASE OF SERVICES		85,743	-4,640	61,022	20,081
5400	SUPPLIES		150,800	6,199	138,297	18,702
5700	OTHER CHARGES & EXPENSES		8,400	-2,726	4,526	1,148
5800	CAPITAL OUTLAY		94,850	-93,000	1,668	182
312	HOWE-MANNING		1,771,285	-45,765	1,681,546	43,974
5100	PERSONAL SERVICES		1,709,299	70,877	1,780,223	-47
5200	PURCHASE OF SERVICES		87,787	13,877	84,090	17,574
5400	SUPPLIES		156,644	62,819	178,217	41,246
5700	OTHER CHARGES & EXPENSES		6,400		5,264	1,136
5800	CAPITAL OUTLAY		1,850		1,837	13
313	FULLER MEADOW		1,961,980	147,573	2,049,631	59,922
5700	OTHER CHARGES & EXPENSES		344,993	3,546,871	3,871,865	19,999
314	MASCONOMET ASSESSMENT		344,993	3,546,871	3,871,865	19,999
5700	OTHER CHARGES & EXPENSES		147,505		108,735	38,770
315	NORTH SHORE VOKE TECH		147,505		108,735	38,770
300	EDUCATION		5,697,962	3,571,871	8,832,183	437,650

PUBLIC WORKS & FACILITIES

5100	PERSONAL SERVICES		513,441		466,847	46,594
5200	PURCHASE OF SERVICES		95,800		52,815	42,985
5400	SUPPLIES		151,250		143,475	7,775
5700	OTHER CHARGES & EXPENSES		33,350		32,702	648
5800	CAPITAL OUTLAY		105,500		5,878	99,622
420	DPW - ADMINISTRATION		899,341		701,717	197,624
5200	PURCHASE OF SERVICES		118,000	7,570	123,222	2,348
5400	SUPPLIES		11,000		10,818	182
5700	OTHER CHARGES & EXPENSES		36,500		36,500	
425	TRANSFER STATION		165,500	7,570	170,539	2,531
400	PUBLIC WORKS & FACIL.		1,064,841	7,570	872,257	200,154

HUMAN SERVICES

5100	PERSONAL SERVICES		84,375		68,159	16,216
5200	PURCHASE OF SERVICES		18,400		16,752	1,648
5400	SUPPLIES		800		791	9
5700	OTHER CHARGES & EXPENSES		37,500		35,406	2,094
511	BOARD OF HEALTH		141,075		121,108	19,967
5100	PERSONAL SERVICES		85,263		76,758	8,505
5200	PURCHASE OF SERVICES		9,025		8,302	723
5400	SUPPLIES		2,580		2,580	
5700	OTHER CHARGES & EXPENSES		5,250		3,398	1,852
5800	CAPITAL OUTLAY		5,000	2,075	5,482	1,593
541	COUNCIL ON AGING		107,118	2,075	96,520	12,673
5100	PERSONAL SERVICES		8,052		8,052	
5200	PURCHASE OF SERVICES		105		105	
5400	SUPPLIES		170		170	
5700	OTHER CHARGES & EXPENSES		6,770		1,590	5,180
543	VETERANS AGENT		15,097		9,917	5,180
5200	PURCHASE OF SERVICES		20,320		20,320	
545	TRI TOWN COUNCIL		20,320		20,320	
5200	PURCHASE OF SERVICES		2,000		2,000	
546	HELP FOR ABUSED WOMEN		2,000		2,000	
5200	PURCHASE OF SERVICES		2,100		2,100	
548	GARDEN CLUB		2,100		2,100	

ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG. BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
5200	PURCHASE OF SERVICES		2,932		2,000	932
549	CABLE TV TECHNICIANS		2,932		2,000	932
5200	PURCHASE OF SERVICES		4,000		4,000	
550	NORTH SHORE TRANSPORTATION FORCE		4,000		4,000	
500	HUMAN SERVICES		294,642	2,075	257,966	38,751
CULTURE & RECREATION						
5100	PERSONAL SERVICES		169,915		169,915	0
5200	PURCHASE OF SERVICES		30,570		28,550	2,020
5400	SUPPLIES		53,900	5,000	53,422	5,478
5700	OTHER CHARGES & EXPENSES		750		660	90
5800	CAPITAL OUTLAY		6,100		4,382	1,718
610	LIBRARY		261,235	5,000	256,930	9,305
5100	PERSONAL SERVICES		10,560		10,424	136
5200	PURCHASE OF SERVICES		9,675		9,685	-10
5400	SUPPLIES		1,800		1,804	-4
5700	OTHER CHARGES & EXPENSES		9,820		9,806	14
5800	CAPITAL OUTLAY		5,000		5,000	
630	RECREATION COMMISSION		36,855		36,720	135
5200	PURCHASE OF SERVICES		300			300
5800	CAPITAL OUTLAY				-4,500	4,500
691	HISTORICAL COMMISSION		300		-4,500	4,800
5700	OTHER CHARGES & EXPENSES		5,000		-1,003	6,003
692	MEMORIAL DAY		5,000		-1,003	6,003
600	CULTURE & RECREATION		303,390	5,000	288,147	20,243
DEBT SERVICE						
5900	DEBT SERVICE		818,879	128,594	839,100	108,373
710	DEBT SERVICE		818,879	128,594	839,100	108,373
700	DEBT SERVICE TOTALS		818,879	128,594	839,100	108,373
INTERGOVERNMENTAL						
5600	INTERGOVERNMENTAL				153,705	-153,705
820	STATE ASSESS. & CHARGES				153,705	-153,705
800	INTERGOVERNMENTAL EXPENSES				153,705	-153,705
MISCELLANEOUS						
5700	OTHER CHARGES AND EXPENSES		355,000		330,643	24,357
911	RETIREMENT		355,000		330,643	24,357
5700	OTHER CHARGES AND EXPENSES		7,000		54	6,946
913	UNEMPLOYMENT		7,000		54	6,946
5100	PERSONAL SERVICES		1,000			1,000
5700	OTHER CHARGES AND EXPENSES		247,000		206,672	40,328
914	HEALTH INSURANCE		248,000		206,672	41,328
5700	OTHER CHARGES AND EXPENSES		4,000		1,585	2,415
915	LIFE INSURANCE		4,000		1,585	2,415
5700	OTHER CHARGES AND EXPENSES		28,000		28,000	
916	MEDICARE/DEP TAX		28,000		28,000	
5700	OTHER CHARGES & EXPENSES		83,000		57,874	25,126
945	LIABILITY INSURANCE		83,000		57,874	25,126
900	MISCELLANEOUS TOTAL		725,000		624,828	100,172
REFUNDS						
1210	TAX REFUNDS				-191	191
971	TAX REFUNDS				-191	191
970	REFUNDS TOTAL				-191	191
1	GENERAL FUND TOTAL		14,074,938	3,814,315	16,748,638	1,140,615

ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG. BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
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REVOLVING FUNDS

5100	PERSONAL SERVICES				3,750	
5200	PURCHASE OF SERVICES				12,035	
5400	SUPPLIES				1,309	
5700	OTHER CHARGES AND EXPENSES				9,214	
2202	AFTER SCHOOL ENRICHMENT				26,308	
5100	PERSONAL SERVICES				2,327	
5700	OTHER CHARGES AND EXPENSES					
2204	RENTAL REVOLVING				2,327	
5100	PERSONAL SERVICES				45,704	
5200	PURCHASE OF SERVICES				5,891	
5400	SUPPLIES				7,414	
5700	OTHER CHARGES AND EXPENSES				3,064	
2205	HOWE-MANNING CHILDCARE				62,072	
5100	PERSONAL SERVICES				56,000	
5400	SUPPLIES				1,192	
5700	OTHER CHARGES AND EXPENSES				1,107	
2206	PRESCHOOL PROGRAM				58,300	
5100	PERSONAL SERVICES				56,854	
5200	PURCHASE SERVICES				692	
5400	SUPPLIES				72,791	
2207	SCHOOL CAFETERIA				130,337	
5100	PERSONAL SERVICES					
2208	KINDERGARTEN ACTIVITIES					
5200	PURCHASE OF SERVICES					
2209	FIRE ALARM CONSTRUCTION					
5200	PURCHASE OF SERVICES				447	
2211	FIRE SAFETY ALARM CAPITAL				447	
5100	PERSONAL SERVICES				938	
5200	PURCHASE OF SERVICES				2,575	
5400	SUPPLIES				436	
5700	OTHER CHARGES AND EXPENSES				2,550	
2212	SCHOOL ACTIVITIES-HOWE				6,498	
5100	PERSONAL SERVICES				15,818	
5400	SUPPLIES				162	
5700	OTHER CHARGES AND EXPENSES					
2213	HOWE MANNING MUSIC				15,980	
5100	PERSONAL SERVICES					
2214	SUMMER PROGRAMS					
5100	PERSONAL SERVICES				369	
5200	PURCHASE OF SERVICES				1,536	
5400	SUPPLIES				904	
5700	OTHER CHARGES AND EXPENSES				12,748	
2215	SCHOOL ACTIVITES-FULLER				15,557	
5200	PURCHASE OF SERVICES					
5700	OTHER CHARGES AND EXPENSES				11,289	
2216	NATURES CLASSROOM				11,289	
5100	PERSONAL SERVICES				8,323	
5200	PURCHASE OF SERVICES				13,991	
2217	FIRE ALARM CONSTRUCTION				22,314	

22	REVOLVING FUNDS TOTAL				351,430	
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RECEIPTS RESERVED FOR APPROP.

5800	CAPITAL OUTLAY				101	
2302	CONSERVATION COMMISSION				101	
5100	PERSONAL SERVICES				738	
5700	OTHER CHARGES AND EXPENSES				305	
2303	CEMETARY SALES OF LOTS				1,043	
5700	OTHER CHARGES AND EXPENSES				3,127	
2304	AMBULANCE FUND				3,127	

23	RCPTS RSRVD FOR APPROP				4,270	
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ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG. BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
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SCHOOL GRANTS

5400	SUPPLIES				1,786	
2402	CHAPTER 2T				1,786	
5100	PERSONAL SERVICES				9,993	
5400	SUPPLIES				215	
5700	OTHER CHARGES AND EXPENSES				2,881	
2403	TITLE 1 LOW INCOME				13,089	
5100	PERSONAL SERVICES				575	
5200	PURCHASE OF SERVICES				1,492	
5400	SUPPLIES				712	
5700	OTHER CHARGES AND EXPENSES				150	
2404	CURR FRAMEWORK STUDY				2,929	
5100	PERSONAL SERVICES				6,800	
5400	SUPPLIES				200	
2407	ACADEMIC SUPPORT SERVICES				7,000	
5100	PERSONAL SERVICES				8,848	
5700	OTHER CHARGES AND EXPENSES				873	
2408	CH 188 EARLY CHILDHD GRANT				9,721	
5200	PURCHASE OF SERVICES				1,800	
5700	OTHER CHARGES AND EXPENSES				196	
2410	MATH INSERVICE TRAINING				1,996	
5100	PERSONAL SERVICES				8,000	
2412	GUIDANCE COUNSELOR				8,000	
5100	PERSONAL SERVICES				71,119	
5200	PURCHASE OF SERVICES				7,576	
5400	SUPPLIES				4,109	
5700	OTHER CHARGES AND EXPENSES				7,498	
2414	PL 94-142				90,302	
5100	PERSONAL SERVICES				1,788	
5200	PURCHASE OF SERVICES				524	
5700	OTHER CHARGES AND EXPENSES				500	
2416	GIFTED AND TALENTED				2,812	
5100	PERSONAL SERVICES				1,714	
5200	PURCHASE OF SERVICES				2,000	
5700	OTHER CHARGES AND EXPENSES				1,561	
2418	KINDERGARTEN TRANSITION				5,275	
5400	SUPPLIES				3,234	
2419	PALMS STATE LEA				3,234	

24	SCHOOL GRANTS TOTAL				146,145	
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OTHER GRANTS

5700	OTHER CHARGES AND EXPENSES				800	
2504	PEG ACCESS PROGRAMING				800	
5200	PURCHASE OF SERVICES					
2506	FED HOUSING PARTNERSHP					
5100	PERSONAL SERVICES				6,209	
2507	DARE				6,209	
5100	PERSONAL SERVICES				8,066	
2510	POLICE SELECT ENFORCEMENT				8,066	
5200	PURCHASE SERVICES				4,400	
5400	SUPPLIES				20	
5700	OTHER CHARGES AND EXPENSES				232	
2512	MASS ARTS LOTTERY				4,652	
5200	PURCHASE SERVICES				26,774	
2513	TITLE V				26,774	
5100	PERSONAL SERVICES				13,499	
2514	POLICE COMMUNITY POLICING				13,499	
5200	PURCHASE OF SERVICES				89,103	
5700	OTHER CHARGES & EXPENSES					
2517	CHAPTER 90				89,103	
5200	PURCHASE OF SERVICES				1,744	
2518	POLICE SELECT ENFORCEMENT				1,744	
5100	PERSONNEL SERVICES					
5200	PURCHASE OF SERVICES				603	
5400	PURCHASE OF SUPPLIES					
2522	COA FORMULA				603	
5700	OTHER CHARGES & EXPENSES					

ACCOUNT NUMBER	TITLE	CARRY FORWARD	ORIG. BUDGET	NET TRANSFERS	Y-T-D EXPENDED	ACCOUNT BALANCE
5800	CAPITAL OUTLAY					
2530	INFRASTRUCTURE JAIL GRANT					
5400	PURCHASE OF SUPPLIES				740	
2533	F.D. SAFETY EQUIPMENT				740	
5400	PURCHASE OF SUPPLIES					
2535	CHILD PASS. SAFETY PROGRAM					
OTHER GRANTS TOTAL					152,190	
WATER SPECIAL REVENUE						
5100	PERSONAL SERVICES		51,475		43,139	8,336
5200	PURCHASE OF SERVICES		1,500		1,350	150
5300	TRAINING AND EDUCATION					
5400	SUPPLIES		30,000		29,996	4
5700	OTHERS CHARGES & EXPENSES		750		709	41
5800	CAPITAL OUTLAY		69,000	72,000	141,000	
5900	DEBT SERVICE		64,371		62,863	1,509
2800	WATER DEPARTMENT		217,096	72,000	279,057	10,039
28	WATER SPEC. REV. TOTAL		217,096	72,000	279,057	10,039
ELECTRIC LIGHT PLANT						
5100	PERSONAL SERVICES				764,066	
5200	PURCHASE OF SERVICES				7,876,046	
5700	OTHER CHARGES & EXPENSES				1,757,165	
5900	DEBT SERVICE				125,650	
6200	ELECTRIC LIGHT DEPARTMENT				10,522,927	
62	ELEC LIGHT PLANT TOTAL				10,522,927	
NON-EXPENDABLE TRUST FUND						
5700	OTHER CHARGES & EXPENSES				10,407	
8200	MANSFIELD CHARITY FUND				10,407	
82	NON-EXPEND. TRUST TOTAL				10,407	
SCHOLARSHIP FUND						
5700	OTHER CHARGES AND EXPENSES				3,000	
8402	SCHOLARSHIP FUND				3,000	
84	SCHOLARSHIP FUND TOTAL				3,000	
CONSERVATION LAND TRUST						
5700	OTHER CHARGES AND EXPENSES					
8600	CONSERVATION COMMISSION					
86	CONSERVATION LAND TRUST					
TOWN TOTAL			14,292,034	3,886,315	28,218,064	1,150,654

TOWN OF MIDDLETON CASH RECEIPTS SUMMARY

ENDING 6/30/2002

	#1 GENERAL FUND	#22 REVOLVING FUND	#23 RECEIPTS RESERVED	#24 SCHOOL GRANTS	#28 OTHER GRANTS	#28 WATER SPECIAL RESERVE	#82 ELECTRIC FUND	#82 TRUST FUND	#84 TRUSTS	# 88 CONSERV. LAND	TOTAL
TAXES:											
PERSONAL PROPERTY	205,063										205,063
REAL ESTATE	11,324,771										11,324,771
MOTOR VEHICLE	995,756										995,756
TAX TITLE PENALTY & INTEREST	25,935										25,935
PENALTY & INTEREST EXCISE	80,926										80,926
LIEU OF TAXES	84,250										84,250
TAX OFFICE FEES & CHARGES	22,001										22,001
SUBTOTAL	12,738,702										12,738,702
FEES AND CHARGES:											
ASSESSORS	2,206										2,206
TOWN CLERK	19,463										19,463
POLICE	72,067										72,067
CEMETERY	8,470										8,470
SELECTMEN	31,363										31,363
FIRE	6,570										6,570
BUILDING INSPECTOR	303,700										303,700
BOARD OF HEALTH	35,646										35,646
LANDFILL	112,575										112,575
PLANNING BOARD	5,600										5,600
DPW	3,572										3,572
SUBTOTAL	601,232										601,232
STATE REVENUE:											
POLICE INCENTIVE	29,618										29,618
LOCAL AID	159,272										159,272
LOTTERY	360,177										360,177
HOTEL TAX	111,728										111,728
MISC	255,634										255,634
STATE OWNED LAND	9,479										9,479
VETERANS & BLIND	6,210										6,210
SCHOOL AID CHAP. 70	1,014,589										1,014,589
TRANSPORTATION	113,361										113,361
TUITION STATEWARDS	3,599										3,599
MEDICAID REINMB	36,565										36,565
SCHOOL BUILDING REIMB	296,813										296,813
CHAPTER 77	12,129										12,129
SUBTOTAL	2,409,174										2,409,174

TOWN OF MIDDLETON CASH RECEIPTS SUMMARY

ENDING 6/30/2002

	#1 GENERAL FUND	#22 REVOLVING FUND	#23 RECEIPTS RESERVED	#24 SCHOOL GRANTS	#25 OTHER GRANTS	#28 WATER SPECIAL RESERVE	#62 ELECTRIC FUND	#62 TRUST FUND	#64 TRUSTS	# 66 CONSERV. LAND	TOTAL
OTHER REVENUES:											
ACCOUNTANT	70,342										70,342
INTEREST EARNINGS	160,439										160,439
OTHER MISC. REVENUE	813										813
SUBTOTAL	231,594										231,594
PAYROLL WITHHOLDINGS:											
PAYROLL WITHHOLDINGS	2,939,220										2,939,220
SUBTOTAL	2,939,220										2,939,220
BALANCE SHEET ITEMS											
EXCHANGE AGENCY	1,619,092										1,619,092
SUBTOTAL	1,619,092										1,619,092
TOTAL GENERAL FUND	20,539,014										20,539,014
FUND 22											
- REVOLVING FUND:											
AFTER SCHOOL ENRICHMENT		27,697									27,697
SCHOOL REVOLVING		9,575									9,575
HOWE-MANNING CHILDCARE		88,879									88,879
PRESCHOOL		95,013									95,013
SCHOOLCAFETERIA		152,720									152,720
FIRE ALARM FEE		11,400									11,400
SCHOOL ACTIVITIES - HM		16,747									16,747
HOWE-MANNING MUSIC		14,733									14,733
SCHOOL ACTIVITIES - FULLER		(4,859)									(4,859)
NATURES CLASSROOM		9,763									9,763
FIRE ALARM CONSTRUCTION		30,187									30,187
TOTAL REVOLVING FUND		451,855									451,855
FUND 23											
- REVENUE RESERVED:											
PARADE COMMITTEE			147								147
CONSERVATION FEES			11,069								11,069
CEMETERY SALES' LOTS, GRAVES			7,735								7,735
AMBULANCE FEES			244,256								244,256
TOTAL REVENUES RESERVED			263,207								263,207
FUND 24											
- SCHOOL GRANTS:											
ACADEMIC SUPPORT SERVICES				3,500							3,500
CHAPTER 188 EARLY CHILDHOOD				11,522							11,522
MATH IN SERVICE TRAINING				7,799							7,799
GUIDANCE COUNSELOR				8,000							8,000
PL 94-142				99,670							99,670
GIFTED & TALENTED				3,000							3,000
ENROLLMENT GROWTH AID				53,250							53,250
KINDERGARTEN TRANSITION				5,275							5,275
PALMS STATE LEA				5,000							5,000
TOTAL SCHOOL GRANTS				197,016							197,016

TOWN OF MIDDLETON CASH RECEIPTS SUMMARY

ENDING 6/30/2002

	#1 GENERAL FUND	#22 REVOLVING FUND	#23 RECEIPTS RESERVED	#24 SCHOOL GRANTS	#28 OTHER GRANTS	#28 WATER SPECIAL RESERVE	#62 ELECTRIC FUND	#82 TRUST FUND	#84 TRUSTS	# 88 CONSERV. LAND	TOTAL
FUND 25											
- OTHER GRANTS:											
FLINT LIBRARY					500						500
COUNCIL ON AGING					14,196						14,196
PEG ACCESS PROGRAMING					3,000						3,000
DARE PROGRAM					7,000						7,000
COP'S SCGP					10,000						10,000
FEDERAL EMG MGT ASSISTANCE					35,031						35,031
POLICE SELECTIVE ENFORCE					9,668						9,668
COPS IN SHOP					10,000						10,000
MASS ARTS LOTTERY					3,300						3,300
TITLE V					40,000						40,000
POLICE COMMUNITY POLICING					10,000						10,000
CHAPTER 90					165,693						165,693
VIOLENCE AGAINST WOMEN					4,614						4,614
COA FORMULA					4,340						4,340
LIBRARY INCENTIVE					4,269						4,269
LIBRARY EQUALIZATION					1,802						1,802
LIBRARY ADDIT AID					842						842
F D SAFETY EQUIPMENT					3,042						3,042
TOTAL OTHER GRANTS					327,297						327,297
FUND 28 - WATER:											
WATER LINE PERMITS						276,963					276,963
SALE OF WATER						56,553					56,553
TOTAL WATER						333,516					333,516
FUND 62 - ELECTRIC:											
SALE OF POWER							9,116,977				9,116,977
PUBLIC SERVICES - MISC.							263,190				263,190
PRODUCTION CHARGE							1,469,981				1,469,981
M&O							3,568				3,568
MELD METER FUND INTEREST							2,525				2,525
RATE STABILIZATION FUND							1,336				1,336
TOTAL ELECTRIC							10,857,577				10,857,577
FUND 82 - TRUSTS NON EXPENDABLE											
MANSFIELD								12,598			12,598
FANNY ETTER								1,204			1,204
DAVID CUMMINGS								1,115			1,115
ALMIRA S. RICHARDSON								208			208
EDWARD RICHARDSON SCHOLARSHIP								(725)			(725)
TOTAL FUND 82								14,400			14,400

TOWN OF MIDDLETON CASH RECEIPTS SUMMARY

ENDING 6/30/2002

	#1 GENERAL FUND	#22 REVOLVING FUND	#23 RECEIPTS RESERVED	#24 SCHOOL GRANTS	#25 OTHER GRANTS	#28 WATER SPECIAL RESERVE	#82 ELECTRIC FUND	#82 TRUST FUND	#84 TRUSTS	# 86 CONSERV. LAND	TOTAL
FUND 84 - TRUSTS EXPENDABLE											
UNEMPLOYMENT FUND								1,596	1,596		
SCHOLARSHIP FUND								892	892		
CEMETERY PERPETUAL CARE								2,327	2,327		
SENIOR TAX RELIEF								796	796		
TOTAL FUND 84 - EXPENDABLE								<u>5,611</u>	<u>5,611</u>		
FUND 86 - CONSERVATION LAND											
LAND CONSERVATION FUND								2,781	2,781		
TOTAL FUND 86 - CONSERVATION LAND								<u>2,781</u>	<u>2,781</u>		
TOTAL	20,539,014	451,855	263,207	197,016	327,297	333,516	10,857,577	14,400	5,611	2,781	32,992,274

COLLECTOR/TREASURER



THE COLLECTOR/TREASURERS' OFFICE IS PLEASE TO REPORT TOTAL COLLECTIONS OF \$12,462,868.53 FOR THE FISCAL YEAR ENDING 6/30/2002. THIS REPRESENTS A 9.54% INCREASE IN TOTAL COLLECTIONS OVER THE PREVIOUS YEAR.

REAL ESTATE TAXES ARE THE PRIMARY SOURCE OF REVENUE WITH \$11,462,187.27 COMMITTED FOR COLLECTION. THE UNPAID BALANCE OF FY '02 AS OF 6/30/2002 WAS \$330,832.51, OR 2.99% OF THE TOTAL REAL ESTATE LEVY.

OTHER COLLECTIONS THROUGH 6/30/02 WERE AS FOLLOWS:

2002 PERSONAL PROPERTY	\$ 207,124.50
2002 MOTOR VEHICLE EXCISE	\$ 615,616.96
2002 WATER LIENS	\$ 12,943.79
2002 ELECTRIC LIENS	\$ 258.01

PREVIOUS YEARS COLLECTIONS:

REAL ESTATE	\$ 220,601.20	
PERSONAL PROPERTY	\$ 12,507.73	
MOTOR VEHICLE EXCISE	\$ 306,999.98	
REGISTRY OF MOTOR VEHICLES	\$ 3.260.00	(FEES ONLY)
MUNICIAPL LIEN FEES	\$ 13,376.00	
DEMAND FEES	\$ 6,260.00	
INTEREST ON DELINQUENT TAX	\$ 50,609.55	

SCHOLARSHIPS AND DONATIONS:

WE ARE VERY PLEASED TO STATE THAT SCHOLARSHIP AND SENIOR TAX RELIEF DONATIONS CONTINUE TO BE RECEIVED WITH VERY GENEROUS CONTRIBUTIONS.

EDUCATIONAL SCHOLARSHIPS	\$ 992.30
SENIOR TAX RELIEF	\$ 795.83

TAX TITLE:

THE TAX TITLE PORTFOLIO PRESENTLY CONTAINS 34 PARCELS, AMOUNTING TO \$249,357.74, A DECREASE OF \$ 41,643.12 FROM THE PREVIOUS YEAR.

TOTAL COLLECTIONS FROM TAX TITLE ACCOUNTS WERE \$ 35,712.76; WATER LIEN COLLECTIONS WERE \$ 70.22; FEE COLLECTIONS WERE \$ 517.55 AND INTEREST WAS \$10,041.62.

INCLUDED IN THE TOTAL OUTSTANDING, THERE STILL REMAINS THE PROBLEM OF THE RUBCHINUK PROPERTY ON EAST STREET. THIS PROPERTY REPRESENTS \$ 96,271.82 OR 38.6% OF THE TOTAL TAX TITLE OUTSTANDING. SEPARATELY, THERE ARE 2 PARCELS REMAINING IN LAND COURT FOR FORECLOSURE AND 27 PARCELS TO BE ADDED TO LAND PROCEEDINGS IN FY '03. THIS PAST YEAR THE TOWN FORECLOSED ON 3 PROPERTIES, REPRESENTING \$ 55,171.59 IN UNPAID TAXES.

TOTAL PAYROLL FOR THE CALENDAR YEAR ENDING 12/31/02 WAS \$ 7,903,297.97 TO INCLUDE A TOTAL OF 430 TOWN EMPLOYEES THIS YEAR.

RESPECTFULLY SUBMITTED,

CHARLES W. NEWHALL
COLLECTOR OF TAXES/TREASURER

**THE FOLLOWING IS A LIST OF ALL TOWN EMPLOYEES AND THEIR EARNINGS
FOR THE CALENDAR ENDING DECEMBER 31, 2002**

LAST	FIRST	DEPT.	AMOUNT	LAST	FIRST	DEPT.	AMOUNT
Adamo	Kristin	SCH GEN	262.50	Cameron	Julie	SCH GEN	55.00
Ajootian	Paul	DPW	37,693.70	Carbone	Deborah	TOWN OFF	1,958.37
Aldenberg	Robert	POLICE	10,906.45	Carbone	James	INSPECT	9,316.98
Allen	Ruth	SCH GEN	455.00	Cardarelli	MaryJane	FM SCH	229.21
Aloisio	Jane F.	SCH GEN	900.00	Cardinale	Richard	POLICE	11,984.77
Amero	Mary Anne	HM SCH	62,189.18	Carpenter	Ronald	POLICE	104,556.67
Anderson	Adria M.	REC	850.50	Carrell	Dorothy	ELECT	85.60
Anderson	Aniela	SCH GEN	522.50	Carter	Adela	LIBRARY	40,690.92
Anderson	Crystal	REC	850.50	Carter	Aimee L.	HM SCH	21,447.92
Anderson	Dian A.	FM SCH	9,216.95	Casey	Alicia	SCH GEN	280.00
Anderson	Dorothy	SCH	75.00	Cashman	William F.	INSPECT	12,123.69
Anzalone	Julie A.	SCH COM	8,721.00	Cerullo	Mary Ellen	ELECT	128.40
Anzalone	Steven	FM SCH	4,238.34	Channell	Mary	SCH COM	17,446.14
Arathuzik	David E.	POLICE	82,256.73	Christianson	Christina	FM SCH	450.00
Armitage	Paul	POLICE	82,900.45	Church	Judy	HM SCH	60,662.41
Avery	Nancy A.	FM SCH	4,277.85	Ciman	Wanda L.	HM SCH	14,579.90
				Clark	Emily	M SCH	17,964.69
Bakoian	Julie	ELECT	42.80	Claveau	Nancy	SUPERINT	3,134.35
Bakoian	Eileen	ELECT	573.00	Cleveland	Tracy N.	FM SCH	43,743.11
Bailey	Carol	SCH GEN	600.00	Clifford	Stephen	SUPERINT	17,080.63
Bainbridge	Sharon	ELECT	121.98	Clinch IV	Charles	MELD,POL	74,899.96
Barber	Jeffrey	FIRE	64,191.85	Clinch	Charles	MELD	850.00
Barker	Stacey	SCH GEN	897.05	Clinch III	Charles	FIRE	13,658.15
Bassett	Alicia	SCH GEN	2,775.00	Clough	William	FIRE	18,336.26
Baxter	Malvena .	FM SCH	73,518.41	Cloutier	Michael J.	MELD	62,205.40
Beauparlant	H. Peter	FIRE	9,039.25	Coburn	Laura A.	FM SCH	20,059.96
Begin	Stacey	FM SCH	16,826.22	Colangelo	Kathleen	SCH GEN	90.00
Belgiorno	Diana	FM SCH	5,708.95	Colby	Carolyn	HM SCH	32,625.53
Belgiorno	Stephen.	HM SCH	62,089.18	Conary	Shawn	HM SCH	5,387.89
Bergstrom	Luis	FIRE	3,229.71	Connor	Maureen	FM SCH	2,700.10
Bergeron	Cathy	FM SCH	60.00	Contrada	Emily	SCH GEN	1,200.00
Bernhard	James D.	POLICE	840.89	Corey	William	MELD,POL	85,730.67
Berry	Shawn	HM SCH	13,467.53	Cormier	Leo	BOH	49,080.38
Bertino	Anthony.	DPW	39,520.95	Cornell	Linda M.	FM SCH	2,932.09
Bilicki	Jessica.	FM SCH	2,807.75	Correia	Manuel	SCH GEN	8,144.36
Blazewicz	Robert	SCH GEN	600.00	Costas	Susan F.	FM SCH	47,545.45
Bouchard	Andrew	FIRE	2,765.30	Costigan	Charles	POLICE	5,162.99
Bouras	Pamela	HM SCH	13,829.27	Cottone	Mary	ELECCT	51.36
Bowden	Erica	FM SCH	23,337.82	Couture	Ann M.	TREA/COLL	9,650.40
Brochu	Kathryn G.	TN CLERK	23,875.02	Creeden	Bernard F.	SUPERINT	33,663.13
Brown	Jennifer	DPW	7,050.76	Cressman	Patricia K.	FM SCH	20,064.32
Brunaccini	Kathleen	ELECT	11,334.05	Christoforo	Lory	FM SCH	3,293.68
Burg	Andrea	SCH GEN	150.00	Cunningham	Katherine	HM SCH	6,712.51
Bushee	Jennifer	LIBRARY	480.00	Currier	Carolyn	ELECT	252.52
Butler	Theodore	TOWN OFF	8,234.17	Currier	Robert	POLICE	60,306.67

Dahlgren	Sally	SCH GEN	375.00	Gauthier	Bessilia A.	FM SCH	1,444.60
Dambauskas	Jaime	FM SCH	11,525.84	George	Sarah	TN CLERK	42,466.16
Dancy	Ray	FM SCH	9,244.58	Gettings	Laura	FM SCH	13,268.39
Daniels	Anne	FM SCH	19,170.99	Gettings	Patricia	HM SCH	5,213.15
Dasho	Kathleen	HM SCH	12,461.58	Gibely	Jo-anne	SCH GEN	1,293.75
Davie	Theresa	MELD	39,468.51	Gibbons	Kenneth J.	DPW	56,762.70
Davis	Mary	SCH GEN	1,591.25	Gilbert	Rebecca	FM SCH	12,803.72
Deacon	Susan	HM SCH	1,757.56	Gillung-Fontai	Gretchen	HM SCH	6,764.97
DeCosta	James	POLICE	54,589.21	Giunta	Stephen	HM SCH	2,520.00
Deeley	Barbara	HM SCH	51,233.12	Gloss	Ilene	SCH GEN	318.75
Delaney	Barbara	FM SCH	1,125.37	Gorman	Cynthia	FM SCH	53,879.40
Dellea	Cindy	FM SCH	11,743.65	Gould	Dennis	DPW	4,964.32
Dellea	Nancy	SUPERINT	16,390.33	Gould	Ricky	DPW	40,686.65
Denisco	Alexander	FIRE	3,518.41	Grant	Dawn M.	FM SCH	1,772.87
DiGianvittorio	James	POLICE	78,372.49	Gray	Kathleen	INSPECT	30,157.90
Diskes	Andrew	COA	12,585.75	Green	Diane	HM SCH	6,023.25
Divαιο	Kathleen M.	HM SCH	20,469.03	Greenberg	Steven	SUPERINT	21,081.84
Doherty	Erin	SCH GEN	111.25	Griffith	John S.	POLICE	10,722.38
Dow	George	ELECT	85.60	Gulino	Kathleen J.	SCH GEN	198.00
Driscoll	Catherine	TREAS/COLL	46,931.14	Gunn	Christine	SCH COMM	13,801.44
				Guthrie	Carol A.	FM SCH	14,807.40
				Guyll	Denise	SCH GEN	3,918.50
Ellis	Teri	HM SCH	25,081.02				
Emma	Lisa	SCH GEN	576.25	Haines	Patricia R.	FM	11,183.73
Emmons	Heidi	HM SCH	37,693.93	Hager	Helen	SCH GEN	2,663.50
				Hale	Debra	SUPERINT	3,367.00
Farley	Mary	SUPERINT	15,800.18	Haley	Gayle	POLICE	59,629.58
Fazio	Salvatore	FIRE	6,258.90	Halper	Brenda	ELECT	128.40
Feltault	Mary	SUPERINT	62.26	Halligan	Caroline	FM SCH	15,019.92
Ferreira	Dorothy	ELECT	42.80	Hallworth	Charlotte	SCH GEN	300.00
Ferreira	Leonard	MELD, POL	79,713.90	Hamilton	Paula L.	FM SCH	35,245.89
Ficaro	Marianne	SUPERINT	37.84	Han	Kimberly	SUPERINT	75.68
Fitzgerald	Francis	COA	35.70	Hancock	Lisa	SCH GEN	1,508.00
Fitzpatrick	Michelle	HM SCH	79,138.08	Hannon	Danielle	LIBRARY	1,487.56
Flaherty	Jill	GM SCH	14,038.57	Hannon	James	ELECT	16,122.76
Flewelling	Neil	HM SCH	840.00	Harper	Susan	SCH GEN	75.00
Flint	Lori	FM SCH	33,156.29	Hart	Patricia	COA	5,543.15
Flynn	Lisa Jo	HM SCH	5,396.47	Harvey	Suzanne	BOH	1,424.94
Flynn	Patti	COA	13,874.35	Hathaway	David E.	FIRE	5,713.00
Foley	Anne	FM SCH	6,373.15	Hawkes	Dina A.	HM SCH	37,438.29
Francis	Peter	FIRE	7,516.25	Heckman	Elizabeth	TOWN OFF	16,200.00
Freedman	Helen	BOH	32,010.34	Hobey	Kelly A.	FM SCH	43,190.14
French	Fiona	HM SCH	5,007.78	Hocter	Mary	ELECT	1,335.00
Fronduto	Nicholas	DPW	3,235.10	Hoffman	Robert	DPW	68,107.08
Fuller	Jennifer	FM SCH	47,809.17	Hoffman	Cindy-Ann	FM SCH	12,026.51
				Hood	Lorna	FM SCH	335.52
Gaillard	Deborah	SCH GEN	442.50	Hooper	Cheryl	SCH COMM	2,943.20
Gallagher	Kathy	SUPERINT	7,321.67	Hosman	Stephanie	SCH GEN	37.50
Gallerie	Judy	LIBRARY	27,549.50	Husson	Gwen	FM SCH	5,372.88
Gannon	Susan	COA	24,330.41	Husson	Kevin	FM SCH	53,287.19
Garber	Joan	FM SCH	24,700.98	Huston	Christopher	FIRE	11,560.68
Gardner	Jessica	FM SCH	198.00				
Garland	Sally	SCH GEN	1,031.25				
Garvin	Linda	SCH GEN	1,687.50				

LAST	FIRST	DEPT.	AMOUNT
Hooper	Cheryl	SCH COMM	2,943.20
Hosman	Stephanie	SCH GEN	37.50
Hostetter	Kathleen	SCH GEN	150.00
Husson	Gwen	FM SCH	5,372.88
Husson	Kevin	FM SCH	53,287.19
Huston	Christopher	FIRE	11,560.68
Iarocci	Audrey	SCH GEN	41.25
Ierardi	Janet	SCH GEN	187.50
Inglis	Grace	FM SCH	2,510.98
Innis	Donna	SELECTMEN	37,297.63
Jenkins	Dale	POLICE	1,522.72
Johnson	Claudia	ELECT	128.40
Johnson	Claudia	LIBRARY	27,648.22
Johnson	Ellen	FM SCH	4,086.46
Jones	Alfred	TOWN OFF	34,619.68
Jones	John	POLICE	59,186.87
Jones	Nancy	HM SCH	36,954.22
Jordan	Maureen	FM SCH	6,640.00
Joyce	Robert	FIRE	73,065.25
Kahn	Mary	SCH GEN	507.00
Karalides	Nancy	ELECT	1,487.56
Kassiotis	Richard	TOWN OFF	2,449.99
Kelley	Brian J.	POLICE	71,549.04
Kelley	James	POLICE	1,14.76
Kelly	Mark T.	MELD	104,605.96
Kennedy	Caryl	SCH COMM	1,632.00
Kennedy	Louise	FM SCH	26,174.91
Kessel	Daniel	FIRE	8,927.63
Kiley	Kevin	MELD	283.32
Killelea	Patrick	DPW	2,811.25
King	Louise	HM SCH	62,289.18
Kwiatek	Susan M.	FM SCH	11,987.61
L'Abbe	Scott J.	FIRE	16,497.82
Lacey	Gary K.	POLICE	13,116.64
Ladd	Heather	SCH GEN	150.00
Lafrance	Brenda	HM SCH	5,979.84
Lanzo	Laura-Lee	ASSESS	19,692.16
Larson	Sandra	HM SCH	11,419.45
Laverty	Meredith	FM SCH	28,151.52
Lawrence	Denise.	FM SCH	2,684.45
Lawrence	Tammy	FM SCH	344.83
Leahy	Benjamin	DPW	2,309.04
Leary	Daniel	FIRE	32,346.59
Leary	David	FIRE	71,590.79
Leary	David	FIRE	15,092.16
Leary	Florence M.	DPW	31,689.12

LAST	FIRST	DEPT.	AMOUNT
Le Blanc	Holly	DPW	6,455.15
LeColst	Douglas	FIRE	65,894.45
LeColst	Kenneth	FIRE	64,693.12
Leitner	Karen	HM SCH	4,242.45
Lenzie	David A.	MELD	850.00
Lenzie	Jacqueline	MELD	36,405.53
Levy	Lisa	HM SCH	279.39
Lindquist	Alyson	SCH GEN	335.00
Lishner	Sheila A.	FM SCH	10,820.36
Lopez	Margaret V.	SCH GEN	226.88
Lordan	Jeanne	FM SCH	49,008.03
Lougee	George A.	FM SCH	5,683.16
Lovasco	Salvatore	FM SCH	12,968.97
Lusso	Cassandra	REC	852.25
Lusso	Christopher	REC	628.25
Lyons	Kathleen	SCH GEN	2,440.00
Lyons	Sharon	SCH COMM	28,752.82
Mac Gregor	Elizabeth	LIBRARY	4,414.01
Mac Leod	Patricia	SCH GEN	6,900.00
Madden	Michelina	SCH GEN	1,560.00
Magrath	Susan	SCH GEN	1,762.75
Mahoney	Rebecca	HM SCH	32,584.43
Malek	Charlene	FM SCH	67,549.09
Mansfield	Karen	SCH GEN	2,400.00
Marchand	Adam	DPW	37,390.89
Marques	Gary	SCH COMM	17,137.50
Marshall	Dale	FM SCH	29,265.51
Martinuk	Danielle	FIRE	11,893.53
Martinuk	Thomas J.	FIRE	72,509.57
McAndrew	Timothy	HM SCH	14,681.65
McCarthy	Susan	SCH COM	165.05
McCarthy	Faith	FM SCH	4,369.68
McCormack	Lily G.	FIRE	36,647.19
McEntee	Kristen	SCH GEN	791.25
McGee	Maureen	SCH GEN	225.00
McIntire	Susan	SCH GEN	128.40
McNamara	Jean L.	SUPERINT	993.48
McParland	Nancy	POLICE	37,847.72
McParland	Thomas M.	POLICE	65,396.21
Meads	Roberta M.	HM SCH	1,283.96
Melson	Jennifer	FM SCH	11,363.48
Mendes	Richard	POLICE	13,559.11
Merriam	Lisa	FM SCH	5,284.25
Messenger	Ward	CONSERV	13,518.02
Metaxatos	Nicholas	SCH GEN	164.25
Miller	Carlotta	FM SCH	54,445.02
Moline	Pamela	FM SCH	23,808.37
Mondalto	Jamie	POLICE	1,294.52
Montani	Ann M.	HM SCH	30,203.07

LAST	FIRST	DEPT.	AMOUNT	LAST	FIRST	DEPT.	AMOUNT
Moore	Heather	FM SCH	1,870.00	Pecci	Meredith	FM SCH	18,121.69
Moore	Susan	FM SCH	874.36	Pelletier	Marie	FM SCH	18,342.28
Morin	Ernest V.	FM SCH	19,476.66	Pelletier	Patricia	TREAS/COLL	19,723.30
Morin	Kimberly	FM SCH	43,420.10	Pelrine	Mary	FM SCH	63,729.18
Mortalo	Barbara A.	FM SCH	7,547.75	Perkins	Marie	HM SCH	14,234.05
Mortalo	Marie	SCH GEN	2,196.70	Poirier	Jeanne	HM SCH	67,664.18
Morton	James	POLICE	18,121.69	Poirier-L'Abbe	Seth	REC	1,398.96
Mscisz	Jean	HM SCH	7,763.16	Politis	Spiridoula	HM SCH	3,156.72
Mugford	William	TOWN OFF	6,935.63	Pollock	Sandra	FM SCH	9,429.72
Mulholland	Heidi	HM SCH	2,587.06	Pollock	Sandra	ELECT	672.00
Mulligan	Eileen	FM SCH	45,593.14	Popielski	Kristen	SCH GEN	616.00
Mumley	Phillip	FIRE	611.15	Powell	Elizabeth	SCH GEN	150.00
Murphy	Laurie J.	FM SCH	20,698.39	Prentakis	Konstantino	TOWN OFF	2,066.71
Murphy	Robert	ACCOUNT	54,862.24	Pride	Matthew	MELD	57,762.70
Murphy	Shirley	ACCOUNT	18,299.08	Putnam	Barbara	FM SCH	43,007.28
Musto	Amanda	REC	654.50				
Napieracz	Beverly	FM SCH	62,339.18	Rafferty	Stephanie	FM SCH	2,217.98
Nash	Richard F.	FIRE	14,300.51	Rathe	Jane T.	HM SCH	62,264.18
Neal	Priscilla C.	FIN COM	1,136.68	Reitman	Jade	FM SCH	69,287.50
Newhall	Andrea	TREAS/COLL	35,951.63	Reppucci	Matthew	LIBRARY	1,929.75
Newhall	Charles W.	TREAS/COLL	46,656.68	Repucci	Linda M.	SCH COMM	9,796.53
Newhall	Karen	FM SCH	40,488.51	Riley	Janet	FM SCH	62,364.18
Nicholls	Gail S.	FM SCH	8,778.27	Robertson	Theresa	FM SCH	11,919.38
Norris	Julie S.	FM SCH	30,472.09	Rodham	Karen	ELECT	136.96
Novakowski	Frances J.	FM SCH	2,063.60	Rogers	Jane	FM SCH	21,911.38
Nowak	Michele	FM SCH	91.68	Rollins	Kenneth	MELD	77,067.60
				Rosenthal	Judith	SCH GEN	1,875.00
O'Brien	Susan	SCH GEN	1,560.00	Rubchinuk	Sandra	FM SCH	48,125.45
O'Brien	Stephen R.	HM SCH	29,988.50	Ryan	Maeve	REC	421.99
O'Connor	Jeralyn	FM SCH	55,429.54	Rymsha	James	HM SCH	31,855.24
O'Connor	John J.	FIRE	9,546.09				
O'Dowd	Jeanne A.	FM SCH	17,608.60	Salkovitz	Susan	ELECT	128.40
Ogden	Corinne	FM SCH	7,350.17	Sarno	Barbara	SCH GEN	580.00
Ogden, Jr.	David	DPW	26,755.96	Saulnier	Raymond L.	POLICE	2,756.25
Ogden	David	MELD	54,386.22	Saulnier	Scott	DPW	51,821.15
Ohlson	Patricia	TOWN OFF	1,958.37	Savage	Pamela	FM SCH	12,241.36
Olmsted	Susan A.	HM SCH	29,144.99	Savluk	Garret	HM SCH	1,890.00
Olshuff-Rowen	Laurie	SCH GEN	1,508.00	Scheld	Elizabeth	SCH GEN	2,587.00
O'Neil	William	FIRE	59,988.67	Sharp	Arthur	FM SCH	34,654.34
Osgood	Donald	DPW	9,831.78	Schedd-Duly	Sheryl	SCH GEN	401.04
Osgood	Glenn S.	DPW	41,707.05	Sennott	Lyndsey	SCH GEN	280.00
				Sheridan	Alice	SCH COM	91.00
Pare	Debra	HM SCH	8,546.45	Siddall	Deanne	FM SCH	62,272.18
Pascucci	Joseph	TOWN OFF	1,883.37	Silva	Cheryl	MELD	45,719.43
Pascucci	Christina	REC	848.75	Sinclair	Judith A.	HM SCH	13,926.53
Pazar	Janet	HM SCH	4,573.20	Sindoni	Caryl	FM SCH	5,910.20
Pazdziorny	Deborah	FM SCH	7,530.43	Singer	Ira S.	SELECT	74,345.60
Peachey	Betty	ELECT	136.96	Smith	Heather	PLAN BD	1,624.00
Peachey-Alec	Sheryl	ELECT	126.26	Smith	Wendy	SCH GEN	450.00
Peachey	Robert	POLICE	75,914.28	Smith	William	TOWN OFF	8,473.15
				Soriano	Cheryl	FM SCH	544.47

LAST	FIRST	DEPT.	AMOUNT
Soucy	Ellen	SCH GEN	360.00
Spiro	Derek	DPW	6,764.97
Standring	Sheila	FM SCH	62,289.18
Stefanek	Keith	HM SCH	38,524.48
Stickney	Kelly	SELECT	1,512.00
Stickney	Kris Anne	POLICE	11,906.10
Stone	Rebecca	LIBRARY	668.25
Sullivan	Linda	FM SCH	9,909.64
Supino	Kim	FM SCH	543.68
Swanson	Brad	ASSESS	43,743.11
Sweeney	Tynne	FM SCH	17,378.15
Swift	Loretta B.	LIBRARY	7,547.75
Swift	Marcia	POLICE	83.00
Ternullo	Mark	HM SCH	44,208.15
Thorlin	Jo Anne	HM SCH	18,457.08
Tigar	Paula	SCH GEN	93.75
Titus	Nancy R.	ASSESS	17,147.23
Tivnan	Karen	LIBRARY	23,629.32
Tonello	Paul	FIRE	1,176.53
Torname	Nancy	FIRE	2,878.37
Tragert	Henry	MODERATOR	100.00
Turcotte	Daniel	FIRE	5,102.03
Tucker	Kimberly	FM SCH	201.83
Turner	Meredith	LIBRARY	25,684.50
Twiss	Frank	FIRE	86,996.74
Twiss	Ilene	SCH GEN	233.36
Twombly	Carol	FM SCH	10,553.86

LAST	FIRST	DEPT.	AMOUNT
Ulasewicz	Mary	HM SCH	16,826.22
Valcourt	Antonette	SUPERINT	9,378.98
Valeri	Marion	SCH GEN	675.00
Veloukas	Elaine	SCH GEN	455.00
Vicari	Stacey	FM SCH	20,310.00
Vickerman	Debra	FM SCH	47,470.45
Voss	Leslie	SCH GEN	75.00
Walke	Bernard	MELD	58,726.99
Watson	Marion C.	LIBRARY	668.25
Wells	Cecily	ELECT	42.80
White	Carolyn	HM SCH	47,734.17
White	Patrick M.	FIRE	23,564.00
White	Richard	HM SCH	35,024.00
Whyte	Sarah	HM SCH	34,585.11
Williamson	Joyce	FM SCH	62,514.18
Wills	Beth	HM SCH	44,886.38
Wojciechowski	Christine	FM SCH	12,723.82
Woodbury	Constance	SCH GEN	712.50
Worthen	Michelle	FM SCH	11,939.85
Yanchus	Nicole	SCH GEN	935.00
Zaik	Mary Esther	SCH GEN	450.00
Zenga	Pamela	SCH GEN	75.00

ANIMAL CONTROL

This year in writing my report I would like to thank all of the town residents that have donated cat and dog food and pet beds and toys. These things are what help me to keep the stray animals over the ten-day holding time. As many of you know, we adopt out our stray animals through 'Stray's in Need' located in Danvers. The town of Middleton has been very lucky to have this group placing cats, dogs, birds, rabbits and ferrets for us. They are a non-profit organization that relies on fundraising and donations.

Fundraising and raffles take up a lot of my time; each year we have a raffle with a \$1,000 prize; a yard sale that takes weeks to prepare for; and we also have Santa photos at Endicott Park. We also conduct can and bottle drives whenever possible. This is all to make money for the many stray animals we have each year, which helps defray some of the costs to the town. This money pays for shots, testing and spaying and neutering.

The reason for this long explanation is not only to thank everyone for donating and adopting, but it is also to get the word out to our new residents that we are here and this is some of what we do. Please check with us when looking for a new pet to adopt. Many of you have asked to help by walking dogs, but I am sorry to always have to say no, but, because of the liability we cannot let anyone handle these animals until we are sure of their health status.

In the past year my department, as well as other cities and towns, have been reminded of the growing role Animal Control plays in public safety. If anyone out there needs help or needs questions answered please feel free to call me. We are all kept up to date on everything from how to avoid being attacked by a dog; disease danger for people and pets; and also how to go about finding your lost pet. We also have tips on how to help animals in need, both yours and others.

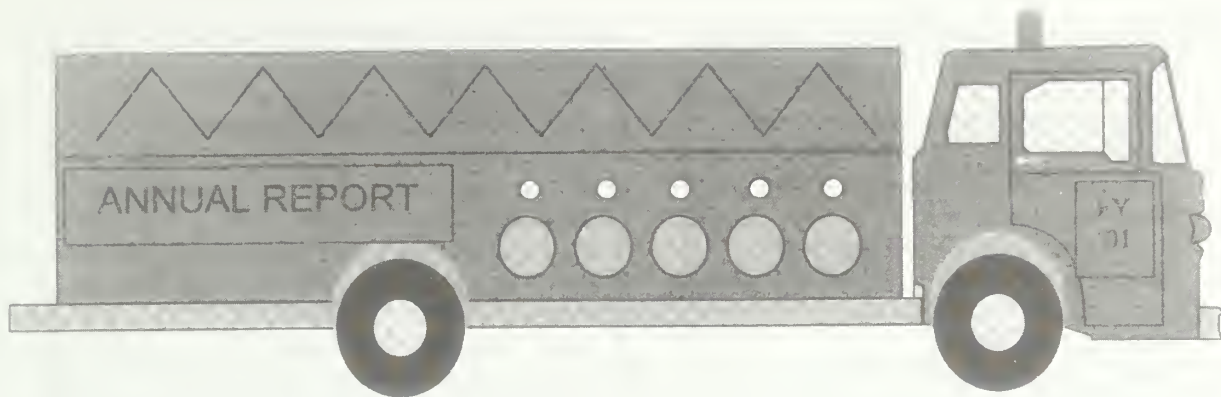
Because I am writing this report in the winter, it is a good time to remind people of the dangers of letting their pets roam free. In the past several years there have been a number of dogs that have gone through the ice to disappear until spring thaw. This has happened in surrounding towns as well.

As far as our Annual Rabies Clinic date, the State is hoping to have all cities and towns hold the clinics in April instead of May. We will have to let you know by our town cable channel and newspapers. But either way, you should check your rabies certificate to find out when your pet's shot expires, as it is very important to get the shot before the expiration date.

Once again, I thank all of the Town departments that continue to help and support animal control.

Sincerely,

Betty Heckman
Middleton ACO



To the Honorable Board of Selectmen and Citizens of Middleton:

MISSION STATEMENT:

The primary mission of the Middleton Fire Department is to protect lives and property and improve the quality of LIFE in the Town of Middleton through fire prevention, fire suppression, hazardous material control, and fire alarm communications to all who live, work or invest in the community.

I hereby submit to you the report of the Fire Department for the period July 1, 2001 to June 30, 2002.

The Fire Department consists of permanent and call personnel. The permanent force is composed of Chief, Captain, three Lieutenants, three Firefighters and one Dispatcher. The call force consists of one Captain, and 21 Firefighters, and 5 Dispatchers. This combination of personnel gives the Town a complement of 34 men and women serving of the Fire Department.

DEPARTMENT ROSTER:

KEY

- * Emergency Medical Technician/Basic
- ** First Responder, 105 CMR 171.000 MGL c111, c201
- *** Emergency Medical Technician/Intermediate
- **** Emergency Medical Technician/Paramedic

Total EMT/Basic	19
Total EMT/Intermediate	1
Total EMT/Paramedic	7
Total First Responder	7



PERMANENT FORCE:

- * Chief David T Leary Sr..
- *** Captain Frank Twiss
- * Lieutenant William O'Neil
- * Lieutenant Kenneth LeColst
- **** Lieutenant Thomas Martinuk
- **** Firefighter Douglas LeColst
- * Firefighter Jeffery Barber
- **** Firefighter Robert Joyce
- * Dispatcher Lily McCormack



CALL FORCE:

* Captain Charles S. Clinch, III
** Firefighter Charles S. Clinch, IV
* Firefighter Peter Beauparlant
* Firefighter Luis Berstorm
** Firefighter Andrew Bouchard
* Firefighter William Clough
**** Paramedic Al Denisco
* Firefighter Sal Fazio
* Firefighter Peter B. Francis
**** Firefighter James Hannon
** Firefighter David Hathaway
* Firefighter Chris Huston
**** Firefighter Scott L'Abbe
** Firefighter Daniel Leary
● Firefighter David Leary Jr.
**** Firefighter Danielle Martinuk
* Firefighter Phillip Mumley
* Firefighter Richard F. Nash
* Firefighter Paul Tonello
* Firefighter Nancy Torname
● Firefighter John O'Connor
● Firefighter Daniel Turcotte

Dispatchers

Robert Aldenberg Denis Ring
Lily McCormack Kris Stickey
Eric Christpher

MANPOWER:

As with past years, the manpower situation still needs attention. Availability of personnel is at a critical level; the need for additional full time firefighters grows this year more then ever. The growth of the town has placed a high demand on the department, with increases in inspections and requests for assistance, both in routine and emergency natures. This department has seen a large increase in the emergency medicals

As of this writing the Town does not comply with the recommendations of the United States Occupational Safety and Health Administration, and the National Fire Protection Association (1500) Standards, requiring four (4) persons to be on scene before attempting an interior fire attack. As it is now, we are responding nights and weekend with just two.

INCIDENTS:

The Fire Department responded to a total of incidents during 2001-2002. This year we showed a decrease of 113 incidents. The incidents are broken down as follows:

<u>Type of Incident</u>	<u>Number of Incidents</u>
Building Fires	34
Chimney Fires	07
Motor Vehicle Fires	15
Brush and Grass Fires	67
Rubbish, Trash, Dumps	12
Spills (gasoline, oil, etc.)	12
Medical Aid -Basic Life Support	485
Medical Aid - Advanced Life Support	112
Motor Vehicle Accidents	160
Mutual Aid - Medical Aid	25
Medical Aid No Transport	15
Burnt Food on stove	102
Investigations	59
Electrical	07

Delayed Ignitions (oil burner)	15
Defective gas appliances	06
Lock ins	01
Service Calls (lockouts, etc.)	188

<u>Type of Incident</u>	<u>Number of Incidents</u>
Assist Police and other Town Departments	29
Illegal burning	35
Mutual Aid	51
Defective Elevators	02
False Alarms (street, master boxes and telephone)	15
Alarm activation's (needless)	228
Lightning strikes	07
Investigation (gas odor)	25
Carbon Monoxide detector activation's	<u>18</u>
Total Response	1732

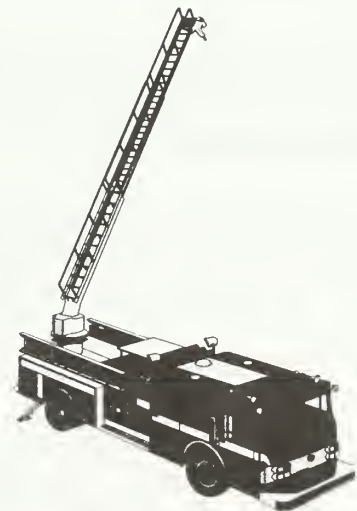
We answered a total of 312 incidents from the hours of 0001 (12:01 AM) to 0800 hours (8:00 AM), 846 incidents were from 0801 (8:01 AM) to 1600 hours (4:00 PM), and 573 incidents from 1601 (4:01PM) to 2400 (midnight).

The department received mutual aid from the surrounding communities a total of 116 times during the past year.

APPARATUS:

The apparatus of the department is in fair to good condition. The current inventory of your equipment is:

1992 Chevy Sedan (Chief's car)
 1999 Ford Sedan (Car 2)
 1999 Ford 450 Pick-up (Squad 5)
 1995 Ford E350 Ambulance (Rescue 6)
 2000 Ford E450 Ambulance (Rescue 1)
 1993 Ford E350 Utility body (Fire alarm maintenance)
 1972 International front mount pump (Engine 2)
 2002 Ferrara Pumper (Engine 1)
 1979 Ward LaFrance pump (Engine 3)
 1986 Hahn pump (Replaced)
 1999 Sutphen 105' Aerial Ladder (Ladder 1)
 1981 Mack Tractor, with 1965 Heil trailer (Engine 4)
 1988 Cox Boat trailer with 1989 Bombard Commando boat with motor for water rescue
 1988 Wire trailer (fire alarm) two general purpose trailers used for HazMat incidents



Engine 3, which is a 1979 Ward LaFrance pump, has reached its maximum age, and at the special town meeting this fall the town voted to replace this truck. The new Pumper should be here in the winter of 2004.

The new Pumper (2002 Ferrara) is here and has been placed in service. This pumper replaced the 1986 Hahn pumper which was in the worst condition of the two pumpers. Both pumpers will be sold this year.

9 -1 -1

9-1-1 has been on line in Middleton since May of 1997. During the year, the department answered 1,743 calls on the 9-1-1 lines. I must stress that this is an emergency number and should be used for that purpose only. If you should call 9-1-1 by accident, please stay on the line so the dispatcher can verify that it was a wrong number or accidental call. When you hang up without answering we are required to dispatch equipment to your resident or place of business to determine if an emergency does exist. Due to the fact that the Police are sometimes very busy this makes it hard on both departments.

When calling 9-1-1 from a cellular phone, beware that you will be speaking with a State Police telecommunicator at the Framingham State Police radio room. You need to be specific as to your location and emergency. They in turn will connect you with the area you are in, or take the necessary information and dispatch the appropriate response.

9-1-1 can be used even if you cannot speak. When you call, if for some reason you can not speak, you can simply press one of three numbers. If you should need the police, press the number **1**, for a fire emergency, press **2** and for an ambulance, press **3**. Then it will be necessary for you to respond to the telecommunicators as requested using numbers or what ever means that can be used.

We have added three (3) additional part time telecommunicators (9-1-1 operators). These additional people will be used to help fill in the night and weekend shifts, freeing up a firefighter to respond to emergency calls on the streets. We are trying to make the dispatch center an Independent Public Safety Dispatch Center.

RADIO SYSTEM

The radio system appears to be in good operating order, with no major problems noted at this time. This system is starting to show its age and will need to be replaced soon.

TRAINING AND EDUCATION

As in the past year, the department continues to conduct regular training sessions for its members in certain fields. The departments Paramedic's have to seek their training outside of the department in order to maintain their status in the Advance Life Support Field. We have purchased several programs such as defensive driving techniques for both the fire apparatus and the ambulance.

EMERGENCY MEDICAL SERVICES

Emergency Medical Services continue to play a major role in daily Fire Department operation. By year's end, the Fire Department will have logged well over seven hundred medical incidents, ranging from cuts and sprains to potentially life-threatening trauma and medical emergencies. To date, the department has a total of twenty-eight Emergency Medical Technicians (twenty Basic EMT's, seven Paramedics and one Intermediate). Of the seven Paramedics, three recently completed training at the Paramedic level on their own time and expense and are currently utilizing their skills to better serve the community. The department still operates both Rescue-1 and Rescue-2 and on many occasions, both ambulances are put to work simultaneously treating the sick and injured.

Recently the Department purchased a Lifepak-12 monitor/defibrillator, which helps to further diagnose patients who we feel could potentially be suffering from a myocardial infarction or a "heart attack". This machine, along with the many other pieces of equipment that are carried on board the ambulance, are essential when caring for the sick and injured.

In order to be proficient in what we do on the street, all members of the department must obtain a certain number of training hours on a yearly basis. These hours or classes are held on a monthly basis, in-house and here all members are educated and trained on all the up-to-date treatments that exist in the medical field.

In an effort to better educate the public, the Department holds both CPR and First-Aid courses for those persons in the community who wish to learn how to aid someone who is sick or injured. By learning these skills, you could potentially save someone you encounter that is suffering from a "heart attack" or other medical emergencies. The Department strongly recommends that all persons be trained in these potentially life saving skills. If you wish to obtain more information, you can call the Middleton Fire Department or your local Red Cross Agency.

One of our goals at the Middleton Fire Department is to provide the best patient care possible to the sick and injured. It is the hard work and dedication of each and every member of this Department that makes that possible. Each and every citizen in this community should feel comfort knowing that when they dial 9-1-1 to report a medical emergency, they will receive professional, high quality medical care.

FIRE PREVENTION ACTIVITIES

The Fire Prevention Division has again experienced a very busy year. As in previous years, inspection activity continues to increase due to the construction of new homes and businesses. In addition, there have been numerous inspections of existing homes and businesses that have undergone additions and/or renovations. In terms of fire safety education, the department continues to make numerous visits to the schools and day care centers. Many local businesses have participated in our fire extinguisher training class, which has been a great learning experience for all that attend. Other examples of our commitment to promote fire safety included classes for the elderly, public service announcements on the local cable channel, and handouts for the school children.

During this fiscal year, the department again received a S.A.F.E. (Student Awareness of Fire Education) grant from the Commonwealth. The money was used to enhance our fire safety education programs through additional training and materials. Firefighters have visited the schools more frequently and have provided up-to-date training programs that included "Play Safe, Be Safe" for preschoolers, "Smoke Detectives" for the Kindergarten, and "Safe-T-Rider" for second graders.

"Play Safe, Be Safe" was made available free of charge by the Bic Corporation and has been a great success in teaching basic fire safety to the preschool. "Smoke Detectives" was donated by State Farm Insurance, and it is popular with the Kindergarten classes. The "Safe-T-Rider" program was provided by the Elevator/Escalator Safety Foundation. The entire second grade participated in this free program which was both enjoyable and educational. The subject of the program was the safe and proper way of riding escalators, elevators and moving walks.

In 1998, the S.A.F.E. grant allowed the department to purchase a "Sparky the Fire Dog" suit, which continues to be a favorite of the young children. In addition, plastic fire helmets, Halloween bags, plastic fire badges, book covers, pencils, pamphlets, and calendars are available for distribution to the public.

Another valuable fire safety education tool, which was made available through a state grant, is the District 5 S.A.F.E. Fire Safety Trailer. The participating communities in Fire District 5 jointly operate this 32-foot trailer, which is stored at Danvers Fire Headquarters. We were fortunate to have the trailer in Middleton for the Pumpkin Festival, and it was a tremendous success. Todd of Tonnelli's Restaurant graciously donated his parking lot and electricity to operate the trailer. People of all ages visited the trailer and learned valuable fire safety information. Some also participated in actual home escape drills.



Remember that fire can strike without warning. To be safe you have to be ready. Take the time now to complete a home fire safety check. Install **smoke detectors** if you haven't already. For those who have already installed detectors, be sure they are clean and free of dust. Test the batteries monthly and replace the batteries yearly. Sit down with family members and devise a **family escape plan** for your home. The plan should include two (2) ways out of every room, plus a meeting place out of the building. Purchase multi-purpose **(ABC) fire extinguisher** and learn how to use them properly. The extinguishers should be located near exit doors.

One issue that continues to raise many questions and concerns by the public is the **danger of carbon monoxide poisoning**. Carbon monoxide (CO) is a colorless, odorless, and highly toxic gas. Carbon monoxide is a by-product of combustion, present whenever fuel is burned. Common home appliances, such as gas or oil furnaces, clothes dryers, water heaters (gas or oil fired), automobiles, and wood stoves produce CO.

Malfunctioning heating equipment, blocked chimneys, indoor use of barbecue grills, use of cooking appliances for heating purposes, poor ventilation, and automobile exhaust in an attached garage can cause carbon monoxide to enter a home. If carbon monoxide goes undetected and the levels increase, carbon monoxide poisoning can occur. Symptoms such as headaches, dizziness, weakness, nausea, vomiting, tightening of the chest, convulsions, redness of the eyes, sleepiness, confusion and ringing of the ears are some of the effects of carbon monoxide on the body. Prolonged exposure can lead to unconsciousness, brain damage, or death.

To protect yourself and your family from carbon monoxide poisoning, install at least one **carbon monoxide detector** near the sleeping area. An additional detector near the home heat source can provide extra protection. Choose Underwriters Laboratories (UL) listed detectors that sound an audible alarm. In addition to installing carbon monoxide detectors, residents should regularly inspect and service potential problem sources of carbon monoxide.

If you or your family members encounter any danger signs of carbon monoxide poisoning, if there is a suspicion that a carbon monoxide problem exists, or if a carbon monoxide detector activates, evacuate the home immediately and call the fire department. The firefighters can render emergency care and also use special equipment to measure the levels of carbon monoxide in the home.

Another issue of concern is the use of candles. The popularity of candles has risen greatly across the nation, and so have the number of fires caused by candles. In Massachusetts, candle fires have tripled in the past decade. Each year, several people are killed and millions of dollars of damage is incurred. Concerned over the rise in candle fires, the State Fire Marshal asked the Massachusetts Public Fire and Safety Education Task Force to research the issue. A *Candle Subcommittee* was formed consisting of members of the Task Force and staff from the Fire Data and Public Education Unit in the Office of the State Fire Marshal. Data from the National Fire Incident Reporting System (NFIRS) and the Massachusetts Fire Incident Reporting System (MFIRS) was looked at. With more specific data needed, the Candle Subcommittee and the OSFM worked with the National Fire Protection Association (NFPA) to develop a Candle Fire Follow-up Survey. A *joint report* was issued by the NFPA and the Department of Fire Services summarizing the major findings of the study. This report, along with other information regarding candle safety, can be obtained online at www.state.ma.us/dfs.

Candle Safety Tips – Follow the “Circle of Safety”

- **Burn candles inside a one-foot circle of safety, an area free of anything that could come in contact with the flame and burn.**

Use candles in the center of an area one-foot in diameter free of anything that could burn, such as decorations, curtains that could blow around, other items on a table or bureau. Use a sturdy metal, glass or ceramic container.

- **Stay in the same room with burning candles; never leave them burning unattended.**

Most candle fires start when they are left burning unattended. Don't leave a candle burning out of your sight or when you fall asleep at night.

- **Use candles out of reach of children and pets.**

Many candle fires are started when pets knock them over, or when children touch or play with them.

- **Keep all matches and lighters out of reach of children.**

Store in a high cabinet, preferably in a locked one. You wouldn't leave a loaded gun lying around and a lighter can be just as dangerous in a child's hand.

- **Teach everyone in the family the rules of safe candle use.**

Children, teenagers, grown-ups and older adults should know the rules of safe candle use.

If you would like some help in planning a home fire escape plan; if you would like a home fire safety check; or if you have any questions concerning fire safety or fire prevention, please stop by the fire station or call us at (978) 774-2466. Arrangements can be made to help you keep your home fire safe. The department has two slide programs on “Preventing Home Fires” and “Escaping Home Fires” and also numerous videos on fire safety, which are available to be viewed for your education.

FIRE SAFETY TIPS TO REMEMBER

- Install a least one smoke detector on each level of your home.
- DO NOT disable a smoke detector when it sounds.
- Know what to do after a detector sounds.
- Plan a home escape route in the event of a fire.
- Install at least one carbon monoxide detector



INSPECTIONS & PERMITS		
Oil Burner Inspection	52	
Re-inspection	8	
Permits Issued		52
Fire Alarm Inspection	185	
Re-inspection	30	
Permits Issued		185
Liquid Propane Storage	78	
Re-inspection	7	
Permits Issued		78
Tank Truck Inspection	12	
Re-inspection	1	
Permits Issued		12
Blasting Permit	13	
Blast Witnessed	25	
Permits Issued		13

MISCELLANEOUS PERMITS		
Sprinkler Permits	11	
Flammable Liquid	7	
Tent Permit	4	
Tar Kettle	0	
Welding / Cutting	12	
Underground Storage Tank Removal	20	
Plans Review (residential, smoke & heat detection, sprinklers, and fire extinguishers).	120	
Burning Permits Issued		165
Calls for permission to burn	500	

NOTE: Burning Permits are good for one (1) season, but a call to the fire department **MUST BE MADE ON EACH DAY OF BURNING.**

FIRE ALARM

The fire alarm system is in excellent repair and condition. Maintenance and care of the system is the key to reliable, cost effective operation. The fire alarm system is cared for in its entirety by the Superintendent of Fire Alarm, and remains basically self-supporting through fees charged directly to the users. All town-owned buildings are protected by the system. Expansion of the system continues at a rapid rate again this year due to many construction projects in progress. All costs associated with the expansion process are borne by the developers and/or builder.

FOR FIRE & EMERGENCY: CALL 9-1-1

Provide the telecommunicator with the following information:

- Your name
- The address where the emergency is located
- What the emergency is
- How many people are injured or need help
- What is being done for the victims
- Your telephone number
- **DO NOT HANG UP UNTIL TOLD TO!**

In the event you have no telephone, use the fire alarm box in your area. STAY at the fire alarm box until apparatus and personnel arrive. Immediately direct them to the problem.

RECOMMENDATIONS:

- Addition of five (5) full time firefighters
- Addition of one (1) full time fire prevention inspector
- Replacement of Car 1 (1992 Chevy Sedan)
- Addition of three (3) E 9-1-1 telecommunicators (dispatchers) to augment weekend and night shifts

I would like to take this opportunity to thank the Board of Selectmen, Town Administrator, Department Heads and the Citizens of the Town of Middleton for your continued cooperation during the past year.

To the members of the department and your families, thank you for your assistance throughout the past year. Your dedication toward providing safety to the residents of the town is very much in my thoughts at all times, as well as your well being.

Respectfully submitted,

David T. Leary, Sr.,
Chief of Department

MIDDLETON POLICE DEPARTMENT

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

The following is the report and activity statistics of the Middleton Police Department
from July 1, 2001 to June 30, 2002.

Department Roster

Paul F. Armitage, Chief of Police
James A. DiGianvittorio, Sergeant
John E. Jones, Sergeant
Ronald S. Carpenter, Patrolman, Sergeant 5/01
James J. DeCosta, Patrolman
Robert A. Currier, Patrolman
Gayle F. Haley, Patrolman
Robert T. Peachey, Jr., Patrolman
Thomas M. McParland, Patrolman
David E. Arathuzik, Patrolman
Brian J. Kelley, Patrolman

Reserve Officers

James W. Kelley, Patrolman
Leonard J. Ferreira, Patrolman
William J. Corey, Patrolman
Richard A. Mendes, Patrolman
Richard W. Kassiotis, Patrolman
Charles R. Costigan, Patrolman
Raymond L. Saulnier, Patrolman
James A. LeDuc, Patrolman
John S. Griffith, Patrolman
Gary K. Lacey, Patrolman
James D. Bernhard, Patrolman
Richard Cardinale, Patrolman
Jamie Mondalto, Patrolman (Resigned 2/02)
Dale Jenkins, Patrolman
James Morton, Patrolman

Clerk/Dispatchers

Nancy McParland
Kris Stickney

School Crossing Guards

Manuel Correia
Marcia Swift (resigned 12/01)



Special Assignments

Sergeant DiGianvittorio

1. Scheduling Officer
2. Firearms Instructor
3. Accreditation Officer
4. Court Activity Supervisor
5. Firearms Licensing Officer

Sergeant Jones

1. Juvenile Officer

Sergeant Carpenter

1. Facilities Manager
2. Fleet Supervisor
3. Bicycle Officer
4. Assistant Drug Officer

Officer Haley

1. Domestic Violence Officer
2. Training Officer
3. Drug Officer
4. Accreditation Officer

Officer DeCosta

1. Court Officer

Officer Currier

1. Safety Officer
2. CJIS Computer Officer

Officer Peachey

1. Bicycle Officer
2. CJIS Computer Officer
3. Photo/Fingerprint Officer

Officer Peachey

1. Bicycle Officer
2. CJIS Computer Officer
3. Photo/Fingerprint Officer

Officer McPaland

1. DARE Officer

Officer Costigan

1. Computer Consultant

Officer Saulnier

1. Department Mechanic

IN MEMORIAM

**We remember the following members of the Middleton Police Department
and their years of service:**

<i>Sgt. Lloyd Getchell</i>	<i>1946 - 1967</i>
<i>Chief James Wentworth</i>	<i>1947 - 1971</i>
<i>Chief Edward Richardson</i>	<i>1962 - 1988</i>
<i>Officer Paul Peters</i>	<i>1970 - 1983</i>
<i>Sergeant Edward Couture</i>	<i>1974 - 1997</i>
<i>Sergeant Louis Fedullo</i>	<i>1970 - 1995</i>

May They Rest In Peace

POLICE INCIDENTS

July 1, 2001 to June 30, 2002

911 Calls	125
Abandoned Motor Vehicle	8
Abduction	1
Accident - Hit & Run	13
Accident - Pedestrian	1
Accident - No Personal Injuries	195
Accident - Personal Injuries	54
Accident - MV vs. Bicycle	6
Alarms - Business/Residential	675
Alcohol Violation	9
Animal Complaint	87
Annoying Calls	8
Assault	17
Assist Agency	190
Assist Others	160
Attempt to Serve Process	13
Attempted Breaking and Entering	4
Attempted Larceny	2
B & E - Building	13
B & E - Dwelling	8
B & E - Motor Vehicle	16
Building Check	7
Bomb Threat	2
Bus Passed	1
By-Law Violation	1
Car Fire	1
Check Well Being	47

Child Abuse	2
Child Safety Seat Installation	17
Citizen Complaint	75
Citizen Transport	1
Civil Matter	8
Class A Possession	1
Class D Possession	1
Community Policing	10
Confidential Report	4
Cruiser Damage	1
Damaged Property	50
Death (Reported)	1
Delegated Patrol	1825
Disorderly/Disturbance	29
Dispute	64
Disturbed Person	6
Disturbing the Peace	17
Domestic, Domestic Abuse	41
Dumping Illegally	14
Emergency Service	2
Erratic Operation	85
Fire Alarm	106
Forgery/Counterfeiting	2
Fraud/Bad Check	4
Gathering/Riot	3
General Service	339
Harassment	34
Hate Crime	1
Indecent A&B	1
Injury on Duty	2

Intoxicated Person	1
Juvenile Offense	10
Larceny from Motor Vehicle	2
Larceny/Theft	108
Littering	2
Loitering	16
Lost Item	27
Malicious Destruction	52
Medical Aid	244
Messenger/Mail Delivery	10
Mischievous Activity	11
Missing Person	22
Motor Vehicle - Disabled	112
Motor Vehicle Stop	94
Motor Vehicle - Theft	6
Motor Vehicle Complaint	57
Noise Complaint	45
Notification	30
Parking Complaint /Violation	2
Possession of Explosives	1
Property Found	35
Prowler	1
Radar	27
Rape	1
Receiving Stolen Property	1
Recovered Motor Vehicle	5
Repossession	7
Request Officer	15
Revocation - Permit to Carry	1
Road Obstruction	44

Road Rage	8
Robbery	1
Service 209A	20
Service Request	37
Sex Offense	1
Service Summons	5
Shoplifting	5
Solicitors	28
Stalking	1
Suicide or Attempt	1
Suspicious Motor Vehicle/Persons/Activity	366
Towed Motor Vehicle	6
Threat	25
Trespassing	14
Unfounded Call	15
Unwanted Guest	23
Uttering	2
Vandalism	25
Violation 209A	9
TOTAL POLICE INCIDENTS	5991

ARREST OFFENSE TOTALS

A&B by Dangerous Weapon	1
A&B On A Police Officer	2
Assault & Battery	1
Assault with A Deadly Weapon	1
Assault	1
Attaching Plates to a Motor Vehicle	1

Attempt to Commit A Crime	1
B&E Night-Building-Intent to Commit A Felony	2
B&E Night-Intent to Commit Misdemeanor	3
Contributing To Delinquency of a Child	1
Defective Equipment	3
Disorderly Person	4
Dissemination of Harmful Material/Minor	1
Domestic Assault and Battery	8
Drinking Alcohol from an Open Container & Operating a Vehicle	1
Expired Inspection Sticker	2
Failure to Display Registration Expiration Tags	1
Failure to Report Address Change to Registry	1
Failure to Stay Within Marked Lanes	9
Failure to Stop for Police Officer	3
Failure to Stop for Red Light	3
Following Too Closely	1
Giving False ID/Info to Obtain Liquor	1
Giving False Information to a Police Officer	2
Indecent A&B, Child under 14	2
Larceny of A Motor Vehicle or Trailer	2
Leaving Scene after Property Damage Accident	3
License Restriction	1
Malicious Destruction of Property over \$250.	5
Malicious Destruction of Property under \$250.	4
Minor Transporting an Alcoholic Beverage	1
Minor Transporting/Carrying Alcohol	19

Operating a Motor Vehicle After License Revoked	4
Operating a Motor Vehicle after Revocation for Drunk Driving	1
Operating A Motor Vehicle after Suspension	5
Operating a Motor Vehicle Negligently So As To Endanger	4
Operating a Motor Vehicle Recklessly As To Endanger	1
Operating a Motor Vehicle under the Influence of Drugs	1
Operating A Motor Vehicle under the Influence of Liquor	12
Operating A Motor Vehicle under the Influence of Liquor, 2nd Offense	1
Operating A Motor Vehicle without License in Possession	2
Operating A Motor Vehicle without Registration in Possession	1
Operating After Suspension Subsequent Offense	3
Operating an Uninsured Motor Vehicle	1
Operating an Unregistered Motor Vehicle	2
Owner Failing To Have Motor Vehicle Inspected	1
Possession of Burglarious Tools	3
Possession of Class A Substance	1
Possession of Class B Substance	1
Possession of Class D Substance	2
Possession of Controlled Substance within School Boundaries	1
Possession of Hypodermic Syringe, Needle, etc.	1
Possession of Pepper Spray with Intent to Commit a Crime	1
Rape of Child, With Force	2
Receiving Stolen Property over \$250	1
Refusing To Produce License or Registration	1
Resisting Arrest	2
Seat Belt Violation	10
Shoplifting - Concealing Merchandise	3
Speeding	9
Stalking	1

Trespass-Land, Dwelling, House, etc.	1
Unauthorized Use of a Motor Vehicle	2
Unlicensed Operation of a Motor Vehicle	7
Unnatural Act with A Child under 16	1
Uttering A False Prescription	2
Violation of Protective Order	2
There were 102 Arrests and 47 Protective Custodies which included the above 184 incidents.	

Motor Vehicle Citations

July 1, 2001 to June 30, 2002

Allowing Improper Operation of a Motor Vehicle	3
Attaching Plates	6
Defective Equipment	117
Drinking While Driving	6
Driving to Endanger	12
Entering a State Highway Improperly	1
Failure to Display Plate Sticker	18
Failure to Keep Right	3
Failure to Obey Safety Standards	3
Failure to Report Accident	3
Failure to Report Name Change to Registry of Motor Vehicles	8
Failure to Slow at Intersection	5
Failure to Slow When View Is Obstructed	2
Failure to Stay Right	1
Failure to Stop for a Flashing Red Light	2
Failure to Stop for a Pedestrian	1

Failure to Stop for a Police Officer	7
Failure to Stop for Pedestrian in Crosswalk	4
Failure to Stop for School Bus	7
Failure to Stop for Yellow Light	9
Failure to Use Care in Changing Lanes	4
Failure to Use Care	21
Failure to Use Directional/Stop Signals	3
Failure to Yield Right of Way at Intersection	3
Failure to Yield to Emergency Vehicle	2
False Inspection Sticker	1
Following Too Close - State Highway	2
Giving A False Name to A Police Officer	1
Harsh Noise	5
Hit & Run Property Damage Accident	7
Impeded Operation of a Motor Vehicle	4
Improper Display of Number Plate	3
Inspection Sticker Violation	160
Left Turn Violation	13
License Restrictions	4
Making Right on Red Turn Where Prohibited	2
Making Turn from Wrong Lane	2
Marked Lanes Violation	72
Minor In Possession of Alcoholic Beverage	7
No License in Possession	48
No Registration in Possession	26
Operating A Motor Vehicle under the Influence of Liquor	16
Operating a Motor Vehicle without A License	17
Operating After Revocation of License 2nd Offense	1

Operating After Revocation of License	6
Operating After Suspension of License 2nd Offense	5
Operating After Suspension of License	20
Operating Motor Vehicles 2 Abreast	4
Passing Violation	26
Possession of Class D Substance	3
Red Light Violation	138
Revoked Registration	3
Seat Belt Violation	393
Smoke Pollutants from Motor Vehicle	1
Speeding	727
Stop Sign Violation	48
Throwing Object on Public Way So As To Endanger	1
Unattended Motor Vehicle	2
Unauthorized Use of a Motor Vehicle	2
Under Carriage Neon Lights	1
Uninsured Motor Vehicle	16
Unregistered Motor Vehicle	96
The preceding statistics represent 2,134 charges, for which 1,486 violations were issued.	

Summary	
Warnings	401
Civil Violations	975
Complaint Applications	60
Arrests	42
Void	8

**299 ACCIDENT
TOTALS
BY LOCATION**



Boston Street	16
Logbridge Rd.	1
Village Road	2
Central Street	4
Lt.J.Cabral Dr.	1
Cross Street	1
Manning Av.	1
Parking Lots	22
Dixey Drive	1
Maple Street	24
East Street	8
North Liberty St.	2
Elm Street	2
North Main St.	62
Essex Street	8
Old Hundred Lane	1
Forest Street	5
Orchard Circle	1
Gregory Street	2
Park Avenue	4
Hilldale Avenue	1
Peabody Street	3
James Avenue	2
River Street	12
Kenney Road	2
School Street	1
Lake Street	2
South Main Street	102
Liberty Street	5
Thornton Circle	1

Chief's Report

As you will see in the statistics for the Middleton Police Department, we have had yet another busy year. No particular case stands out in my mind this year but I can assure you that your officers have done an outstanding job as they attempt to keep Middleton a safe and pleasant town in which to live.

There is not one of us who will not remember, forever, where we were and what we were doing the morning of the 11th of September. For people of my generation and those who followed, the attack on American soil was the first during our lifetime, and hopefully the last. This country of ours is the greatest in the world but it can only remain that way if we retain our strength and train ourselves to become more observant and less nonchalant concerning our security.

The September 11 attack has also had an effect on our police department. The anthrax scares after the 11th proved to us that public safety needs to better prepare for these sorts of incidents. I can report to you that your public safety personnel performed admirably as we also dealt with suspicious letters, packages and hoax dissemination of foreign substances. Although the police department is participating with the state and federal authorities as we all attempt to rapidly bring our officers up to speed on terrorism, we are collectively hindered by the poor economy and inadequate access to funds for training. You can be assured that as training becomes available, as well as training funds, I will be certain to train our officers so that they can better protect you and themselves.

One would like to hope that the tentacles of terrorism and terrorist acts would not reach out to small rural communities such as ours. However, sound public safety policy is not built on "hopes", and we are **NOT** immune to terrorism or the side effects of terrorism. Chief Leary and I have been working on the Town's emergency preparedness plan and we have plans to participate in disaster planning as well as a disaster drill in this area. As mentioned previously, as training and funds become available we will continue to better prepare our departments to better protect you.

Middleton is a participant in the Statewide Anti-Terrorism Unified Response Network (SATURN). This is our first step in creating the statewide capacity to prevent, prepare for, and properly respond to acts of terrorism. In addition to Chief Leary and me, officers of our departments have participated in preliminary training on *Incident Command*, meetings of SATURN and the Anti-Terrorism Task Force. I have also benefited from lectures such as *Understanding Terrorism and Managing the Consequences*, *Terrorism Task Force*, *Pentagon September 11 - from a critical management perspective and*, *Lessons Learned - WTC, Pentagon and other Critical Incidents*.

I served this year as the Vice-President of the Essex County Chiefs of Police Association. Next year, FY 2003, I will serve as their president. During a time when we are expected to accomplish much more with much less, I suspect that leading this group of Essex County Police Department CEOs will be exciting and challenging. I am looking forward to it. As I have done in previous years, I also attended monthly and annual meetings of

the Massachusetts Chiefs of Police Association and the International Association of Chiefs of Police. Training for our officers has always been a priority for me. Equally important is training for the person responsible for leading those officers, me! To that end I attended training dealing with diverse subjects such as *Terrorism, Understanding the Threat and Developing an Integrated Response, School Bomb Threat Protocols, IACP Symposium for Smaller Police Departments, No and Low Cost Resources, Strategic Planning, Building Your Agency Web Site, Team-Based Management, Managers and Supervisors Conference, Promising Stress Management Methods for Law Enforcement, Drafting Specifications for Public Safety Vehicles, Seven Principles of Highly Effective Policing, Effective Personal Leadership, Community Vulnerability, False Alarm Reduction and National Guard Counter Drug Activities and Resources Available to Municipalities*. I also was honored to be chosen by the FBI to attend their one week training (NELEEDS) in Newport, Rhode Island, where we covered topics such as *Terrorism - Weapons of Mass Destruction, Topics in Technology, Executive Role in Leadership, Behavioral Assessment, Negotiation Concepts for Commanders, Organizational Change, Crisis Management, Media and the Law Enforcement Executive, and Legal Update*.

During the year I attended several meetings with the Public Safety Building Committee and we concluded that the Town should consider buying land on which a combined Police and Fire Facility could be constructed. It was the consensus of this committee that both the fire and police stations were not adequate for the future needs of the Town and that it was cost effective to build one station versus two. We will be responding to the Board of Selectmen soon in response to our charge and to look for further guidance.

I also worked with the Middleton Family Festival Organizing Committee as they prepared for the June 22nd Chief Will's Day. That event, which took place at the Town Landfill, was a huge success notwithstanding the inclement weather. I'm sure that our children are looking forward to the event next year. Everyone involved in the planning and operation of that day is owed a round of applause for all of their effort.

Personnel

We had only a couple of personnel change this year. In January one of our crossing guards decided that she had enough with the Route 114 traffic in Middleton Square. Marcia Swift has worked as the square crossing guard on and off for a four year period. In December, she chose to find a safer position elsewhere. I'm sure that the children she crossed over those years and their parents join me in thanking her for a job well done. Unfortunately my ads for someone to fill that position went unanswered. The post is difficult at best, with inconvenient hours, low compensation, inclement weather and discourteous drivers who always want to shave a minute or two off their commute time. The problem was solved with the cooperation of the office of the Superintendent of Schools by having a bus, which drives by that spot each day, pick up the children and deliver them safely to their school.

In February, Jamie Mondalto, who had worked with us as a reserve officer for one year, resigned to accept a similar position with the Topsfield Police Department. Officer retention is a major problem for police departments today and Middleton certainly is not immune. Readers will recall that last year I lost a full-time officer to the Wakefield Police Department and I presently have officers who are on civil service lists for other departments. I will continue to work with the Town Administrator and the Board of Selectmen to improve our retention rate.

After teaching and mentoring students in the D.A.R.E. program for the past ten years, Officer Haley decided to step down and let another officer enjoy the experience of working with our children. Officer Tom McParland trained for two very intensive weeks and became certified as a D.A.R.E Officer. I have monitored Tom's classes and it is obvious that he loves working with the children and they are crazy about him. He is doing an excellent job! Unfortunately, as of March of this year it appears that the Commonwealth is going to eliminate the D.A.R.E Grant Program. Without those funds it will be impossible to continue this very important relationship with our school children.

I am very sorry to report to you that one of our retired officers passed away this year. On December 12, 2001 Sergeant Louis J. Fedullo, retired, died after a brief illness. Louie was active in many areas about our town and will be sadly missed.

Grants

We continue to actively pursue grant programs to limit our budget's impact on the taxpayer. The pickings this year were not as good as previously reported due to decreases in federal and state funds. I'm concerned about some of our programs next year in light of what I am hearing from our Senator, Bruce Tarr, and Representative, Brad Hill. As mentioned above, the Governor has stated that one of the areas to be reduced is the grant that funds the statewide D.A.R.E Program. This year we received \$7,000 towards our program. I will watch this situation carefully but the taxpayer needs to know that I have not put any funds in my budget for this program and thus it will end if state funding ends. We saw a reduction in our Community Policing Grant this year, reducing us from \$19,000 to \$10,000. With careful budgeting we will be able to continue to offer the Citizen Police Academy, Elders Safe Driving Course, Middleton Police Department Web Page, continue our paging system for officers and have our officers attend meetings for the benefit of our elders, children and residents. There is talk of the elimination of the Community Police Grant next year. This will mean the elimination of all of the above endeavors. Stay tuned! With the assistance of a grant writer provided to me by Sheriff Frank Cousins, in late June of 2001 I obtained a \$30,000 technology grant. At a special Town Meeting the taxpayers matched this grant with \$24,000. These funds are being used to upgrade our record management system from a VAX/VMS platform using dumb terminals to a PC, Windows based environment with the PC's and printers networked within the building. The new hardware has been installed. I expect to install the new software in FY '03 and we are currently working to prepare for a data migration from the old to the new. Once all of our officers have been trained in the use of the new system we will be off and running. We removed our underground oil tank this year and replaced it

with two smaller tanks in the cellar. Our costs were offset somewhat with a grant of \$1,850 which we received from the Massachusetts Underground Storage Tank Petroleum Product Cleanup Fund Administrative Review Board. We continue to upgrade our officer's bulletproof vests and received a total of \$5,142 for that purpose from the Federal and State governments. Thanks to the Governor's Highway Safety Bureau, we were able to assign additional patrols to watch for speeders, drunk drivers, and seat belt violations with a grant totaling \$10,500. Like every other community, Middleton is not immune to events of domestic violence. These incidents, and their follow up, consume a lot of time for our officers, often on an overtime basis. Each event of this kind requires the attention of two officers. Most of the time, those two represent 100% of my patrol staff and it becomes necessary to call additional officers in. A \$5,789 grant from the Executive Office of Public Safety, under the Violence against Women Act, helped us to offset some of those costs. Finally, a joint effort by my department with Sheriff Cousins' department resulted in a \$100,000 grant allowing us to purchase a server and laptops for the cruisers. The laptops replace the antiquated Mobile Data Terminals in the cruisers and allow officers to get instant license, registration, and warrant data from databases nationwide directly from the police car.

We benefited additionally this year thanks to our partnership with Sheriff Frank Cousins. In 1994 the Essex County Sheriff's Department provided the funds used to buy a 1994 Ford Explorer for the Middleton Police Department. This year Sheriff Cousins offered to replace that car. The 1994 Explorer is now being used by the Middleton Highway Department and the Sheriff provided us with a new 2003 Ford Explorer with the promise to replace it every two years. I'm sure you have seen this car about town. It displays the D.A.R.E. logo and "Darren" the D.A.R.E. lion.

Equipment

At the May 2001 Town Meeting money was appropriated to purchase and install receivers throughout the town to help eliminate areas where we have poor radio reception. Those receivers and associated equipment have been installed near the Danvers, Lynnfield, and North Andover lines greatly improving our ability to communicate. I am continuing my efforts to upgrade the cruiser radios, one per year. Over the next two to three years I will recommend that we upgrade our backup repeater and our Bapern North station. Town Meeting also appropriated funds to improve and renovate the area in which my administrative assistant/dispatcher/clerk/Jack of all trades and Master of all trades, Nancy McParland functions. Using those funds and a lot of assistance from the Maintenance and Electrical departments of the Essex County House of Correction, we have arranged the workspace to accommodate year's worth of radio, telephone, computer and electronic gear.

Recommendations

Both the police and fire departments are in dire need of additional space. The space needs for the both departments were spelled out in reports two years ago and a new committee formed last year has reaffirmed that need. Further, I can't do any more than to continue to

point out the need, as I have been doing, concerning our need for personnel. Speaking of which, three years in a row town meeting has approved the hiring of two additional police officers. Those officers would allow us to provide three on duty police officers from 9:00 am to Midnight as opposed to the two that are presently on duty. The majority of voters at the town meeting agreed that having only two officers on duty around the clock was ludicrous. At the risk of sounding like a broken record, let me repeat what I have stated before - the police station will remain closed until we have the personnel to staff it. If that is not important to Middleton residents ---- **so be it!** More to the point, when those two officers make an arrest, investigate an accident, a fight, a disturbance, a domestic occurrence, there will be **no one** available to handle calls. If a call comes in that is deemed important enough to warrant overtime an officer will be called in from his or her home, wherever that might be. Somebody, someday, is going to get hurt. If that is not important to Middleton residents ---- **THAT IS NOT ACCEPTABLE!** I will continue to bring my request for personnel to town meeting until I am successful or replaced. To do anything less, in my opinion, would be a dereliction of my duty to the citizens of Middleton. I should further point out that my requests for two additional officers, based on population figures, will soon increase to three officers. We should have fourteen fulltime officers patrolling a town the size of Middleton; including me, we have only eleven.

Acknowledgements

I extend my thanks for a job well done to the officers of the Middleton Police Department. You perform under adverse conditions doing what sometimes is a thankless job. Thank you! I pledge to you that I will not give up my quest to add to your numbers. I need to thank also Nancy and Kris, the other two women in my life. You both are large cogs in the wheel that is the Middleton Police Department. On behalf of the residents of Middleton and the officers of the department, I thank you. To the rest of the town employees, thank you. I am proud of this town and you all are the reason. You are what make this town successful! Thanks for your effort and cooperation. I am proud also of my relationship with the members of the Finance Committee and Board of Selectmen. I am pleased to say that we accomplish much because of our ability to work together. Finally I want to thank the residents of the town. Thanks for your support at town meeting and thanks for your positive comments. I also want to thank those of you who have called with constructive criticism. I am always open to suggestions for improving myself and improving your police department. If I could ask you for one thing it would be for your support at the polls in the event I am not able to convince the Board of Selectmen to recommend my personnel article next year without a *Proposition 2 ½ Override*. Please call me if you have ideas on better presenting my case for personnel to the voters. The need is real. There is danger in not increasing our staff. I need your help.

CITIZEN POLICE ACADEMY DIRECTOR

The Middleton Police Department would like to take this opportunity to thank all the past alumni who were involved in the four years of the Citizen Police academy, It has been my pleasure to work with so many citizens who have come and learned about what we do and why we do it.

The Citizen Police Academy is a program where we invite residents 18 years or older from the community to participate in an eight-week course to introduce what the police department in Middleton is all about.

Our goal is to educate the class on some of the aspects of the job, such as criminal law, motor vehicle law, domestic abuse, juvenile justice, general officer safety, drunken driving etc.

The feedback that I have received about the course has far exceeded our expectations. We have been able to add and tweak the program from suggestions we receive from the alumni.

The Seventh Annual Citizen Police Academy course is scheduled for March of 2003. Anyone seeking further information can either call the police station or visit our web site for more information.

Respectfully submitted,

James A. DiGianvittorio, Sergeant

FIREARMS INSTRUCTOR

As Firearms Instructor for the Middleton Police Department I attended a Firearms Instructor Recertification Program, which was given by the Massachusetts Criminal Justice Training Council. This year a new program was instituted by the Council which puts more emphasis on actual shooting scenarios rather than just trying to put holes in a piece of paper. The Council has given instructors numerous courses to train with. The program I chose is a combination of combat shooting as well as real life confrontations. The goal is to make tactical shooters, rather than target shooters.

As we move into the year 2003, the threats that we, as police officers, confront are constantly changing; what we perceived as major crimes today may not be tomorrow. Crimes that are in the news daily have changed considerably since September 11, 2001. We now have to be aware of the bio-chemical aspects of crime, along with acts of terrorism and crime on a much larger scale.

We, as police officers, are now on the frontline of the new war we face today. Every day we must prepare ourselves to not only face the day-to-day risks law enforcement has always faced, but we must prepare to face the unknown; we are referring to TERRORIST threats and actual attacks.

The act of terrorism is defined independent of the cause that motivates it. People and groups employ terrorist violence in the name of many causes. The tendency to label as terrorism any violent act of which we do not approve is erroneous. Terrorism is a specific kind of violence.

We, as police officers, must realize that terrorism is neither spontaneous nor random. Terrorism is intended to produce fear, and that fear is engendered in someone other than the victim. What I mean to say is that the act of terrorism is intended for an audience. The fact that people die or are injured is usually perceived as an added benefit for the person or persons responsible.

The men and woman of the Middleton Police Department once again spent time at the range fine tuning their skills and conducting annual qualifications in firearms training. Each member of the Middleton Police Department was issued a new triple retention holster; this was made possible with funds from an anonymous donor.

In the past, police officers were not taught multiple advisory (rapid firing) shootings. This year I instructed the officers in a program that will assist them in the event of multiple advisory confrontations. The Training Council has given instructors a bit more leeway at the on-range portion of the qualifications. The Council requires all courses shot to be documented and submitted with the officer's final qualification score of 80% or better.

Once again the officers had to demonstrate safe weapon handling, familiarity with the weapon and ability to disassemble, clean, inspect and reassemble the pistol. During the range portion our police officers had to also be trained and certified with the department shotguns. I'm proud to report that all the members of the Middleton Police Department successfully completed the range portion of the program. Every officer scored 80% or better. All officers, **KEEP UP THE GOOD WORK.**

Again, this year, the Middleton Police Department would like to thank the Danvers Fish and Game Club for their cooperation and support in assisting us in range time qualifications and those range masters who volunteered their time to assist us at the range.

The Middleton Police Department will be looking into the new and modern technology in the field of firearms training and officer survival. One way in the right direction will be with our updated ballistic vests.

In December of 2002 we applied for and received a Local Law Enforcement Public Safety Equipment Grant from the Executive Office of Public Safety. This grant enabled us to purchase over \$20,000.00 in equipment to assist us in combating Terrorism. A

portion of these funds will be used to purchase patrol rifles. Our goal is to train and have available to our officers the firepower needed to be better equipped or at least compatible to the perpetrators.

The Chief has sent me to school once again this past year to learn about current threats to our society. I attended Critical Incident Command School and a seminar on Weapons of Mass Destruction. I have also been certified as a Police Hostage Negotiator. This training was conducted by the F.B.I. and consisted of a one-week intensive hands-on training course.

We, as police officers, have to worry not only about the criminal with a gun or knife, but as we see all too often in this country on television or in the newspapers, people committing heinous crimes to innocent people in small towns not unlike Middleton.

Last year school violence was the buzzword; however, in the wake of the sniper shootings in the Virginia area we must now switch gears to better train our officers in these types of situations. This incident spanned numerous counties and states and created panic and chaos throughout that region. It is up to us as police and parents to educate and be aware of any of the warning signs before this happens again.

HOME STORAGE OF FIREARMS

Family Considerations:

If you have a family, your responsibility does not end with the proper storage of firearms. It is necessary to educate family members regarding the responsibility of having firearms in the house and the safety considerations involved. In this case, education should attempt to place the proper perspective for your spouse and children. The two extremes to be avoided are:

1. Do not make the firearm into a "Forbidden Fruit".
2. Do not treat it so lightly that a child will consider it a toy to play with.

The family should understand that it is a firearm with no innate quality of good or evil. Depending on how it is used it can be used to defend life or take it. Children over the age of four should be helped to understand that the real firearm is unlike the guns used to shoot each other in the cartoon. Cartoons don't get hurt or die. When real people are shot with real guns they are seriously injured or killed.

If your child has experienced death through the loss of a relative or pet, you might use this as an example. This may be traumatic to the child and you. However, this is a small price to pay for the desired result - SAFETY.

Experiences suggest that if one looks ahead and takes the time to plan for the unexpected; if the family members are educated about firearms and the home safety rules are agreed upon, then a moment of carelessness may not result in tragedy.

As a side note I would like to take this time to inform those who do not know about the Massachusetts Gun Control Act of 1998. The new law has significantly changed the requirements regarding the purchase, possession, carrying and storage and licensing of firearms. This law also increases the criminal penalties for unlawful possession and use of firearms.

- Effective June 1, 1998, all new firearm license applicants must complete a certified firearms safety or hunters education course.
- Effective October 21, 1998, all firearms MUST be stored in a locked container or be equipped with an approved locking device.
- Effective October 21, 1998, the law imposes a ban on covert guns, unreliable guns (junk guns) and certain assault weapons.
- Effective October 21, 1998, the law established a new category of large capacity weapons and feeding devices.

A weapon is large capacity if it is:

A semiautomatic handgun or rifle that is capable of accepting a feeding device that holds more than 10 rounds, or more than 5 shotgun shells (in the case of a shotgun).

Anyone with questions, feel free to contact me at the Police Station or visit our web site.

OCAT INSTRUCTOR

Oleo Resin Capsicum (O.C. Instructor)

Each member of the Middleton Police Department was again certified in the use and effects of Oleo Resin Capsicum.

O.C. is classified as an inflammatory agent, and is used as a tool by the police for the protection of both the public and the officer. Each officer must pass a test and receive training as to the effects and treatment of the O.C. Spray.

Each member of the Middleton Police Department has at one time or another been exposed to the spray during training and has been responsible for decontaminating and treating themselves or another officer. The theory behind each officer being sprayed during training is to give validity and hands-on experience if needed to testify to its effects when using it on an unwilling subject.

BATON INSTRUCTOR

This year Officer Robert T. Peachey Jr. and I were trained and became instructors in the use of the Expandable Baton; these will be yet another new tool that will be introduced to the Middleton Police Force to be utilized in conjunction with our other tools needed to protect the public and the lives of our officers.

Safety Officer

The Middleton Police Department continues to promote safety programs in the community. One of our priorities this year was seat belt usage. Our participation in the America Buckles Up Children campaign coupled with seat belt education at the K - 6 levels have increased usage in our community considerably. Along these lines the department offers child safety seat installation on a request basis, free of charge.

As your department's Safety Officer over the past year I have worked toward safety in the community by attending and having input in the Pumpkin Festival committee as well as the skateboard park planning committee, sidewalk committee and public safety building committee and Massachusetts Safety Officers League.

During the upcoming year we hope to continue our outreach to the community in the form of a second mature driver enhancement course sponsored by this department and the American Auto Association.

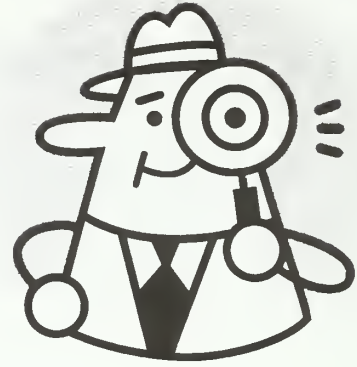
Safety Officer

Robert Currier



INSPECTOR OF BUILDINGS

In July of 2001 the Board of Selectmen appointed Alfred J. Jones to replace me as Inspector of Buildings and Zoning Enforcement Officer. For many years prior to this he served as the Electrical Inspector for Middleton and Danvers. He resigned his position in Danvers and assumed his new position here in October of 2001. Alfred brought to this department extensive knowledge of both building and electrical codes. He lived most of his life in Middleton and brought his knowledge of its history to this department.



Sadly, on July 13, 2002, Al Jones passed away. His sudden death shocked and deeply saddened the department and the town residents. As a result I returned to the Department on an interim basis.

This year there were 956 total permits issued by the department. These permits accounted for more than \$17 million of construction work. There was a 28% increase in new homes over the previous year. In addition to single-family homes there are currently 62 senior housing condominium units under construction.

Construction of the 204 unit apartment buildings on Village Road begun in January of 2002 and occupancy of these buildings will begin around June of 2003. In addition, there will be 30 Condominium units alongside the high rise buildings when these are completed.

The Inspectors attended all of the Board of Appeals and Planning Board meetings this year. We also attended many seminars relative to code issues in order to satisfy the requirements for continued certification.

I wish to take this opportunity to thank the Town Administrator, Board of Selectmen, members of all other boards and all town employees for their assistance and cooperation during this very difficult time.

Respectfully submitted,

Robert M. Aldenberg
Interim Inspector of Buildings

Alfred J. Jones, Inspector of Buildings (Deceased)
William Cashman, Local Inspector
James Carbone, Electrical Inspector
William Smith, Plumbing/Gas Inspector
Kathy Gray, Secretary

RESIDENTIAL PERMITS

53	New Dwellings	\$11,197,531
4	Multi Family Dwellings	\$ 1,163,591
1	Two Family Dwelling	\$ 585,000
59	Additions	\$ 1,718,850
86	Renovations	\$ 1,194,385
15	Accessory Buildings	\$ 215,400
28	Swimming Pools	\$ 379,603
3	Solid Fuel Stoves	\$ 1,999
6	Residential Demolition	\$ 15,000
5	Miscellaneous	\$ 22,000
4	Retaining Walls	\$ 141,000
1	Permit Renewal	N/A

COMMERCIAL PERMITS

1	New Building	\$ 216,000
19	Additions/Renovations	\$ 787,515
19	Signs/Awnings	\$ 97,177
3	Demolition	\$ 3,000
1	Telecommunication Facility	\$ 45,000
6	Miscellaneous	N/A

GOVERNMENT & RELIGIOUS BUILDINGS

4	Additions/Renovations	\$ 47,500
1	Miscellaneous	\$ 16,000

TOTALS: 319 PERMITS VALUATION: \$17,846,801

TOTAL PERMITS AND FEES COLLECTED

319	Building Permits	\$ 138,689
332	Electrical Permits	\$ 92,817
125	Plumbing Permits	\$ 82,433
129	Gas Permits	\$ 4,021
51	Occupancy Permits	\$ 930

956 TOTAL PERMITS FEE'S COLLECTED \$318,890

INSPECTIONS MADE

BUILDING	814
ELECTRICAL	564
PLUMBING/GAS	349
TOTAL	1727

Plumbing & Gas Inspectors Report

The responsibility of the Plumbing Inspector is to inspect the installation of waste, vent and water distribution lines in commercial establishments and residential dwellings.

The important issues inspected for are: Properly vented fixtures to insure against sewer gas entering any building, proper pipe sizing for flow of waste materials and ample sizing of water distribution lines to feed fixtures in a building.

125 Plumbing Permits were issued in Fiscal 2002.

The responsibility of the Gas Inspector is to insure that all heating units, gas appliances, fire place units, etc. are properly vented to prevent carbon monoxide gases from entering a dwelling or place of business. Other areas of inspection are: Proper pipe sizing, location of vents that would be too close to combustible material, proper support hangers, and pressure testing every gas supply line.

129 Gas Permits were issued in Fiscal 2002.

There were 349 combined Plumbing & Gas Inspections for fiscal 2002.

Respectfully Submitted,

William Smith
Plumbing & Gas Inspector



INSPECTOR OF WIRES

To the honorable Board of Selectmen and the citizens of The Town of Middleton, following is the Annual Report of The Inspector of Wires:

The Inspector of Wires is appointed annually by the Board of Selectmen. It is the responsibility of the Inspector of Wires to ensure that all wiring in and on buildings and property within the Town of Middleton is installed in a proper and safe manner. In order to accomplish this, permits are issued to licensed individuals to perform electrical work. Inspections are then made periodically during construction and at the completion of all work to ascertain that the work was performed in accordance with all applicable Codes and Standards.

In addition, the Inspector of Wires responds, when requested by the Middleton Fire Department, to check wiring in buildings damaged by fire or flooding.

In Fiscal Year 2002 there were 332 electrical permits issued and 564 inspections were made. The increase in both permits and inspections reflects the continued growth of the Town. I expect Fiscal Year 2003 to show an increase in the amount of electrical permits and inspections as well. The Planning Board has several subdivisions under review for approval. There are two senior housing projects, previously approved, that are scheduled to start in 2003.

I would like to thank the other members of the Inspections Department, the Middleton Fire Department, and the Middleton Electric Light Department for their cooperation in our effort to make certain that electrical installations within the Town of Middleton are proper and safe.

Respectfully Submitted,

James J. Carbone

Inspector of Wires



DEPARTMENT OF PUBLIC WORKS



MISSION STATEMENT

The mission of the Town of Middleton's Department of Public Works is:

- To construct and maintain the physical infrastructure that provides for the health and safety of the public.
- To protect the environment.
- To enhance the quality of life, and to ensure that Middleton continues to be a desirable place in which to live and conduct business.

The mission of the DPW will be accomplished through an equitable and cost effective delivery of the following services and products:

Activities to ensure community health and protect the environment:

- The provision of water.
- The drainage of surface water.
- The disposal of waste refuse.
- The recycling of waste.
- The composting of leaves and yard waste.
- The maintaining of all parks, cemeteries and recreation areas.

Activities to provide for the safety of pedestrians and motorists:

- The construction and maintenance of roads and sidewalks.
- The provision of street signs, traffic signals, and pavement markings.
- The sanding/deicing, plowing, and removal of snow.

To the honorable Board of Selectmen and the Citizens of the Town of Middleton, I hereby submit the following annual report of the Department of Public Works for the period covering July 1, 2001 to June 31, 2002.

The DPW roster for FY 2002 consisted of the following full-time personnel:

- Robert L. Hoffman – Superintendent
- Kenneth Gibbons – Deputy Superintendent
- Eric Trefrey – Water System Supervisor
- Florence Leary – Secretary
- Scott Saulnier – Working Foreman/Light Equipment Operator
- William Mugford – Light Equipment Operator (Retired 2-1-02)
- Rick Gould – Light Equipment Operator
- David Ogden – Light Equipment Operator
- Anthony Bertino – Light Equipment Operator
- Patrick White – Light Equipment Operator (Hired 3-15-02)
- Glenn Osgood – Light Equipment Operator
- Paul Ajootian – Transfer Station/Light Equipment Operator
- Adam Marchand – Transfer Station/Light Equipment Operator

Part-time Transfer Station employees that worked throughout the year were:

- Dennis Gould
- Don Osgood

The following is a summary of work accomplished by division throughout the fiscal year:

✓ **HIGHWAY**

The DPW's road resurfacing program for FY 2002 consisted of the following projects:

The total reconstruction of the entire length of Lakeview Avenue was completed with the reclamation of 1,425 linear feet of roadway and the installation of four inches of bituminous asphalt on the road surface. This was followed up with asphalt curbing and shoulder work.

The completion of the total reconstruction of Gregory Street from Maple Street to the Danvers town line was accomplished this year as well. This project consisted of the reclamation of the road surface and the installation of binder and top courses of bituminous asphalt on 2,600 linear feet of road surface, which was then followed by road shoulder work and traffic markings.

The asphalt overlay of the portion of Natsue Way inside the Transfer Station as well as the three parking lots and entire Transfer Station operations area was accomplished using approximately 1,200 tons of asphalt.

The road crack filling program consisted of scheduled road sealing maintenance on the entire lengths of Liberty Street, Peabody Street and Linda Ann Way.

The patching of potholes and various road defects required the placement of 66 tons of bituminous asphalt during this year in order to make our roads safe.

This year the Town received \$137,012.45 in Chapter 90 funds from the Commonwealth of Massachusetts. This was the second year of reductions of almost \$74,000 in allocated funds from the state. The Town's road resurfacing appropriation of \$50,000 along with the above noted state funds provided the revenue source for these projects.

The Town's 2.7 miles of gravel roads were graded twice during the year with materials being added where needed.

The Town's accepted road mileage now stands at 46 linear miles with a total road inventory of 50 miles. New subdivisions, currently in the planning stages, will surely increase this total in the near future.

The spring season brought the usual DPW clean-up effort with a total of 742 catch basins cleaned, all paved streets swept, and the street line painting program completed by early May.

The installation of a dry sump catch basin at 118 Forest Street was completed to alleviate a minor road flooding problem.

The Town's DPW installed, repaired or replaced a total of 106 traffic signs during FY 2002.

✓ **SNOW & ICE**

The 2001-2002 winter season was a welcomed reprieve in comparison to the harsh winter of the previous year. The final snowfall tally for FY '02 amounted to a seasonal accumulation of 33.25" . The first snowfall occurred on December 9, 2001 (eight inches of snow) and concluded with a final snowfall on April 26, 2002 (one half inch of snow). Plowing forces were called out only six times to push back precipitation during the entire season. These storms were mostly smaller storms that enabled the DPW to expend approximately half of the FY '02 appropriated snow removal budget. In between these events the de-icing trucks were utilized many times to make the roads safe for residents.

✓ **CEMETERY**

During the past fiscal year there were 27 internments at Oakdale Cemetery and 1 internment at Flint Cemetery. A total of 36 new lots were sold of which 6 were single graves, 16 were double graves and 14 were four grave lot sales. Revenue collected from these lot sales amounted to \$14,680.00. DPW personnel installed 15 monument foundations, 9 flush markers and 6 veterans' markers during this period.

The DPW crews spent many hours cutting and pruning the ten acres of grounds of the Oakdale Cemetery in preparation for Memorial Day and throughout the summer in order to maintain this beautiful memorial park. The DPW also began maintaining several smaller historic burial grounds during this period.

✓ **PARKS & PLAYGROUNDS**

Municipal recreation areas were addressed routinely during the year with grass cutting, tree and shrub pruning, trash removal and fertilization on a regularly scheduled basis. All baseball and soccer fields were maintained initially at the beginning of the season and thereafter with weekly grass mowing and line painting.

The four baseball fields at the Howe-Manning Playground and the soccer field at Memorial Hall received much needed reshaping and turf repair this year as a result of an appropriation approved at town meeting.

✓ WATER

During the past fiscal year the Middleton Water Division performed and accomplished the following tasks:

- Renewed one water service at 11 Meagher Street.
- Repaired thirteen fire hydrants and replaced one fire hydrant.
- Issued 79 permits for new water services and 5 permits for renewal of water services. This enabled the collection of \$68,000.00 in new water connection fees.
- Published the Annual Consumer Confidence Report as well as a number of other reports required by the Department of Environmental Protection.
- Mailed a water supply status report and conservation tip brochure to all Middleton water customers.
- Completed two rounds of testing of all backflow prevention devices in town, which is a requirement of the D.E.P. mandated Cross-Connection Program.
- Conducted weekly water sampling throughout the Town for lead and copper analysis, bacteriological analysis, chlorine residual and pH as required by the D.E.P.
- Continued the ongoing Gate/Valve Exercising Program.
- Performed maintenance (sanding, painting and lubricating) on all 313 of the Town's inventory of fire hydrants.

During this past year the Town's water supply was severely depleted due to much less than normal accumulations of precipitation throughout the fall and winter seasons. A mandatory water ban was enacted in October of 2001 as this area suffered one of the most severe droughts in recent history. The water ban prevented the Town from performing its annual hydrant-flushing program. However, a wetter than average spring allowed the Middleton Reservoir to replenish itself enough to allow the lifting of the water ban on July 1, 2002. The drought of 2001-2002 should remind all citizens that water conservation must remain a top priority to ensure an adequate and equitable supply of this precious commodity.

Subdivision construction and infrastructure improvements to the Town's water distribution system accounted for the installation of 6,372 linear feet of twelve inch water main, 4,092 linear feet of eight inch water main and the addition of 19 fire hydrants in the past year. The Town's distribution system inventory now contains 28.26 miles of water mains, 314 fire hydrants, and 1252 metered connections servicing approximately 3,850 residents with an average daily consumption of 468,271 gallons of water.

The water system hydraulic analysis and master plan for the entire distribution system is near completion and will include long-term goals for the Town's water system. The design of a water pressure booster pumping station for the Upton Hills Lane/Currier Road area has been completed and will soon go out to bid with construction scheduled for late fall of 2002. A water line extension on Forest Street from Upton Hills Lane to the North Reading Town line is in the design stages and future funding will allow this very important water line improvement to occur.



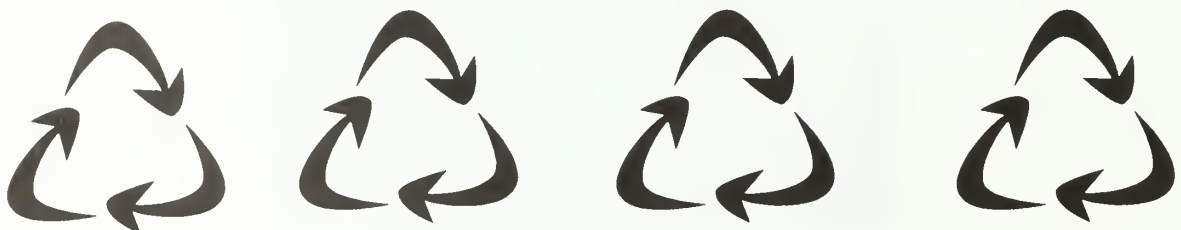
The following is the amount of water purchased from the Town of Danvers:

MONTH	GALLONS PUMPED
JULY	6,819,750
AUGUST	6,011,250
SEPTEMBER	54,817,500
OCTOBER	6,145,500
NOVEMBER	5,006,250
DECEMBER	30,621,750
JANUARY	4,422,750
FEBRUARY	2,499,750
MARCH	22,266,750
APRIL	3,525,750
MAY	4,242,000
JUNE	24,540,000
TOTAL WATER PURCHASED	170,919,000 Gallons

✓ SOLID WASTE/RECYCLING

The Middleton Transfer Station continues to run well and provide a very efficient waste disposal service to the residents of Middleton. This past year Middleton residents were responsible for increasing the Town's recycling rate and enabling the removal of 30 percent of all waste brought to the Transfer Station. Every ton of material recycled enables the Town to receive additional grant funds and also contributes to reduced waste disposal costs for residents. The following is the amounts of resources that were either recycled or disposed at the transfer station during FY 2002:

Residential Trash	2,056 ton	Disposed
Plastics	20.20 ton	Recycled
Mixed Paper/Cardboard	279.42 ton	Recycled
Mixed Glass	37.61 ton	Recycled
Tires (457 ea.)	7.16 ton	Recycled
Christmas Trees (578 ea.)	6.16 ton	Composted
Waste Oil (1,354 gallons)	4.90 ton	Recycled
Leaves and Brush	237 ton	Composted
Metals/White Goods	207.35 ton	Recycled
Aluminum/Tin Cans	14.40 ton	Recycled
CRT's/TV Monitors	12.79 ton	Recycled
Construction/Demolition Material	12.79 ton	Recycled
Used Clothing	30 ton	Recycled
Total Materials Disposed: 2060 ton - Total Materials Recycled: 857 ton = 30%		



✓ **GENERAL**

Along with the various projects undertaken by the Department of Public Works, the following miscellaneous activities occurred:

- The acceptance of Ogden Lane as a public street occurred through citizen approval at the 2002 Annual Town Meeting.
- The North Shore Vocational High School students replaced the roof of the guard shack at the Natsue Way Transfer Station as well as accomplishing the replacement of the rear door of the DPW Building.
- The Essex County Correctional Facility supplied the community service inmates to paint the exterior of the DPW's salt storage shed on North Main Street; paint the storage shed at Memorial Hall; clean the litter on Town roads on multiple occasions; and also helped with the clean up operations after the Annual Chief Wills Day event.
- The Lawrence Trial Court Community Services Program supplied crews on many occasions to maintain the Town's cemeteries and to complete other various outdoor tasks.
- The DPW acquired through grants from the Massachusetts Department of Environmental Protection: a 40 cubic yard newspaper recycling roll-off container, a cathode ray tube grant and recycling incentive bonus payments of \$1,931.00.
- The DPW acquired through a grant from the Massachusetts Inter-local Insurance Association a ten foot steel trench box. This device enables Town workers to perform trench excavation procedures in complete safety.
- The purchase and acquisition of a 2001 Ford F-350 dump truck with snow-plow was a welcome addition to the DPW fleet.
- The purchase and acquisition of a 2001 Bobcat Skid Steer Loader with many attachments, the acquirement of which has become an asset to our fleet and has resulted in a great improvement to our sidewalk snow-plowing program this past winter.
- The purchase and acquisition of three roll-off containers for yard waste at the Natsue Way Transfer Station. This enabled the DPW to move the yard waste program up to the Transfer Station area where it could be better supervised.
- The purchase and acquisition of 280 cushioned chairs to be used for various town meetings and events.
- The installation of guardrail and landscaping at the former yard waste area on Natsue Way really cleaned up this area.
- The donation of materials and labor by local developer Prime Investment Trust of Middleton enabled the installation of two catch basins and associated drainage on Natsue Way, which alleviated a long standing flooding problem.
- The DPW with help from the Middleton Electric Light Department installed granite bollards and two graphic signs at Memorial Hall on South Main Street.
- The DPW managed and supervised the installation of gas mains by Keyspan Energy Delivery on approximately 6 miles of roadway. These streets included the entire lengths of North Main Street and School Street along with major portions of Essex Street, Locust Street, Kenney Road and Devonshire Road.
- The DPW managed and inspected eight subdivisions and three condominium developments in various stages of construction.
- DPW personnel attended training this past year in CPR, hazardous material awareness, driving safety school, tree cutting safety seminars and water certification courses.
- The DPW personnel also spent much time involved with projects such as the first Annual Chief Wills Day, preparation of the Middleton Canoe Launch on South Main Street, preparation of the parking area of Locust/East Conservation Area on Locust Street and the maintenance of the designated Stream Team park areas.

This past year also brought to an end the distinguished public works career of Bill Mugford, who retired on February 1, 2002 after 31 years of faithful and committed service. His many years of service to the Town in various other capacities such as the custodian at various Town buildings, call firefighter and E.M.T., member of the Historic Commission, Recreation Commission, Board of Appeals and Board of Selectmen are a testament to his loyalty and dedication to the Town he continues to serve. Mr. Mugford's knowledge of the infrastructure of the Town and his ability to confront any challenge brought before him will be sorely missed by the DPW. We wish him many years of health and happiness in these most rewarding years of his life!

In conclusion, I would like to thank the Board of Selectmen, the Town Administrator, the Middleton Electric Light Department, the Middleton Police and Fire Departments, the staff at Memorial Hall, the many committees and volunteer groups in town, and the citizens of Middleton for their support and assistance in all matters that have affected the day to day operation of the DPW. These dedicated community spirited individuals and the support services they provide are what make Middleton a great place to live and work.

I commend the DPW office staff and the DPW personnel for the commitment and the sense of pride that they give to each and every assigned task. It has been my sincere pleasure to have worked alongside these talented and dedicated individuals this past year.

Respectfully Submitted,

Robert L. Hoffman,
Superintendent of Public Works



MIDDLETON ELECTRIC LIGHT DEPARTMENT

Report of the Board of Electric Commissioners

To the Honorable Board of Selectmen and the Citizens of Middleton:

The Board of Electric Commissioners respectfully submits its Annual Report for fiscal year, January 1, 2002 through December 31, 2002. 2002 was a year of growth for the Middleton Electric Light Department (M.E.L.D.). Unfortunately, however, it was a year that was marked by the untimely deaths of two members of the Electric Department community.

On July 13, 2002 Alfred J. Jones suffered a fatal heart attack. Mr. Jones had been a Commissioner since 1987. He served on many committees and was instrumental in the refinancing of the Seabrook Power Station. Mr. Jones was a strong advocate of public power and his dedication to the Electric Department will surely be missed.

On October 23, 2002 the M.E.L.D. community suffered another loss. Matthew W. Pride died unexpectedly while undergoing a stress test in Boston. His dedication and cooperative attitude were a benefit that M.E.L.D. enjoyed for close to 14 years. His professionalism and work ethic will be missed as well.

After five years of deregulation it can be said, except in Middleton's case and some other municipal electric companies, that it has been a severe disappointment for the electric consumer. Middleton residents have enjoyed electric rates anywhere from 20 % – 25% lower than their investor owned neighbors, who are subject to the laws of deregulation.

The following is a list of comparisons for the average rate for 500 kwh for the period January – December, 2002.

Comm Electric	\$68.28
Boston Edison	\$65.21
Western, MA	\$56.86
Cambridge Electric	\$55.70
Mass Electric	\$51.81
Middleton Electric	\$44.41



The Electric Light Commission stands by its policy of providing the most reliable service at the lowest possible cost. M.E.L.D. rates did not change during 2002 and the Commission does not anticipate any increases in 2003. This is being accomplished by constantly reviewing power contracts, re-negotiating to a better position, and the signing of additional long-term contracts that will supply the Town of Middleton well into the future.

As an example of what was previously stated, M.E.L.D. is currently in negotiations with the New York Power Authority, (N.Y.P.A.). This federally funded project, which provides low cost power to Middleton residents, is currently up for re-licensing. N.Y.P.A. wants to remove the requirement to distribute power to neighboring states. Massachusetts customers receive approximately \$10 million annually in reduced cost benefits. Middleton's annual share is between \$75,000 and \$80,000. If this requirement were to be lifted, Middleton residential ratepayers would have to absorb that dollar amount. For the average customer it amounts to approximately \$20 - \$25 annually. Middleton has taken an active role in the past several years to ensure that members of Congress, in addition to the Massachusetts delegation, have an understanding of how the issues pending before Congress will impact Massachusetts' municipal utilities.

During the past year the Massachusetts Municipal Wholesale Electric Company (MMWEC), of which Middleton is a member and project participant, refinanced its long-term debt. By restructuring its high interest notes Middleton has been able to achieve present value savings of \$1,485,000 over the life of the debt.

Sales to ultimate consumers increased by 3,457,930 kwh or 3.42% during 2002. Demand rose 13% during 2002, up from 20,399 kwh in 2001 to 23,052 kwh in 2002. The drastic increase in demand relative to the normal increase in energy was due to the extremely hot weather during the summer months.

Revenues from sales of electricity increased 4.73% up from sales of \$9,122,729 in 2001 to \$9,554,526 in 2002. All financial statements are available at the M.E.L.D. office. They reflect all activities and balances.

The following is a list of major construction that has commenced or that was completed during 2002:

- Approximately 450 automatic meter reading devices were installed. With the installation all but 207 residential customers are read automatically. The process, which used to take 16 days, now can be performed in a little over 2 days. The remaining meters, which are expensive network- type meters, will be replaced when their useful life expires. This will occur in the next year or two. These meters are primarily located at the Fuller Pond Condominium complex.
- An enhanced relay scheme, along with new breakers, was completed at the Essex Street Sub-station. This upgrade provides increased service and reliability to Middleton consumers.
- Approximately 3,200 s.f. of Hendrix style construction was installed on Park Avenue. This upgrade was installed to serve the new development at this location. All new underground facilities have also been installed at this development.
- Numerous poles on Rte. 114 have been set or transferred.
- Approximately 6,000 circuit feet of 23kv Hendrix construction was completed on East and Locust Streets. This wire was installed to provide a backup to the Ferncroft area. The current supply is fed by Middleton through Danvers. With the completion of the two seven story luxury apartment buildings the Ferncroft area will represent approximately 15% of Middleton's residential customers. During 2002, M.E.L.D. crews installed the underground wire, transformers, and accessories associated with the project. Final completion of the loop feed design will occur in 2003.

Numerous developments were also completed in 2002:

- Dearborn Road, off Locust Street, has been completed. Additionally, service was installed to serve East Coast Flight Craft, located on North Main Street.
- At Meadowlark Farm Estates a 2000' primary line extension was completed in order to serve this development.
- Cobblestone Estates and Masi Meadows, two developments for residents over 55 years of age, are currently under construction. Portions of these projects are currently installed with the completion scheduled for 2003.

Last year was a year of growth for M.E.L.D. and 2003 appears to be equally as busy. M.I.T. is scheduled to begin a major experiment in April of 2003 and it will last until the end of the year. Current developments underway and proposed projects set to commence, along with the completion of the Ferncroft Apartments project will keep M.E.L.D. crews occupied for the next year.

M.E.L.D. appreciates the cooperation extended by various Town departments and M.E.L.D. employees and looks forward to another successful year.

Respectfully submitted,

Alfred J. Jones, Chairman
Charles S. Clinch, III
Richard Kassiotis
A. David Lenzie
Frank W. Twiss, Clerk



Conservation Commission

Fiscal year 2002 might be called the year of the great drought. Soon after its start in August '02 the low Ipswich River and most of its tributaries had stopped running and the wetlands of its watershed could be crossed without boots. Most of our many vernal pools had been dry since June. In our town and many others outside water bans were in effect. In the spring, after a relatively dry winter there was water in our reservoirs, streams, and river but not the high ground water table we usually enjoy as the growing season begins. By late spring, area officials, water suppliers, and environmental groups, such

as our Ipswich River Watershed Association, were again discussing bans as water levels in our reservoirs, Middleton Pond and Emerson Bog dropped. By July another ban was ordered. While available water was decreasing, demand was increasing. 38 new homes were built in FY '02 and our population in January was over a hundred more than the previous year. It has roughly doubled in the last decade. The protracted drought made us all much more aware of the importance of the Wetland Protection and River Protection Acts we administer for Middleton. Our swamps are the recharge and filtering areas for our groundwater, more developmental pressure is being put on them each day. For example, as of this writing (December 2002) plans for two new developments in sensitive areas are being reviewed. One is a "cluster" for 10 homes near Boston Brook on Wilkins/Smith/Sullivan land at the end of Mill Street. The other is for a 9 lot "traditional" development on a new road planned between Ogden Way and Sawyer Lane.

These developments pale in comparison with Middleton's perhaps most intense (size/time) project ever. (Route 114 in the early part of last century and the Essex Rail Way in the mid 19th may have been larger. The latter involved a five-mile roadbed, two of which went right through wetland along Boston Brook. There was no Wetland Protection Act then.) The Maritimes-Northeast natural gas pipeline has been in the planning stages here for several years. It will bring natural gas under approximately 80 atmospheres pressure in 30-inch diameter steel pipes about 600 miles down from Sable Island on the Grand Banks! At long last, after a dozen site visits and four hour-long hearings last winter and spring, its construction is underway. Maritimes-Northeast, a subsidiary of Duke Energy, came to us with a Federal Energy Regulatory Commission permit that allows them as a utility to alter wetlands. The pipeline's 75 feet wide almost five mile long right-of-way is from Sharpners Pond Road, where it enters at North Andover and then proceeds southeast, roughly the direction of the Wisconsin glacier's movement 15,000 years ago, to where it leaves Middleton at the Ipswich River near the New England Power Company right-of-way. Except for a jog east and back around a wide part of Emerson Bog, it closely follows the power company lines. About 50 acres of woods and swamps will be cleared of vegetation. Almost 12 acres of wetland will be altered and then brought back to grade upon completion. We hope to see the project finished here in Middleton by the spring of 2003. Thereafter the company, on a permanent 50 wide right-of-way, will periodically mow a 10 ft. wide strip over the pipe that is buried to depths below three feet, and for 15 ft. either side of the pipe trees will be periodically cut. We want to protect this as an important wildlife corridor. To that end we got the company to agree to install 20 or so large stone barriers with gates to prevent motorized recreational vehicles which might otherwise easily access the right-of-way. There will be signs asking motor vehicles not to use this corridor.

Early on in the planning stages, the Commission asked the pipeline company to reroute around vernal pools along the proposed route and around a small Atlantic white cedar grove in a swamp just north of Evergreen Estate townhouses off North Main Street. The company complied. For the protection of the cedars the route was brought 100 or so feet closer to Evergreen Estates, from about 400 feet away to 300. The residents there objected because of the potential danger of possible accidents. At two hearings their objections were heard. A majority of us voted to the closer distance, away from the cedars. We thought that distance safe. There are many residences along the route that are much closer.

Not all news is of development and utility pipe disruption. In one small area on the Ipswich River and South Main Street the Middleton Stream Team, with the Commission's blessing, turned three quarter acres of briar, poison ivy, broken asphalt, and rusting industrial fence that was once Rocky's Stone Yard into a small public park and canoe landing. On June 29 at a ribbon cutting ceremony, after a year and one-half of work by Stream Teamers, Commissioners, and volunteers, the Middleton Canoe Landing and Conservation Area was dedicated by Stream Team Leader John Bacon and Commission Chair Gertrude Dearborn to the Town, represented by Selectman Nancy Jones. Please stop by now and then and sit at one of the picnic tables or on the natural stones steps of the launch ramp and watch the river flow by. Go to the kiosk bulletin board and look at the Ipswich River map and read information about the park and a list of the volunteers who made it possible.

Another volunteer effort, or perhaps a better phrase is "annual outing", was our third annual biodiversity weekend, May 30 – June 3. There were actually several outings this year to inventory our fauna and flora, six by Middleton school children with their teachers and our agent. Three third grade classes inventoried the creatures and plants around Fuller Meadow School, two fifth grade classes searched in the woods and wetland just northwest of Howe-Manning School, and about 25 private school students of various grades, K through 3rd, from Meritor Academy did the bushes, woods, and wetland near their new school. On the weekend, adult groups went out in canoes and on foot to add to our growing list. This was part of a statewide inventory of species that has been done each late spring for the past several years. Commissioner Sally Macdonald again coordinated Middleton's successful participation involving over 140 people. The purpose is to get people to appreciate the wonderful diversity of life forms that are still ours. This year's amateur participants identified over 400 species here. Several thousand were identified throughout Massachusetts that weekend.

At the end of this report you might notice the absence of two familiar names. Glenn Bambury and Leonard Kupreance asked not to be reappointed by the Selectmen at the end of the year. Glenn served for 6 years and rarely if ever missed a monthly meeting or site visit despite a heavy personal business schedule. Then there were the numerous workshops and informational meetings he attended, which are so necessary in this complex field of environmental regulation. We especially miss his practical knowledge of landscaping. Not only did he give advice, but on the canoe-landing project he volunteered time and materials.

And what further can be said about Lennie, a man who served 40 consecutive years on a town board! We suspect he has set both state and town records. He became a member at the Commission's formation in 1962, long before the Wetland Protection Act and the words ecology and environment were even much used. As an avid lifelong fisherman and hunter he added an important dimension to the Commission. He is probably in the wilds of Maine at this writing. We wish him and Glenn well and thank them for their service to our Town.

In carrying out our responsibilities to protect our swamps, marshes, bogs, wet meadows, vernal pools, ponds, streams, and rivers we and our agents:

- Held 17 public meetings.
- Heard 16 Requests for a Determination of Applicability. Such hearings review plans of work near wetlands to determine if the proposed projects might affect those wetlands.
- Reviewed 22 Notice of Intent applications. Issued 19 Orders of Condition permitting, or in 2 cases denying, projects. Conditions are ordered to protect nearby wetlands during and after completion, e.g. hay bales, grading, stone riprap, groundcover, etc.
- Heard requests for and issued amendments, or allowed changes as insignificant, to 8 Orders of Conditions.

- Received approximately 20 requests for Certificates of Compliance. Issued approximately 12 Certificates of Compliance for projects satisfactorily completed.
- Issued 5 cease and desist letters for violations of the Wetland Protection Act. Most of these were for minor violations and were issued before damage to the wetland was done.
- Made approximately 210 site visits.
- Attended workshops and conferences having to do with wetlands and rivers protection, plants, soils, and water conservation.

If you have any questions regarding the Town's natural resources and their protection please contact us directly or call our agents Leo Cormier or Pike Messenger at 978-777-1869, or email the latter at Pikemidcc@attbi.com, or write to the address below. Please visit Middleton's web page <http://www.townofmiddleton.org/> and click on boards and then Conservation Commission for basic information about our responsibilities under the Massachusetts Wetland Protection Act.

c/o Conservation Commission
195 North Main Street
Middleton, MA 01949

Respectfully,

Conservation Commission Members

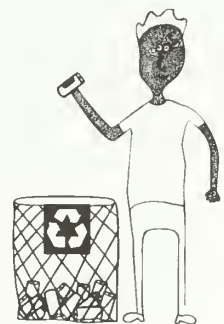
Gertrude Dearborn, Chair
Sally Macdonald
Dennis "Skip" Milotzky
Domenic Centofanti
Kevin Novello

Agents

Leo Cormier – Health Agent and Conservation Administrator
Pike Messenger – Assistant Conservation Administrator

Secretaries

Mary Farley, Conservation Secretary
Helen Freedman (also secretary to BOH and Board of Appeals)



METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency for the 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials, as well as a broad range of other public and private interest groups, to address issues of regional importance. Council membership consists of municipal government representatives, gubernatorial appointees, and city and state agencies.

As one of fourteen members of the Metropolitan Planning Organization (MPO), MAPC shares oversight responsibility for the region's federally funded transportation program. MAPC is also the federally designated economic development district for the region, responsible for creating an annual economic development plan.

The Council provides technical assistance and professional resources in land use, the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy, and inter-local partnerships that strengthen the efficient and effective operation of local governments. MAPC has a state-of-the-art Geographic Information Systems (GIS) Laboratory and a highly respected Metro Data Center.

Funding comes from municipal, state, federal, and private grants and contracts and a per capita assessment on member communities.

In a variety of ways, MAPC provides leadership and services that respond to regional challenges and demands. These include:

- Staffing and supporting eight sub-regional councils whose members, appointed by chief elected officials and planning boards, work together to address issues of mutual concern;
- Facilitating the MPO Working Group that is developing criteria to prioritize transportation projects funded through the Transportation Improvement Program (TIP). MAPC has met with communities in each sub-region to develop these criteria;
- Crafting, with allied organizations, recommendations to establish a statewide Community Roads Program, which will simplify the design process for particular types of roads to preserve community character. The program allows certain improvements to proceed without lengthy design waiver processes or adherence to AASHTO design criteria;
- Publishing *Decade of Change*, a report that uses new 2000 Census data and other sources to highlight growth trends in the region during the 1990s, and a companion volume of *Community Profiles* for each city and town;
- Providing build-out analyses to all 101 municipalities to enable them to understand impacts of potential growth and take steps to manage it;
- Reviewing and commenting on key state legislation and regulations that affect communities, such as amendments to Title 5, which regulates septic systems;
- Joining with other regional agencies to facilitate "Vision 2020", a long-range planning process for Southeastern Massachusetts;
- Participating in the establishment and management of the I-495 Initiative, a public-private forum that is examining growth impacts along the I-495 corridor;
- Partnering with others in a US Department of Labor funded Welfare-to-Work project that focuses on transportation barriers faced by low-income communities;
- Establishing Regional Services Consortia that help municipal managers to improve regional communication, information exchange, resource sharing, and collaborative action, including the collective purchasing of supplies and services;
- Facilitating the establishment of the Metropolitan Mayors' Coalition, comprising Boston and nine surrounding cities, to work on common issues, including health care costs, emergency preparedness, group purchasing;
- Assisting communities in visioning and designing scopes for Executive Order 418 Community Development Plans;

- Informing communities about the new Pictometry Imagery Technology and acting as regional distributor for such imagery; and
- Conducting a multi-year regional visioning exercise that includes broad-based participation from all sectors of the region (see below).

The Regional Visioning Project: Developing a Regional Growth Strategy for Metro Boston

In one of the most exciting developments in the last year, MAPC launched a new civic process to create an updated Regional Growth Strategy for metropolitan Boston. MAPC is working with city and town governments and various other stakeholders to create a vision and strategy that puts the region on a sustainable path in terms of land use, economic, environmental, and social issues.

The initiative was launched at a Boston College Citizens Seminar in May 2002. More than 400 people from a wide range of local and regional groups attended, and many have remained involved through the Process Design Team. That team, with more than 150 stakeholders from various fields of expertise, has been meeting and has developed a design for the regional vision and growth strategy.

We will continue to look for leaders in our 101 city-and-town region who would like to get involved and/or lend their support for this regional effort. Please contact MAPC if you would like to become involved in this process.

MAPC welcomes Marc Draisen as the new MAPC Executive Director

In October, MAPC was pleased to welcome Marc Draisen as its new Executive Director. Marc has a diverse background, including service as a State Representative and most recently as Executive Director of the Massachusetts Association of Community Development Corporations. He is an expert in housing issues, economic development, legislative process, and regional collaboration.

North Shore Task Force

The North Shore Task Force consists of the following municipalities: Beverly, Danvers, Essex, Gloucester, Hamilton, Ipswich, Manchester-by-the-Sea, Marblehead, Middleton, Peabody, Rockport, Salem, Swampscott, Topsfield, and Wenham.

The North Shore task force participated in the following activities:

- Reviewed and provided input to the MPO Long Range Transportation Plan;
- Members served as representatives to the MBTA North Shore Transit Improvements Steering Committee as it writes the North Shore Corridor Major Investments Study;
- Reviewed and commented on the CTPS/MassHighway Route 128 Safety Improvements Study from Beverly to Gloucester;
- Presentations by MAPC GIS staff on Pictometry and Municipal GIS Access; Participation within the MAPC Regional Growth Initiative;
- A forum on North Shore environmental resources including sustainable landscaping practices;
- Worked with CTPS staff to identify North Shore road intersections eligible for congestion management assistance;
- Established the issue of regional water supply/use as an ongoing topic of concern for the NSTF;
- Presentations on North Shore Sites of Concern (Brownfields) municipal database study and NPDES Phase II stormwater plans;
- Forums on "Transportation 101: How to use the UPWP, MPO and TIP Transportation Planning Process" and how to establish a Transportation Management Association for the North Shore.

PLANNING BOARD

During Fiscal Year 2002, the Planning Board held 13 meetings. 24 ANR's (Approval Not Required under the Subdivision Control Law) were filed. Of those filings, twenty (20) were approved, two (2) were denied, and two (2) were withdrawn. One (1) preliminary subdivision plan was filed. It was withdrawn by the petitioner. Three (3) definitive subdivision plans were filed. Two (2) of the definitive subdivision plans were approved and one (1) was withdrawn.

The preliminary subdivision plan for Wildwood Farms off of Mill Street was withdrawn.

The Board approved the definitive subdivision plans for Nathan Lane and Woodward Estates. Nathan Lane is located off of East Street and Woodward Estates is located off of River Street.

There were 20 recommendations made to the Board of Appeals. The Board recommended granting of nine (9) variances, eight (8) site plans, two (2) temporary permits and six (6) special permits. The Board did not recommend to the Board of Appeals one (1) site plan and two (2) variances.

Recommendations for Articles 4, 6 19, 25, 27, 28. 29 and 32 were made by the Planning Board for the Warrant for the Annual Town Meeting.

Members of the Board included Beverly Popielski, Harry Mathews, David Leary, Steven Weitzler, Christine Lindberg and Robert Aldenberg.

Beverly Popielski left the Board after twelve years of service to the Town. Beverly had undertaken a full range of Planning Board positions which included team member, clerk and chairperson. The Planning Board members recognize her expertise and knowledge related to the building trades' operational methods and procedures. Many thanks to Beverly for her services over the years and we wish her and her family the best as she moves forward.

The Board members would like to welcome Robert Aldenberg to the Board. Bob retired from his position as the Town's Building Inspector and Zoning Enforcement Officer in 2001. His expertise and dedication to the Town will be a value to this board.

The Board members were saddened by the sudden death of Alfred Jones, our Building Inspector and Zoning Enforcement Officer. Al was an asset to this Board and to this community.

We gratefully thank Kathy Gray for her various tasks and assignments in supporting the Planning Board team.

Respectfully Submitted,

Harry Mathews, Chairman
Robert Aldenberg
David Leary
Chris Lindberg
Beverly Popielski (Retired 2002)
Steven Weitzler, Clerk



ANNUAL REPORT OF THE FLINT PUBLIC LIBRARY



A busier year even than last year at the Flint included several initiatives and many ongoing activities. Trustees, Director, Staff, and Friends worked hard to bring to the citizens of Middleton quality library services and programs in a gracious and welcoming atmosphere. It continues to amaze this Director that, both in public view and behind the scenes, so much can be accomplished by so few. The sections below contain some of the specifics.

The Building

Trustees, Building Study Committee members, and Library Director spent many hours formally lobbying Commonwealth and U.S. legislators at the following well-attended events: the 6th Annual Massachusetts Library Association (MLA)/Northeast Massachusetts Regional Library System (NMRLS) Legislative Breakfast at the Saugus Public Library, MLA Ways and Means Day, MLA Legislative Day (both on Beacon Hill), and programs hosted by the local League of Women Voters. In addition, similar opportunities were offered at informal meetings, including those at the Flint, where legislators or their aides have been meeting their constituents. Letters, e-mail messages, and phone calls from concerned residents also made their way to Beacon Hill.

As a result of the concern expressed by such lobbying in communities throughout Massachusetts, Acting Governor Jane Swift included in her Five-Year Capital Plan \$63 million for public library building construction. The Massachusetts Board of Library Commissioners (MBLC) made the first awards immediately and the Flint Public Library moved up to position four on the Waiting List for grant funding. In November, the MBLC indicated that Middleton may expect to be offered \$2.39 million for library construction in December of 2003. The monies will be granted before expenses, not on a reimbursed basis. Voters will then have six months to decide whether or not to fund their share and accept the grant. As they deliberate, of course, they'll need to bear in mind both the condition of the building (with much deferred maintenance) and its lack of space, handicapped accessibility, and adequate ventilation.

In May, Town Meeting was kind enough to vote favorably on the Trustees' article to provide a temporary fix to the space issues. With Zoning Board approval, on December 19th a storage container was located on the grounds; it will hold the overflow of materials from the building.

Another noteworthy event for the Library this year was the building's recognition by the Massachusetts Historical Society. In June, the Flint was accepted into the *National Register of Historic Places*. The Certificate has been framed and displayed on the Reference Room wall.



The Services

This year saw a great deal of activity in the Children's Department. Children and their families Learn[ed] about X-Rays, with Middleton resident Laurie Stone; did Animal Fun Origami; interacted with the Roaring Duck Puppets; and had their faces painted by Gingerbelle. The Summer Reading Program kicked off with a visit from Storyteller Alicia Quintano, included Wingmasters -- Birds of Prey, and ended with the always-popular Vehicle Night on one of the hottest, most humid evenings of the summer. The Topsfield Fair co-sponsored the Summer Reading Program by providing vouchers for reading. Other co-sponsors, of summer and other programs, were the Patricia M. Kelley Fund, the Middleton Cultural Council, the Friends of the Flint, Community Phonebooks of Danvers, and a Topsfield family. Great thanks to all of them! Children's programs also included story hours, music and dance, crafts, school visits, and family photos with Flora the Friendly Witch at the Pumpkin Festival in October and The Big Bunny in April. Adult programs varied from income tax help through the annual Volunteer Recognition Luncheon and Holiday Open House to the new annual "tradition" of a Book Discussion Series led by staff member Elizabeth MacGregor. A total of 2,160 patrons were welcomed into the library for 101 programs.

Very important to Library patrons has been the Flint's entry into the networked system of the Merrimack Valley Library Consortium (MVLC). Thanks to the Topsfield Town Library, the Stevens Memorial Library in North Andover, the Flint Memorial Library in North Reading, the Memorial Hall Library in Andover, and the Ipswich Public Library, Library Director and Staff were able to train "live" before "going up" on the system in mid-May. With the exception of the most popular items (like bestsellers), MVLC's access to materials in all formats in 37 member libraries allows Middleton patrons to request and receive very quickly just about anything a public library can supply. Those requests can be made in person, by phone, or online. Notices of items being held at the Library can also be sent online. Library patrons are having fun using these options. Please inquire about them when next you visit the Flint. And check out the charts that accompany this text to see the difference in circulation of library materials between this year and last. In a traditionally slow month, December's circulation increased by 46% over December 2001, and the circulation for the year was 9% higher than that of 2001.

The final service being highlighted this year is access to Massachusetts libraries' valuable and expensive subscription databases. From newspaper and magazine articles through business and company profiles to biographical and book review sources, check here first for your informational needs. Via the Flint Public Library Website www.flintlibrary.org, access NMRLS' offerings by clicking on the link for "Flint Internet References" and MVLC's offerings by clicking on "Merrimack Valley Library Consortium." Staff at the Flint will be glad to help you utilize any of them to its full potential. All thirteen databases are offered free-of-charge to libraries and library users in Massachusetts either by the Massachusetts Board of Library Commissioners and the six Regional Massachusetts Library Systems or by the Merrimack Valley Library Consortium.

The People

On May 20th, newly-elected Trustee Mary Tragert Toropov replaced Leonard Stone, a stalwart of the Board for ten years. During Board Re-Organization, Trustees voted to retain current Officers Lois Lane Gianni (Chair), Mary Ann Erickson (Treasurer), and Brenda Kirwan (Secretary). Sonja Nathan is the fifth member of the Board. Initiating a Review of Library Policies was but one important task of 2002's Board of Library Trustees.

This year also saw changes in Flint Library personnel. Elizabeth MacGregor was hired as Program Coordinator to add to her book discussion series other educational, informational, and entertaining programs tailored to adult members of the community. After six years in her "second career," Marge Watson retired as part-time Clerk in July. Her intelligence, good judgment, and warm personality will be sorely missed by staff and patrons alike. Fortunately, however, she continues as a volunteer. Library Pages Danielle Hannon and Matt Reppucci resigned for greener (financial) pastures. Their replacements are Jennifer Bushee and Rebecca Stone. In addition, starting in

mid-January of 2003 is Angela Bemis, a Senior Tax Work-Off Volunteer, who will deliver books to the homebound. Other news in personnel concerns recent Massachusetts legislation. As of 2003, Criminal Offender Record Information (CORI) checks will be required for all employees and volunteers who may work with children or seniors.

Volunteerism is still very strong at the Flint. Adults of all ages regularly help with clerical work, library programs, and odd jobs. Those new to the Flint this year illustrate just that range. Diane Gronbeck did clerical work, including data entry, for four months. Claire Burday, a professional librarian, delivered materials to the homebound. Both of these extremely talented folks left the Flint for full-time (paid) employment. Dick O'Neill contributed some of his hours in retirement to repair furniture. John Erickson truly accomplished wonders in data conversion for the database migration to the Merrimack Valley's full-service system. Longstanding volunteers include Aren Alter, Peg Brown, Simone Cunningham, Trudy Dearborn, Nancy Dow, Helen Dowling, Dorothea Faulkner, Mary Hamilton, Elizabeth Kenney, Mary Lawler, Ethel Lee, Barbara Shapiro, Jody Shea (who brings to the Flint every month her wonderful dance instruction for children), Peg Sinrich, Frank Twiss, Theresa Vigliotta, and Marge Watson. And, of course, the numerous Friends of the Flint who help out with programs, goodies, and friendship. Many, many thanks to all of our volunteers! The Director and Staff of the Flint feel blessed in your commitment and caring.

In Gratitude

Special thanks and kudos from this Library Director to a wonderful Staff and Board.

Respectfully submitted,

Adele Carter

Flint Public Library

Trustees

Lois Lane Gianni, Chairman
Brenda Kirwan, Secretary
Mary Ann Erickson, Treasurer
Sonja Nathan
Mary Tragert Toropov

Director

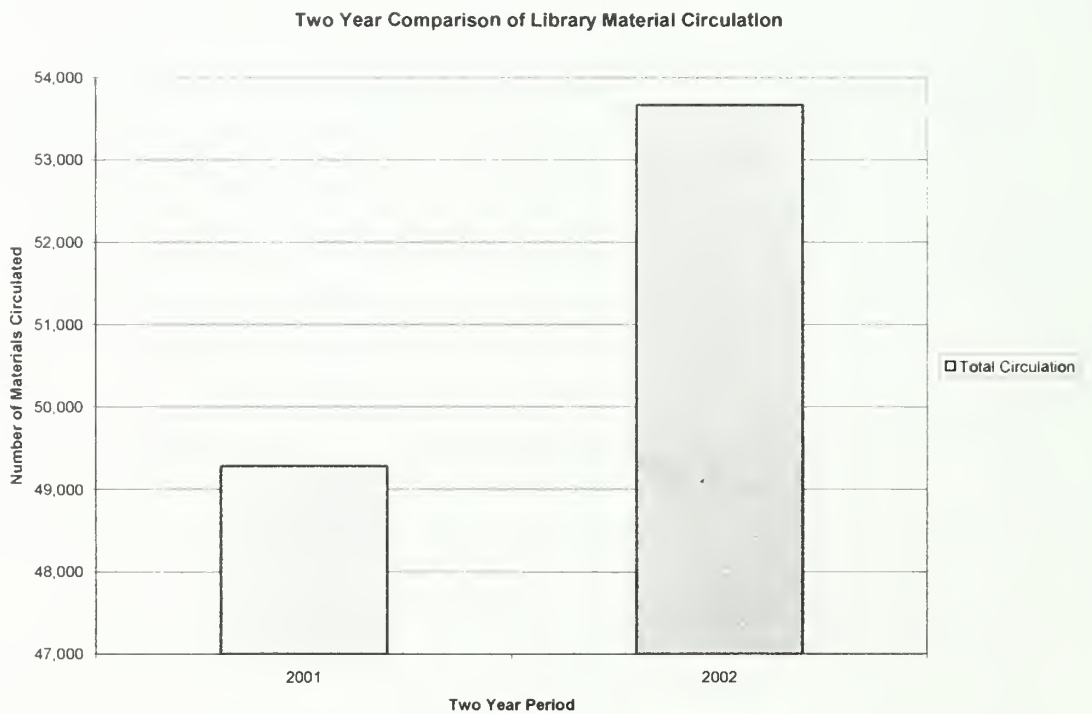
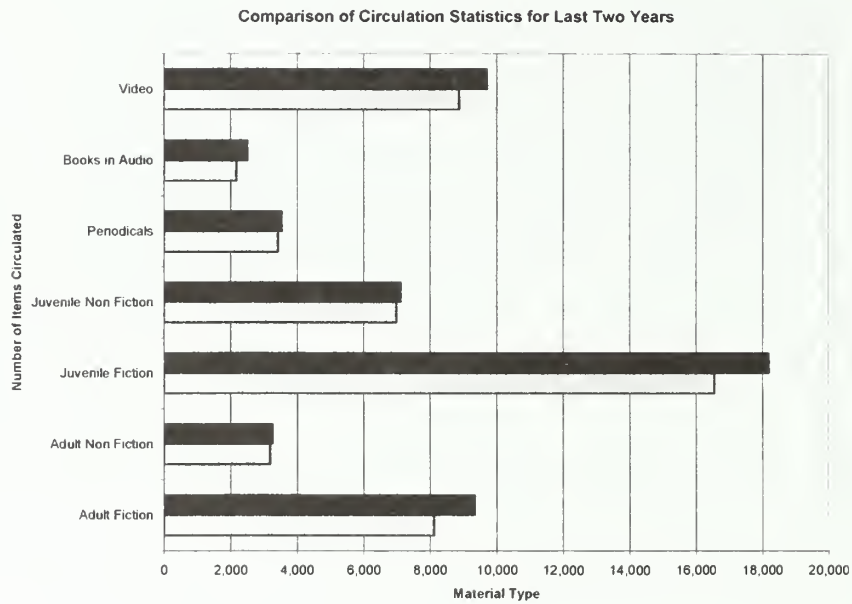
Adela B. Carter

Staff

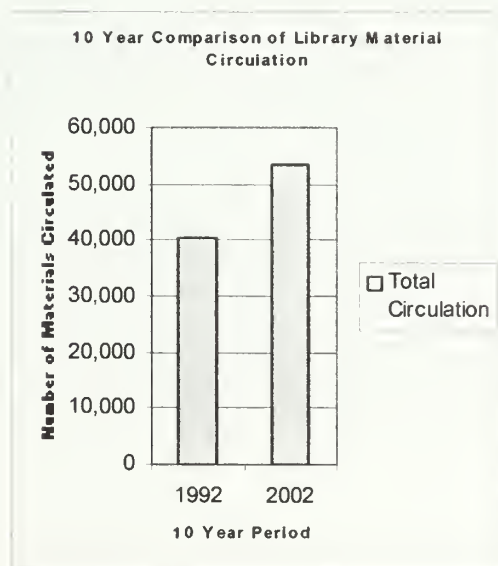
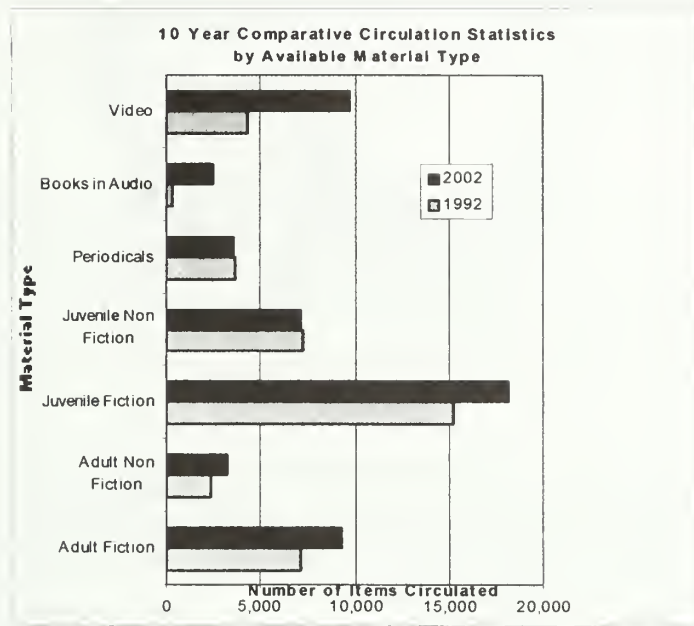
Kathy Brunaccini
Judy Gallerie
Claudia Johnson
Elizabeth MacGregor
Karen Tivnan
Meredith Turner

Jennifer Bushee
Rebecca Stone
Loretta Swift

Increased Level of Activity and Service at the Flint 2001-2002



Increased Level of Activity and Service at the Flint Shown over a 10-Year Period



MASCONOMET REGIONAL SCHOOL DISTRICT

This last year has been one of achievement for Masconomet, consistent with our tradition of excellence. In September, *Boston Magazine* recognized Masconomet as one of the region's ten best high schools. Our educational program and student outcomes placed us among the highest in the elite group recognized, even though our per pupil cost ranked among the lowest. The designation of Masconomet as one the "Best High Schools" benefits everyone in the Tri-Town area through enhancement of property values. At the same time, it challenges all of us to sustain that lofty level of educational accomplishment.

As always, our list of academic, athletic, and extra-curricular awards and achievements is lengthy, and in 2002 included the Massachusetts Art Educator of the year. Other outstanding accomplishments during the last year both enhance the performance record of Masconomet and intensify the challenges facing us for the year ahead. In 2002, Masconomet met its MCAS performance accountability standards as set by the Massachusetts Department of Education, achieving or exceeding performance expectations in both Language Arts and Mathematics. Our SAT scores continue to be among the highest in the area, and more than 90% of our students gain admission to college. Clearly we have earned our place on *Boston Magazine's* list of excellent schools.

At the same time, Masconomet faces substantial challenges. The first is the continuing increase in the number of students we must serve. A review of data from the elementary schools and Masconomet shows that the trend of increasing enrollment will continue at least through 2007. Trend data included in this budget document shows that Masconomet's population is increasing even faster than that of the elementary schools.

In response to this increasing enrollment, the three towns have built the new High School and renovated the Middle School. By the summer of 2002, the High School had completed its first year of operation, and the renovated Middle School building opened. The connector between the two buildings, and the playing fields and parking lots will be completed in 2003.

A further challenge will occur in the fall of 2003 when the New England Association of Schools and Colleges review Masconomet for re-accreditation. During 2002, Masconomet Regional High School prepared for the re-accreditation visit by conducting a self-evaluation. The self-evaluation is an intensive process of comparing Masconomet's program, resources, and facilities against standards set by the New England Association of Schools and Colleges for all member secondary schools. It is critical that Masconomet retain its accreditation.

In 2002, Ms. Susan Givens joined Masconomet as Chief Financial Officer. Ms. Givens has more than ten years of experience directly managing municipal and regional school districts. In addition, she has been a private consultant to school districts throughout Massachusetts.

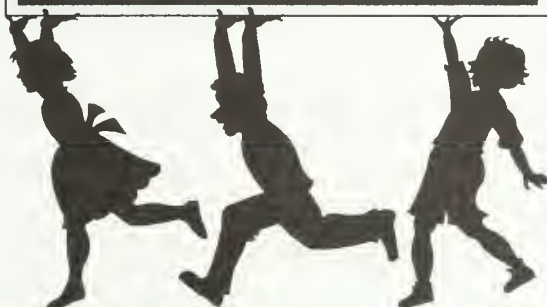
A department-by-department report for the year 2002 can be found on our website at <http://www.masconomet.org>. We invite you to visit our website to read the detailed text of the department reports.

Sincerely,

Susan Haas, Chair
Masconomet Regional School Committee

Kathleen M. Lynch, Ph.D.
Superintendent of Schools
Masconomet Regional School District

MIDDLETON PUBLIC SCHOOLS



School Committee

Gimmie Sue Valacer, Chair	Term expires	2003
Richard White	Term expires	2005
Carol Bailey	Term expires	2004
Jack Leitner	Term expires	2003
Jeff Appelstein	Term expires	2005
Kevin Noyes	Term expired	2002
Vincent Serino	Resigned	

SCHOOL COMMITTEE OPERATION

The Middleton School Committee holds regular monthly meetings generally twice per month throughout the school year. Meetings are usually held on the second Thursday and fourth Monday of the month at the Fuller Meadow School. Additional sessions and meetings for special purposes such as budget and policy development are also scheduled. Interested citizens should check notices at Town Hall, which are posted two days or more in advance of any scheduled meeting. Sessions are open to the public and citizens are encouraged to attend. Individuals or groups may suggest an item to be placed on the agenda by forwarding a written request to the Superintendent of Schools or to the Chairperson of the School Committee.

Milestones

Three long time members of the school staff completed their service to the schools during the 2001-2002 school year. We would like to acknowledge the contributions of Mrs. Catherine Driscoll, who served as a Kindergarten Teacher for more than thirty years, Mrs. Carlotta Miller who served as a Speech and Language Therapist for more than thirty years and Mr. Ernest Morin, who served as Head Custodian for fourteen years at Fuller Meadow and Howe-Manning.

Mr. Vincent Serino completed two years of service on the School Committee and Mr. Kevin Noyes completed a one year term of service on the School Committee.

Mission Statement

The missions of the Middleton Elementary Schools, in cooperation with family and community, are to instill a joy of learning in all students, to promote academic excellence, to be supportive of children's social and emotional needs, and to constantly strive for improvement in these areas.

Core Values of the Middleton Elementary Schools

All children can be successful if they: Are provided with opportunities to learn, are active in their own education, and are exposed to a variety of enriching experiences at school and home.

A strong climate of respect between children and the entire school community is necessary for children to reach their potential as productive students and citizens.

Effective education must be a partnership between school, home and community.

District Goals 2002-2005

Three Year Goal #1: Student Achievement: To have 100% of our students perform at the Proficient or Advanced Level as measured by the MCAS and/or local assessments in English Language Arts and Mathematics in all grades tested.

Three Year Goal #2: Learning Needs of Children: To better serve learners of all abilities those who are academically able and/or academically challenged. Our children learn in different ways and at different rates. Our instructional program offerings should reflect this continuum.

Three Year Goal #3: Community/Communication: To develop the internal and external resources and financial capacity to improve our educational program during challenging fiscal times for the Town of Middleton.

Three Year Goal #4: To provide sufficient school space to meet the academic and other program needs of the Middleton Elementary Schools through at least the year 2012 by constructing a new school on town own land on Locust Street.

Three Year Goal #5: To provide proper maintenance of physical plant facilities, outdoor space and equipment in a proactive manner that maintains and enhances the Town's investment in our school buildings and equipment.

Three Year Goal #6: To continue to work in a collaborative manner with member towns of the Tri-Town School Union to maximize the effectiveness and deliver agreed upon services to member towns.

School Management, Governance Structure and School Committee Priorities

The Superintendent is appointed by the Tri-Town School Union Committee (Superintendency Union 58). The School Union Committee jointly employs the Superintendent (PK-6), School Business Manager, Administrator of Special Education, and Director of Facilities and Operations as well as the secretarial and bookkeeping staff of the Central Office. The Superintendent acts as the Chief Executive Officer of the School Committee in the operation of the schools.

The 2001-2002 school year marked the ninth year of Middleton's membership in the Tri-Town School Union with Boxford and Topsfield. The three towns maintain their commitment to working together, particularly in the new era of school accountability. In the judgment of the School Committee, Middleton's membership in the Tri-Town Union continues to benefit students, teachers and the community.

The major function of the School Committee continues to be the provision of the highest quality educational program within available funding resources.

Curriculum development and alignment continues to be a priority in the school committee's planning effort, which addresses each major curriculum area on a regular cycle. During the 2001-2002 school year, the field testing and adoption of a new standards based Mathematics program in Grades 6-8 aligned with the Massachusetts Curriculum Frameworks was completed.

The new Impact Math program is being implemented during the 2002-2003 school year in Grade 6 at Howe-Manning and in Grade 7 at the Masconomet Middle School. New units of study were incorporated into the Science and Social Studies Curriculum to better match the most current state frameworks.

School Administration Tri-Town School Union 2002-2003

School Superintendent: Bernard F. Creeden, D. Ed.

School Business Manager: Steven Greenberg

Administrator of Special Education: Sharon Lyons

Director of Facilities and School Operations: Steven Clifford

The Tri-Town School Union offices are located in the Fuller Meadow School
The Special Education Office is located in the Cole School, Boxford

**Fuller Meadow School
2002-2003**

The Staff at Fuller Meadow consists of:



**Kindergarten (3 teachers for 6 classes)
Kindergarten Language Class (1 teacher)
Grade One (6 teachers)
Grade Two (5 teachers)
Grade Three (5 teachers)
Preschool (2 teachers)
Special Education (2 .7 teachers)
School Psychologist (1.0 Psychologist)
Reading (1.3 teachers)
Art (.7 teacher)
Music (.7 teacher)
Physical Education (.7 teacher)
Teacher Aides (6 Special Education and 4 Preschool)
Secretary (1.3 secretaries)
Nurse (1.0)
Librarian (1.0)
Custodians (2.3)
Cafeteria (2.5)**

**Howe-Manning School
2002-2003**

The staff at Howe Manning consists of:

**Grade Four (5 teachers)
Grade Five (6 teachers)
Grade Six (5 teachers)
Special Education (3.0 teachers)
School Psychologist (.6 Psychologist)
Speech and Language (.45 teacher)
Art (.6 teacher)
Music/Instrumental Music (1.3 teachers)
Reading (.2 teacher)
Spanish (.6 teacher)
Physical Education (.6 teacher)
Teacher Aides (6 Special Education)
Secretary (1.0 secretary)
Nurse (1.0 school nurse)
Librarian (1.0 school librarian)
Custodians (2.3 custodians)
Cafeteria (2.5 food service staff)**

Therapists (Part Time)

Registered Occupational Therapist (OTR)
 Certified Occupational Therapy Assistants (COTA)
 Registered Physical Therapist (RPT)
 Physical Therapy Assistants (PTA)

School Physician

William Wiswell M.D.



School Enrollment October 1, 2002

	K	1	2	3	4	5	6
Fuller Meadow School	86	114	100	89			
Howe-Manning School					98	109	100

DISTRICT TOTAL = 696 (plus 75 PreSchool students)

Enrollment Trends 1991- 2003

Year	K-6	Increase	% Increase
1992-93	427	1	0.0%
1993-94	475	48	11.2%
1994-95	530	55	10.4%
1995-96	582	52	9.8%
1996-97	625	43	6.9%
1997-98	672	47	7.5%
1998-99	692	20	3.0%
1999-00	710	18	2.6%
2000-01	703	-7	(1.0%)
2001-02	709	6	1.0%
2002-03	696	-13	(1.8%)

The above figures indicate an increase in enrollment in the Middleton Elementary Schools of 269 students over a ten-year period. This represents a **63% increase** in the student population over this time period.

The Middleton Space Study Committee and School Building Committee

The Elementary Space Study Committee was a sub-committee of the Middleton School Committee. The charge of the committee has been to complete a ten-year enrollment study as well as to evaluate the feasibility of several options for providing additional space to be used to meet the needs of future enrollment growth. The Elementary Space Study Committee used funds appropriated at Town Meetings to conduct its work.

Enrollment projections were completed by the Merrimack Education Center in April 2001. The projections indicate that the elementary school age population will grow to 850 by the year 2010. This represents a projected 20% increase in students during this time. In addition an architectural and engineering survey of the Howe-Manning School was completed in August 2001. The Elementary Space Study Committee conducted feasibility studies with respect to the expansion of Fuller Meadow School and/or the building of a new school. The final report of the Elementary Space Study Committee recommending the construction of a new school on town land off Locust Street was presented at the Fall Town Meeting in October, 2002. The proposal did not achieve the required 2/3 vote to move the project to the full architectural design phase of project development.

The School Committee continues to work with the School Building Committee established by the Board of Selectmen to identify short and long term solutions to the space problems presented by increasing enrollment and the need for significant physical plant improvements to the Howe Manning School.

Fiscal Operation

The budget development process is an extensive and involved task during which the Committee must make difficult decisions to bring into balance both the financial concerns of the community and elements of high quality, appropriate educational services. Increasing costs associated with increased enrollment, school transportation, special education, building maintenance, and contracted salary increases, must be addressed within the context of limited fiscal support from the state.

The School Department operating budget for FY '02 and FY '03 is as shown:

	Approved FY2002	Approved FY2003
Personal Services	3,334,074	3,670,587
Purchase of Services	1,284,392	1,223,208
Purchase of Supplies	216,377	175,665
Other Charges and Expenses	135,118	136,564
Total:	\$4,969,961	\$5,206,024

Student Assessment and Achievement

During the 2001-2002 school year Grade 2 students were assessed using the Iowa Test of Basic Skills. Students earned a National Percentile Rank (NPR) of **99** on the core test battery. These results are above the five year average for Fuller Meadow students.

Third grade students took part for the second time in the Massachusetts Comprehensive Assessment System (MCAS). The Grade 3 Reading test was administered in April. Results indicate that 91% of the 101 Grade 3 students at Fuller Meadow performed at the Proficient Level, 8% of students performed at the Needs Improvement Level and 1% of the Students performed at the Warning Level. These results placed Middleton students in the top five districts across the state in terms of performance in Grade 3.

Fourth Grade students participated in the fifth administration of the Massachusetts Comprehensive Assessment System (MCAS) in April and May. Students were tested in Mathematics and English Language Arts.

English Language Arts results indicate that 12% of our students performed at the Advanced Level, 60% of our students performed at the Proficient Level, 25% of students performed at the Needs Improvement Level, and 3% of students at Howe-Manning performed at the Warning Level.

Mathematics results indicate that 12% of our students performed at the Advanced Level, 36% of our students performed at the Proficient Level, 44% of students performed at the Needs Improvement Level and 8% percent of our students performed at the Warning Level.

Fifth grade students participated in the second administration of the MCAS in May. Students were tested in Science and Technology, as well as, History and Social Studies. No individual or school results were distributed by the Department of Education. These results will become available after future administrations of the Grade 5 MCAS.

Sixth grade students participated in the third administration of the MCAS in Mathematics. Results indicate that 26% of our students performed at the Advanced Level, 24% of our students performed at the Proficient Level, 31% of our students performed at the Needs Improvement Level and 19% of students performed at the Warning Level in Mathematics.

As a result of the improvement shown on the MCAS exams in 2001 and 2002, the Howe-Manning School has been invited to apply for designation as a COMPASS school for the 2002-2003 school year by the Massachusetts Department of Education. This is a distinction offered to fewer than 20% of the schools across the state each year.

Third Grade students participated for the second time in the Reading examination in April of 2002.
Results for our students for the first two years are presented in the following tables:

Spring 2002	Proficient	Needs Improvement	Warning	Average Score
Fuller Meadow	91%	8%	1%	35
State	68%	28%	5%	30
Spring 2001	Proficient	Needs Improvement	Warning	Average Score
Fuller Meadow	79%	20%	1%	34
State	62%	33%	6%	30

Fourth Grade students participated in the fifth administration of the required Massachusetts Comprehensive Assessment System (MCAS) in May. Students were tested in Mathematics and English Language Arts. Results for our students by levels of proficiency are presented in the tables below:

Spring 2002 Grade 4 English Language Arts	Advanced and Proficient	Needs Improvement	Warning	Average Scaled Score
Howe Manning	72%	29%	0%	244
State	54%	38%	9%	239
Spring 2001 Grade 4 English Language Arts	Advanced and Proficient	Needs Improvement	Warning	Average Scaled Score
Howe Manning	70%	28%	1%	243
State	51%	38%	11%	239
Spring 2002 Grade 4 Mathematics	Advanced and Proficient	Needs Improvement	Warning	Average Scaled Score
Howe Manning	48%	44%	8%	239
State	40%	43%	18%	236
Spring 2001 Grade 4 Mathematics	Advanced and Proficient	Needs Improvement	Warning	Average Scaled Score
Howe Manning	46%	41%	13%	239
State	34%	46%	19%	235

Fifth Grade students participated in Science and Technology and History and Social Studies examinations. No individual or school results were received for this year's test. These results will be reported for the first time after the spring 2003 administration.

Sixth Grade students were administered a Mathematics examination. Students were asked to respond to both multiple choice and open-ended performance questions designed to measure mastery of learning standards contained in the State Curriculum Frameworks. Results for the first year of the Grade 6 MCAS are presented in the table below:

Spring 2002 Grade 6 Mathematics	Advanced and Proficient	Needs Improvement	Warning	Average Scaled Score
Howe Manning	50%	31%	19%	241
State	42%	29%	29%	235
Spring 2001 Grade 6 Mathematics	Advanced and Proficient	Needs Improvement	Warning	Average Scaled Score
Howe Manning	40%	48%	13%	236
State	36%	30%	33%	233

Curriculum and Program Development

The focus of curriculum development continues to be on implementing consistently within and between grade levels instruction, assessment and content that best matches the learning standards contained in the Massachusetts Curriculum Frameworks.

Major emphasis this year has been placed on the third year implementation of the Math Trailblazers Mathematics program in Grades K-5 and the first year implementation of the Math Impact program in Grade 6 and in Grade 7 at Masconomet.

The coordination of the Mathematics transition from elementary to middle school has been a primary focus of the K-12 program articulation effort. Other K-12 articulation projects include a review of Instrumental Music, Foreign Language and the transition experience for children and families from Grade 6 to Grade 7.

Professional Development

The Fuller Meadow School Council Improvement Plan, the Howe-Manning School Council Improvement Plan and the District Strategic Plan each place a strong emphasis on professional development and training for staff, which focus upon identified curriculum and organizational priorities as well as the diverse learning needs of children. The primary areas of focus for 2002-2003 have included mathematics implementation, early literacy, teaching in a standards based curriculum and assessment system, language arts, the diverse learning needs of children, writing across the curriculum, Links training, understanding teaching, and inclusion.

A major initiative continues to be the involvement of teachers in a thirty-six hour course entitled "Instruction for All". It is expected that all professional staff will complete this course within three years.

Models for conducting professional development continue to include a combination of full day professional development days, after school and weekend workshops, summer institutes, locally sponsored graduate courses, study groups, teacher-to- teacher projects, curriculum committees and a limited number of early release day offerings.

The School Committee continues to provide incentives through tuition reimbursement programs beyond the school day and school district. In addition, the application of available grant funds from the State Department of Education continues to be instrumental in creating opportunities for teachers and other staff to maintain and update their professional skills. The School Committee continues to believe that professional development for staff is an important investment that will result in improved learning opportunities for children.

Special Needs Education

School districts are mandated by state and federal laws to provide special education services to those students with a special need who require support in order to make effective educational progress and to ensure that these services occur in the least restrictive environment.

As of October 2002, there were special needs students in the Middleton Elementary Schools including thirty-seven at Fuller Meadow, fifty at Howe-Manning, eight in out of district placements and seven preschoolers, who are enrolled in the Middleton Integrated Preschool Program. The percentage of Middleton students (Kindergarten through 6th grade) receiving special education services is approximately 13.5%, which is lower than the state average.

The support offered to students in the Middleton schools ranges from monitoring of their progress in regular education classes and consulting with their regular education teachers, to direct instruction in all academic areas in the resource rooms. As a school system, Middleton is committed to the philosophy of inclusion and continues to pursue effective ways of integrating all of our children into regular education programming. Parent involvement in Special Education is strongly encouraged and always welcomed. Middleton, Topsfield and Boxford parents of special education students have joined together to form the Parent Advisory Council (PAC). The PAC meets regularly during the school year. It provides a venue for parents to discuss mutual concerns, sponsors interesting speakers, purchases enrichment materials, sponsors fundraisers, and provides input into the Special Education Department's programs and policies.

In conjunction with the review of reading instruction at the primary level, a consultant was employed to assess the delivery of reading instruction to special needs students in Grades K-3. A complete report is available in the district Special Education Office.

We are one of twenty-six school districts to receive a new Department of Education grant to "Explore the Options for Children with Autism". We expect that this grant will be renewed for up to three years.

Closing Statement

The past year has been a challenging one in terms of space issues, which the School Committee has attempted to examine with a long-term solution in mind. We will continue to seek permanent space alternatives to meet the needs of the projected enrollment growth we anticipate in the next ten years. We maintain a strong commitment to the achievement of all our students to succeed. Our schools continue to be in a strong position to give children the education they deserve and the town demands even in difficult fiscal times. With our commitment to professional development and attention given to the enrichment of our students, our schools are in good position to continuously improve student achievement through a quality program of teaching and learning. We have prioritized in our goals the need to provide a consistent program of teaching and learning at each grade level. The School Committee appreciates the continuing support of the community as it works to meet its goals and expectations of the residents of the town.

Respectfully Submitted,

Gimmie Sue Valacer, Chairperson
Carol Bailey
Richard White
Jeffrey Appelstein
Jack Leitner



Middleton Board of Health

ANNUAL TOWN REPORT
July 1, 2001 to June 30, 2002



The Board of Health issued betterment loans to owner-occupied homes for the first time this year. We advertised to hire a consulting engineer to work for the Board of Health. Reportable illness notices were forwarded to VNA Health Care Plus for follow up and reporting to the Department of Public Health. Vaccines were picked up and given to the local doctors office. The three flu clinics were held in the fall at the American Legion Post on River Street with 398 doses of Flu vaccine administered.

The Board members were Mary Jane Morrin, Robert Ambrefe, John Leblanc and Paul Leblanc. Mary Jane Morrin completed her appointment with

the Board. She was replaced by John Goodwin who was with the Board through the spring and was replaced with George Demeritt and Jennifer Fasciano, MD who came onto the board as the fifth member. The Agent and Sanitarian for the Board is Leo F. Cormier who is assisted by Mario Salvatore, Colleen Fermon, Helen Freedman and Pike Messenger.

There was concern in the spring about the low level of water in Middleton pond. It was at the lowest level in many decades (27% of capacity) and only nine feet above the level at which it could be pumped. The Town water supply had to be supplemented with the purchase of water from Salem and the use of the two wells on South Main Street by the river, one of which has a non-harmful staining problem. It has taken a long time for the water supply to reach adequate amounts in Town. Water conservation and water use bans were in place from December through July up to the date of this report. The people of the two towns conserved water during this time, which helped to lessen the impact of the drought. Thunder Bridge was closed for a short time with a high bacteria count in August of 2001.

Permits

Installers	54
Haulers	18
Tobacco	18
Pool Permit	5
Food permit	64
Hot tub (8)	1
Water Bottling	1
Milk Pasteurization	(1)

Licenses

Motel/Hotel	2	Well tests	16
Camp	1	Percolation tests	77
Massage business	5		
Massage therapist	11		
Milk	55		
Soft Serve	2		
Hypodermic syringe	3		
Tanning	2		
Pigs	1		
Frozen deserts	6		

The Board of Health received \$38,055.25, which was turned into the Town for this fiscal year.

Healthy Communities Tobacco Control Program Report

102 compliance checks, 11 sales to minors----- 9%.

The tobacco fine is \$100.00 per violation.

One bird was transported to the animal control officer to go to the State lab to test for West Nile Virus.

The Household Hazardous Waste Collection day was held at Masco in November for the Tri-Town area.

Health Agent Meetings, Inspections and etc.

Review of septic system plans.	112
Septic system inspections	241
Well tests	11
Septic system plans approved	88
Complaints answered	53
Subdivision plans were reviewed	3
Percolation tests witnessed	103
Food inspections by agent	19
Chapter II housing inspections	2
Letters and orders from Board of Health	17
Meetings of staff	3
Pumper truck inspection	1
Massage business inspections	3
Tanning salon inspections	4
Hotel/Motel inspections	2
Camp inspections	3
Installer's tests given	13
Dormitory/school inspections	3
Healthy Communities meetings	8
Health agent network meetings	8
Pool inspections	8
Meeting on bio-terrorism	1
Meetings at Beverly Hospital	4
Water test sampling at Thunderbridge	13
Board of Health meetings	13
Health Advisory meetings at Masco & the Voke. School	5
Pig farm inspection	1
Vaccine pick ups	5
State workshops	3
Hazardous materials meetings	6
Attended C.P.R. training by the Fire Dept.	
A Two day workshop on Cape Cod for Health Agents was attended.	

Pike Messenger did about 16 septic system inspections

Mario Salvatore the assistant agent did 101 food inspections

Colleen Fermon reviewed about 35 septic system plans

Respectfully,

Leo Cormier
Health Agent

COUNCIL ON AGING



The Middleton Council on Aging and Senior Center has had a busy and successful year serving the elders of the community. Direct services are available to all residents 60 years of age and older. The following report offers a brief overview of some of the activities and services which have taken place between July 1, 2001 and June 30, 2002.

The Senior Center, which is located in the Old Town Hall at 38 Maple Street, is open three (3) days a week, Monday, Wednesday, and Thursdays from 9:00 a.m. to mid-afternoon, depending on the events scheduled. There are a variety of activities taking place on those days, as well as lunch being served. Patti Flynn, our creative Meal Site Director, oversees the lunch program, which includes monthly birthday celebrations, popular buffets with a private chef and special holiday meals. All residents, 60 years of age and older, are welcome to join us for lunch. Reservations may be made by telephoning the center where monthly menu/activity calendars are available. Home delivered meals are available for those seniors who are homebound or unable to prepare food independently. The meal program is funded in part by federal grants, participant donations, and municipal dollars. A donation of \$1.75 per meal is suggested by North Shore Elder Services.

During the past year:

- Over 2800 **Congregate Meals** were served.
- Close to 4,000 meals were delivered to over 40 residents in need of nutritional assistance at home, through our **Home Delivered Meals Program**.
- Approximately 250 residents participated.

Weekly yoga classes are held on Monday mornings and continue to be well attended. This gentle form of exercise has been proven to increase physical and mental well being for participants. Classes are provided by a certified instructor at a cost of \$2.00 per lesson. Newcomers are always welcome.

Bingo remains very popular and takes place on Mondays following lunch. Special thanks to Guy Zaccane, Nellie Muzichuk and Rose Osborn who volunteer many hours on Mondays as our beano callers.

Our **monthly activity calendar** lists regular Visiting Nurse visits, educational speakers, and other activities, including restaurant lunches, regular in town and out of town shopping trips, and almost monthly bus trips that include lunch and entertainment. Several times a year we host specialty luncheon buffets, which have included Polynesian cuisine, French, Italian and B-B-Q. Our dining room is always nicely decorated with matching themes, often fresh flowers and holiday decorations as well. We pass inspections with flying colors for our food service and our building maintenance. Much work has been done on this beautiful historic building and we hope that those who have not been inside in years will come by. You will be favorably impressed with all the updates and comfortable surroundings.



Increased communication to the Middleton Senior community has been a key focus during the past year. News about our programs and activities is published regularly in the Salem Evening News, The Tri-Town Transcript and the Village Reporter. In addition, you may find us on the cable news channel and posted at various locations around town, including a number of housing complexes and apartment buildings, the library, Town Hall, etc.

Our popular “**Coffee Forums**” recruit speakers to provide critical information on various health, safety, financial, and legal issues important to seniors. Some of the topics covered have been identify theft, defense against scams, home safety, avoidance of contagious conditions and summer health issues, properly food handing and preparation, health care proxies, navigating health insurance, driving safety, home health care, support for caregivers, prescription questions, conservation and historical presentations, tax-relief for seniors, and many more topics such as money management and estate planning.

We are very pleased to report that our **monthly day bus trips** have been very popular. Members of the Trip Committee on the Council On Aging have organized wonderful trips to destinations that include the White Mountains of New Hampshire, the Museum of Fine Arts in Boston, Newport, Rhode Island, and The Boston Symphony Orchestra Holiday Pops Concert and open rehearsal subscription series. There have been trips to various entertainment venues, both within and out of state, as well as trips to museums, concerts and other events. All trips include a meal, entertainment, often dancing, prizes, etc. There are also shorter trips in our vans to local areas, which often include lunch, shopping, sightseeing, etc.

Van transportation continues to be another key element in serving the needs of the Middleton seniors. We have vans available for all center activities. The van also transports seniors locally for groceries, banking, and postal needs. We also do local mini-trips to local restaurants and scenic locales. Our monthly activity calendar lists these mini-trip destinations that include Rockport, Salem, and “Mystery Rides”. Seniors are asked to call the Senior Center to make reservations for the trips in which they are interested. We have also participated in the Chief Wills Day event, by volunteering and by making our transportation available.

The van is also used five days per week for the **Home Delivered Meals Program**. This provides clients with not only meals, but also a personal contact with a staff member. This regular contact is most important to those who are homebound and something that is eagerly anticipated. The transportation program also provided for area medical appointments. This is a very busy and worthwhile program. Monthly trips during the past year averaged 72, with our **Medical Transportation** Coordinator overseeing and coordinating the scheduling of this service which is provided by local residents. If we are unable to assist someone in their medical transportation needs, we have other resources that we call upon for trips to Boston, Burlington, etc., for those outside our service area.

Last fiscal year proved to be successful as always when it came to special events and holidays. Our *Annual COA Senior Picnic*, generously hosted by our local Kiwanis Club and other supporters, was held at the Danvers Fish and Game Club and was very well attended. They generously donated their facility and we thank them also. The Town Administrator, Middleton Kiwanis, Police Department volunteers and other “official” cooks grilled hot dogs and hamburgers to perfection. Everyone enjoyed a delicious ice cream dessert donated by Richardson’s Dairy. Our *Halloween Party* is always a fun time. We enjoy seeing all the creative costumes as we eat lunch in our own “haunted house” decorated by Patti Flynn, our Meal Site Director. The annual *Thanksgiving* dinner was a great success with the staff serving the meal at the American Legion facility. The *Christmas* lunch and celebration was highlighted with holiday music, a visit from Santa, and a gift swap, also at the American Legion. The *January Thaw* was held at Angelica’s Restaurant with Middleton Seniors and their guests attending and enjoying a festive afternoon of socializing and dancing.

The COA Director also now has the responsibility for **community outreach**, which is ever-increasing and for the administration of the **Senior Tax Work-Off Program**. If you, or someone you know, is in need of outreach services – meals, counseling, home health care, money management, help with insurances, personal care, etc., please let me know. We also have a lending program for medical equipment – wheelchairs, walkers, canes, tub seats. Our building is handicapped accessible with two exterior ramps, an interior ramp and four bathrooms, two of which are handicapped accessible. In addition, we are in the process of installing a lift in the building to take people from the lower to the upper level.

The Senior Tax-Work-Off Program allows Middleton residents who are 60 and older and home owners in Middleton, to work for the municipality in exchange for a voucher in the amount of \$500. This voucher is applied against real estate taxes for the resident property. Please inquire if you are interested in more information (since October of 2002, this has been expanded to include vouchers up to \$750).

During the current fiscal year we have added a knitting program to our offerings. Starting in May Of 2003 we will also be offering computer lessons and free e-mail addresses; quilting lessons by a nationally recognized local quilter, two new exercise programs, one of which is aimed at pain relief and therapeutic exercise, offered on Thursday mornings, and another scheduled for Wednesday evenings, which will be at a somewhat more difficult level and includes resistance training. Both of these programs will be led by certified trainers. We are also expecting to offer various card games. Our programs are open to those 55 and older and others as well, space permitting. We are also working on a program in conjunction with the Conservation Commission, which will include educational nature hikes, primarily in Middleton. We also hope to launch an associated canoeing program. These nature/hiking canoeing programs will start on Friday, May 23rd and continue weekly, each to a different area.

It is important to note the dedication and hard work of the **volunteers** who spent over **4,500 hours** in service with a variety of things such as meals, maintenance, instruction, transportation, newsletters, trips, activities, and so much more. The dollar value of these services amounted to an approximate **saving to the Town of \$35,000!** These hours of service are deeply appreciated. **THANK YOU!!**

Many thanks to the Town Administrator, Board of Selectmen, all the Town Departments, as well as the members of the Council On Aging Board for helping to make this another successful year in providing services to mature Middleton residents.

Respectfully submitted,

Susan J. Gannon-Moore
Executive Director

QUARTERLY OPERATING STATEMENT

PERIOD REPORTED: July 1, 2001 to June 30, 2002

MIDDLETON

PROGRAM NO: 1840240001 No of Units 66

FISCAL YEAR ENDING: June 30, 2002
Quarters Covered

Unit Months 792

LINE NO	ACCOUNT NUMBER	CLASSIFICATION	1	1-2	1-3	X 1-4	Other
			(1)	(2)	(3)	(4)	(4)
			PROPOSED ANNUAL AMOUNT	BUDGET PUM	ACTUAL PUM	TO DATE AMOUNT	
		OPERATING RECEIPTS					
1	3110	Shelter Rent - Tenant	234,000.00	295.45	350.00	277,197.00	
2	3115	Shelter Rent - Federal Section 8					
3	3190	Nondwelling Rentals					
4	3610	Interest on Investments	2,600.00	3.28	5.80	4,595.00	
5	3690	Other Operating Receipts	1,976.00	2.49	7.03	5,570.00	
6	3000	TOTAL OPERATING RECEIPTS	238,576.00	301.23	362.83	287,362.00	
		NON UTILITY EXPENDITURES					
7	4110	Administrative Salaries	33,887.00	42.79	42.04	33,295.59	
8	4130	Legal	3,500.00	4.42	0.00	0.00	
9	4140	Members Compensation					
10	4150	Travel & Related Expense	2,000.00	2.53	0.28	218.14	
11	4170	Accounting Services					
12	4190	Administrative Other	7,000.00	8.84	6.01	4,756.17	
13	4110	TOTAL ADMINISTRATIVE	46,387.00	58.57	48.32	38,269.90	
14	4230	Tenant Organization	50.00	0.06	0.04	35.00	
15	4110	Maintenance Labor	46,778.00	59.06	52.15	41,302.75	
16	4420	Materials & Supplies	10,000.00	12.63	9.54	7,557.76	
17	4430	Contract Costs	14,500.00	18.31	14.80	11,718.67	
18	4400	TOTAL MAINTENANCE	71,278.00	90.00	76.49	60,579.18	
19	4510	Insurance	7,395.00	9.34	8.03	6,357.88	
20	4520	Payment in Lieu of Taxes	3,842.00	4.85	4.29	3,394.24	
21	4540	Employee Benefits	19,090.00	24.10	22.67	17,951.05	
22	4500	TOTAL GENERAL	30,327.00	38.29	34.98	27,703.17	
23	4790	Provision for Operating Reserve	7,800.00	9.85	9.85	7,800.00	
24	4799	Provision for Capital Reserve					
25	4700	TOTAL RESERVES	7,800.00	9.85	9.85	7,800.00	
26	4800	EOCD - Directed Costs		0.00	0.00	0.00	
27	4900	Debt Service (Section 8 ONLY)					
28		TOTAL NON-UTILITY COSTS	155,842.00	196.77	189.68	134,387.25	
		UTILITIES					
29	4310	Water & Sewer	11,800.00	14.90	10.74	8,506.44	
30	4320	Electricity	51,000.00	64.39	81.60	48,788.92	
31	4330	Gas	260.00	0.33	0.17	134.26	
32	4340	Fuel					
33	4360	Energy Conservation					
34	4390	Other - Septic/Sewerage	8,100.00	7.70	6.31	4,995.65	
35	4300	TOTAL UTILITIES	69,160.00	87.32	78.82	62,425.27	
36	4000	TOTAL OPERATING EXPENDITURES	225,002.00	284.09	248.50	196,812.52	
37		NET INCOME (DEFICIT) BEFORE SUBSIDY	13,574.00	17.14	114.33	90,549.48	
38	7300	Operating Subsidy Earned - Line 11 051-5			0.00	0.00	
39		NET INCOME (DEFICIT) BEFORE NONROUTINE EXPENDITURES	13,574.00	17.14	114.33	90,549.48	
		NONROUTINE EXPENDITURES AND (CREDITS)					
40	6210	Prior year & Other Adj. Debit (Credit)	0.00	0.00	0.00	0.00	
41	6510	Extraordinary Maintenance	33,000.00	41.67	9.14	7,240.30	
42	6580	Collection Loss		0.00	0.00		
43	7520	Replacement of Equipment	15,175.00	19.16	1.79	1,419.85	
44	7530	Receipts from Sale of Equipment (Credit)		0.00			
45	7540	Betterments & Additions	8,800.00	11.11	5.02	3,976.45	
46		TOTAL NONROUTINE (SCHEDULE V)	56,975.00	71.94	15.96	12,836.60	
47	2700	NET INCOME (DEFICIT)	(43,401.00)	(54.80)	98.37	77,912.88	

		MIDDLETON HOUSING AUTHORITY	
		June 30, 2002	Period Ended
ADMINISTRATION BALANCE SHEET		1840240001	Program Number
ACCOUNT NUMBER	ASSETS		
	CASH		
1112	Administration Fund	144,204.44	
1114	Security Deposit Fund	(594.00)	
1117	Petty Cash	75.00	143,685.44
	ACCOUNTS RECEIVABLE		
1121	Federal and EOCD-Section 8 Subsidy-Shelter Rent		
1122	Tenants Accounts Receivable	3,216.79	
1125	EOCD Subsidy		
1129	Other	261.00	3,477.79
	ADVANCES		
1155	Revolving Fund Advances		0.00
	INVESTMENTS		
1162	Investments (Schedule II)	186,764.43	186,764.43
	FISCAL AGENT FUNDS		
1171	Debt Service Fund (Schedule I)		
1172	Debt Service Trust Fund-Cash (Schedule I)		
1173	Debt Service Trust Fund-Investments (Schedule I)		
1176	Debt Service Subsidy (Schedule VI)		
	DEFERRED CHARGES		
1211	Prepaid Insurance	1,985.00	
1212	Inventory-Materials/Fuel		
1290	Other (Schedule III)	0.00	1,985.00
	DEVELOPMENT COST		
1400.2	Development Cost	2,150,512.35	
1400.3	Less: Dev. Cost Liquidation	(101,000.00)	2,049,512.35
1400.4	Inventory of Furniture & Equipment	110,655.79	
1400.5	Dev. Cost Inventory of Furniture & Equipment-Contra	(7,654.95)	103,000.84
	Date of Last Physical Inventory June 30, 2002		
1400.6	Completed Modernization Cost 667	363,436.88	
1400.7	Completed Modernization Cost 1002	205,637.96	
1400.8	Completed Modernization Cost 1004	127,949.71	
1400.9	Completed Modernization Cost 1003	86,930.45	
1690	Undistributed Debits		783,955.00
	TOTAL ASSETS		3,272,380.85
	LIABILITIES AND SURPLUS		
	ACCOUNTS PAYABLE		
2111	Accounts Payable-Other (Schedule IV)	0.00	
2112	Contract Retentions		
2114	Tenants Security Deposits		
2117	Employee's Payroll Deductions	122.29	
2118	Accounts Payable-DHCD Subsidy Overpayment	750.00	
2119	Accounts Payable-Revolving Fund		872.29
	ACCRUED LIABILITIES		
2137	Payment in Lieu of Taxes		
2139	Accrued Liabilities-Other	0.00	
2140	Matured Interest and Principal (Schedule VI)		0.00
	DEFERRED CREDITS		
2210	Prepaid Partial Payments-707		
2240	Tenants Prepaid Rents	2,341.28	
2290	Undistributed Credits		
2291	Deferred Subsidy		
2292	Deferred Credits-Other		2,341.28
	FIXED LIABILITIES		
2320	Grants Issued	1,936,512.35	
2321	Bonds Issued	101,000.00	
2323	Less: Bonds Retired	(101,000.00)	
2324	Cumulative EOCD Modernization Contribution	783,955.00	
2325	Notes Issued		
2326	Less: Notes Retired		2,720,467.35
	SURPLUS		
2400	Valuation of Fixed Assets	103,000.84	
2460	Gifts and Donations	113,000.00	
2550	Debt Service Reserve		
2551	Unamortized Bond Premium		
2552	Debt Service Requirement		
2553	Debt Service Contribution		
2560	Capital Reserve	7,322.91	
2590	Operating Reserve	247,463.30	
2700	Net Income (Deficit)	77,912.88	325,376.18
	TOTAL LIABILITIES AND SURPLUS		3,272,380.85

REPORT OF TENANTS RENTS**MIDDLETON HOUSING AUTHORITY**

	QUARTER ENDED	June 30, 2002
Program/Development Number	1840240001	No. of Dwelling Units: 66.00
A. No. of Tenants in Possession (Last Day of Current Quarter)		66.00
B. Total Charges to Tenants (Last Month of Current Quarter)		\$22,887.00

Net Income and Fair Market Rents**NET INCOME LIMITS BY HOUSHOLD SIZE**

<u>One</u>	<u>Two</u>	<u>Three</u>	<u>Four</u>	<u>Five</u>	<u>Six</u>
35,150.00	40,150.00	45,200.00	50,200.00	54,200.00	58,250.00

FAIR MARKET RENTS BY NUMBER OF BEDROOMS

<u>1BR</u>	<u>2BR</u>	<u>3BR</u>
752.00	942.00	1,177.00

The Middleton Housing Authority implemented a Microsoft Access Program that it developed with two other housing authorities and CyberSense. All work orders, applications, vacancies, waiting lists, rents, inventory, employee and tenants' information are contained and cross referenced within this new program.

The Waiting Lists for our 4 family units with 2 bedrooms and our 8 family units with 3 bedrooms remained closed during FY '02, with one exception. The three bedroom list was opened for one month and during this period 16 eligible applications were received and added to the waiting list.

The Middleton Housing Authority would like to acknowledge the Fire Department, the Police Department, the Public Works Department and the Town Administrator for their help and cooperation throughout the year.

Respectfully submitted,

Judy Gallerie, Chairperson
Faith Anderson Stone, Vice- Chairperson
Charles Collier, Treasurer
Diance McGowan, Assistant Treasurer
James Hannon, State Appointee

Kathleen Thurston, Executive Director
Marie DiPietro, Administrative Assistant
Paul Pellicelli, Maintenance Mechanic

TRI-TOWN COUNCIL ON YOUTH AND FAMILY SERVICES 2002 Annual Report



WHO WE ARE

The Tri-Town Council is a community service organization that helps young people and their families live healthier and safer lives. Unlike other counseling centers, the Tri-Town Council works exclusively with the needs of Tri-Town residents.

Tri-Town residents founded this grassroots non-profit organization in 1972 to address concerns about drug and alcohol abuse by area youth. Since then, residents from Middleton, Boxford and Topsfield have steadfastly supported the Council's programs and services.

Tri-Town residents know that in an increasingly complex and fast paced world pressures build in all of us - children, adults, and families. Domestic violence, alcohol and other drug use, anxiety disorders, depression, or suicide can result from such pressures. The Tri-Town Council's primary mission is to educate and counsel people in an effort to prevent these unsafe, unhealthy, and sometimes tragic occurrences from ever happening.

Our goal is to both anticipate and be responsive to community needs. Agency by-laws ensure close contact with tri-town residents' concerns by mandating that our Board of Directors includes volunteer representatives from each of the three towns. Although Middleton is very well represented by Rodney Pendleton, board President, and Liz Cameron, Vice-president, *an additional Middleton board member would be very welcome.*

We are sad to announce that long-time board member, Alice Tierney, resigned this year. Our heart-felt gratitude is extended to Alice for her service to the community through the Tri-Town Council. In addition to her wise council and envelope stuffing prowess, Alice will forever be known as our recruiter extraordinaire!

WHAT WE DO

The Town of Middleton benefited from the following Tri-Town Council activities and programs over the past fiscal year:

- Adjustment Counseling and Crisis Intervention services, which comprise the bulk of our services, were provided by three full-time professional counselors at Masconomet Regional School. Every child from Topsfield in grades seven through twelve received some form of direct service from these counselors either in one-on-one meetings, in groups, in the classroom, in an assembly, or through distributed materials.
- Tri-Town Counselors also work as needed with the families of the students they see. In addition, counselors attend Case Conferences, Individual Education Plan meetings, emergency management meetings, Health Advisory Committee meetings, Violence and Substance Abuse Prevention meetings, student orientation meetings, and many more.

- Project Safety Net, which provided five types of services to Middleton residents:
 - 24 hour, seven days a week telephone access to a counselor (978-771-4619),
 - Parent information meetings,
 - Counseling during school vacations,
 - Sexual abuse survivor counseling, and
 - School consultation and training.
- The Community Giving Tree, directed by Leslie Levenson and Betty Obernesser of Boxford, donated \$2,000 to children and families in the Masconomet community who needed a helping hand over the holidays. This program also donated winter clothing to the needy.
- The D.A.S.H. (Disability Awareness Starts Here) program was active in all six tri-town elementary schools. D.A.S.H. is an important educational program, which uses 250 community volunteers a year to experientially teach second through fifth graders at the Fuller Meadow and Howe-Manning Schools (as well as in Topsfield and Boxford schools) about physical and emotional disabilities.
- The Sponsor-a-Family program, led by Jane Pappas of Boxford, with the help of Rhonda Frisch, donated more than \$6,000 to 33 needy children and families in Salisbury.
- The Girls Empowerment workshop for Masconomet eighth, ninth and tenth graders is offered to the entire class in the Spring of the year. This day-long workshop provides information to girls about relationships, self-esteem and many other important personal and social issues.
- A Boys Empowerment program for tenth graders reaches the entire Sophomore class in the Spring of the year and helps boys to recognize their worth as individuals and their role in relationships.
- The Summer Playground Program, directed by Victor Dinarello, serving 110 8-12 year olds during summer vacation. Primarily for Topsfield residents, this program accepts other tri-town youth as space allows.
- The substance-free all night Graduation Party, started twenty-nine years ago as one of the first of its kind in the country, was attended by 180 graduates in 2002. A third of its attendees live in Middleton. This very popular and successful event will continue in 2003.
- The substance-free all-night Post-Prom Party, which was started seven years ago in an effort to keep students safe on this very dangerous night, was canceled in 2002 due to a lack of attendance. The Tri-Town Council is not planning to organize a party for 2003. If parents and other community members believe that offering a safe alternative to private parties is in the students' best interest, they should contact Masconomet High School or the Tri-Town Council.
- A Tri-Town Council Website, www.tritowncouncil.org, exists for the benefit of Middleton residents and others, with continuously updated information, links, on-line counseling, and a local resource list.
- A quarterly newsletter, The Reality Check, is distributed to our membership in Topsfield. The newsletter contains information on topics of interest such as Domestic Violence, Dangerous Drugs, Drinking and Driving, and updates on Council activities.
- Our school based adjustment counselors made Presentations to health classes at Masconomet.

- Sponsorship of the S.T.E.P. (Systematic Training for Effective Parenting), an eight-week course on parenting offered by Joan Wing, LICSW in Boxford, which benefits Topsfield residents.
- Information, Consultation and Referral services through our administrative office.
- The WORLD AIDS DAY Candlelight Vigil on December 1st.
- Providing support for the Fall Foliage Classic Road Race, in conjunction with the Rotary Club of Topsfield, Boxford, and Middleton.
- Organized a Spring Bike Rally, held on May 5, 2002, which was popular with many bicycling enthusiasts, especially elementary school children and their families.
- Contributing a monthly newspaper column on topics of local concern.
- Maintaining membership on the ABC Masconomet Board of Directors.
- Active participation and leadership in Tri-Town working committees: In FY '02, the Council was a member of the Health Advisory Council, The Massachusetts Council of Human Services Providers, the Substance Abuse and Violence Prevention Council, the Graduation Party Committees, the Rotary Club of Topsfield, Boxford and Middleton, the Middleton Board of Trade, the Community Collaborative Initiative (a troubleshooting committee organized by District Attorney Kevin M. Burke's office designed to create and strengthen area resource networks), and the Massachusetts Bay United Way.

OUR FUNDING

Middleton residents voted in favor of \$21,240 or around \$3.00 per resident in FY '02 in support of the Tri-Town Council's programs and services. This funding amounted to 6% of our total budget and was extremely important to the financial health of the Council. Altogether, the towns of Topsfield, Boxford and Middleton accounted for 20% of the Council's budget. Despite Tri-Town Council's significant increase in its cost of doing business, Middleton's assessment this year is only 2.5% higher than in FY '02, or \$19,955.

IN SUMMATION

The Town of Middleton was well served by the Tri-Town Council in 2002. Residents received a very good return for each dollar spent in support of our many services.

At the Tri-Town Council, we appreciate that every dollar of our budget is, in one way or another, donated. Therefore, we spend that money very carefully:

- Community volunteers staff many of our projects,
- Volunteers who serve as a Board of Directors oversee operations,
- Our finances are reviewed by a certified public accountant and are independently audited each year,
- With only one full-time and one part-time administrative staff, our overhead is kept low, and
- Our programs are run as efficiently as possible. By way of example, Project Safety Net, our 24-hour, seven days a week professional telephone information and referral service, operated by the Council for \$16,000 a year as compared to \$50,000 plus in other organizations.

The staff and Board of Directors of the Tri-Town Council appreciate your continued support.

Staff:

Gary Sinclair, Executive Director
Nancy Coughlin, Business Manager
Joan Murphy, Adjustment Counselor
Helen Levin, Adjustment Counselor
Gail Analoro, Adjustment Counselor
Debbie Adam, Horizons Director
Melissa Flemming, Clinical Director
Emily Kirsch, EAP Counselor

Board of Directors:

Rodney Pendleton, President (Middleton)
Leslie Levenson, First Vice-President (Boxford)
Liz Cameron, Second Vice-President (Middleton)
Betty Obernesser, Treasurer (Boxford)
Peggy Holloway, Secretary (Topsfield)
Mary Dewling
Victor Dinarello
Bernice Kehoe
Donna Ryan
Guy Simmons

Affiliates:

Joan Wing, S.T.E.P. Program Therapist
Disabilities Awareness Starts Here (DASH): Keith Quenzel, Ilene Twiss,
Donna Rich, Barbara Chapman, Rose Cordes, Kirsten Manton, Dian
Anderson, Lisa Ciulla, Paula Savage, Sue Adams, Margaret Ake, Ellen
Eaton Janet Rogers, Sue Spencer

Sincerely Yours,

Gary S. Sinclair, LCSW, CADAC
Executive Director
Tri-Town Council on Youth and Family Services

VETERANS' SERVICES

I would like to thank all those veterans in Middleton who have sent in a copy of their DD214/Separation papers. We have been able to identify over 300 veterans in Middleton. Thanks also to those of you who have worked in the Veterans Office on the Senior Tax Work-Off program. Your assistance has been invaluable in identifying and assisting our veteran population.

For many years a Veterans Service Officer, formally known as the Veterans Agent, has been available to provide an array of services to Middleton veterans and their dependents. We have offered a helping hand to anyone in our community in need of guidance or assistance in matters relating to military service. As the Director of Veterans' Services I serve every citizen by providing information and direction concerning: Annuities, Awards and Medals, Burial Information, Chapter 115 Benefits, Education, Elder Services, Employment, Flags and Markers, Financial Assistance, Graves Care, Housing, License Plates, Medical Assistance, Pensions, Pharmaceuticals, Real Estate Tax Abatements, Record Retention, Excise Tax Exemptions, Shelter and Veterans' Services.

Please visit my office on the second floor of Memorial Hall. I am usually there from 9:00 AM to Noon, Monday through Friday. Due to the part-time nature of my position as Director/Service Officer, please feel free to call on me in the event of an emergency at any time. For routine situations, please call my office during the day at (978) 762-0611.

If you still have not sent us a copy of your DD214/Separation papers please consider doing so soon. These documents are most important and are needed before any other services can be activated. If you don't have them, give me a call and let's see if we can get them for you. When a veteran dies, family members need these documents to procure a Veterans Grave Marker or to be buried in a Veterans Cemetery. These documents are also helpful when applying for civil service jobs or exams. If you have these documents we need to have a copy on file in Memorial Hall. Please drop off a copy or let us copy yours for our files.

As mentioned in previous years it is important to safeguard those documents relating to your military service. These include discharge papers, DD214, marriage certificates, life insurance, VA correspondence, child custody evidence, social security numbers and correspondence, wills, naturalization papers or passports, VA pensions, dependency and indemnity compensation, burial information and preferences. Please remind your families of survivors' benefits as well. These documents could be one of the most important legacies a veteran will ever leave their family. The few hours spent by the veteran organizing and protecting his or her documents, and informing the family can do much to avoid anguish during times of emotional stress.

Finally, I would encourage all veterans to participate in our town's Memorial Day Parade and Services, and our Veterans Day Services. In addition, the schools are always looking for veterans to speak or help out at various assemblies. If you would like to participate or help out in any way, please contact me at the Veterans' Services office. Thank you again for your military service.

Respectfully submitted,

Theodore H. Butler
Director of Veterans' Services
Veterans' Service Officer

July 1, 2001 - June 30, 2002



